

**5961**

**McDONALD LOCAL BOARD OF EDUCATION  
REGULAR MEETING  
MONDAY, FEBRUARY 8, 2016 – 7:30 P.M.  
M.H.S. LIBRARY  
MCDONALD, OHIO 44437**

The McDonald Local Board of Education held a Regular Meeting on Monday, February 8, 2016, in the library at McDonald High School, 600 Iowa Avenue, McDonald, Ohio 44437.

The Regular Meeting was called to order at 7:30 p.m. by President Kevin O’Connell. Superintendent Robert Rostan called the roll:

Roll Call:

Members Present: Thomas Hannon, Kevin O’Connell, Jody Klase, John Saganich

Members Not Present: Catherine Harvey

“Notice of this meeting was given in accordance with the provisions of Section 1.450 of the O.R.C. and the Ohio Administrative Procedures Act.”

Pledge of Allegiance

**Res. 16-25** Approve agenda for Regular Meeting of February 8, 2016

Mrs. Klase moved and Mr. Saganich seconded  
Yeas: Klase, Saganich, Hannon, O’Connell  
Nays: None  
President declared motion carried

Student and Staff Recognition – None

Recognition of Visitors/Audience Participation:  
Tom Hart – TCTC Board Representative  
TCTC Information and Finance

February 8, 2016

Page 2

**5962**

**Res. 16-26**    Approval of Board Minutes:

Organizational Meeting – January 11, 2016

Mrs. Klase moved and Mr. Saganich seconded

Yeas: Klase, Saganich, Hannon, O’Connell

Nays: None

President declared motion carried

**Res. 16-27**    Approval of Board Minutes:

Regular Meeting – January 11, 2016

Mrs. Klase moved and Mr. Saganich seconded

Yeas: Klase, Saganich, Hannon, O’Connell

Nays: None

President declared motion carried

Old Business: any Old Business to bring before the Board – None

New Business:

**Res. 16-28**    PUBLIC PARTICIPATION

Resolution to suspend McDonald Local Board of Education Policy BDDH (Public Participation) for six (6) months.

Upon the recommendation of the district superintendent I move to approve the above resolution.

Mr. Hannon moved and Mrs. Klase seconded

Yeas: Hannon, Klase, Saganich, O’Connell

Nays: None

President declared motion carried

**5963**

A. Finance Committee – Thomas Hannon, Chairperson

Mr. Hannon provided a report from the Finance Committee meeting of January 27, 2016.

**Res. 16-29** TREASURER'S FINANCIAL REPORT

Treasurer's Financial Report: January 2016

- a. Check Register
- b. Financial Summary
- c. Bank Reconciliation

Upon the recommendation of the district treasurer I move to approve the above financial reports for January 2016.

Mr. Hannon moved and Mr. Klase seconded

Yeas: Hannon, Klase, Saganich, O'Connell

Nays: None

President declared motion carried

**Res. 16-30** DONATION

Resolution to accept the donation of 16 monitors, which were donated to McDonald Local Schools, from Justin White of The Brilex Group of Companies.

Upon the recommendation of the district treasurer I move to approve the above donation.

Mr. Hannon moved and Mr. Klase seconded

Yeas: Hannon, Klase, Saganich, O'Connell

Nays: None

President declared motion carried

**Res. 16-31** DONATION

Resolution to accept a donation from Jones Dance Academy in the amount of \$750.00 to be donated to the auditorium fund.

Upon the recommendation of the district treasurer I move to approve the above donation.

# 5964

Mr. Hannon moved and Mr. Klase seconded  
Yeas: Hannon, Klase, Saganich, O'Connell  
Nays: None  
President declared motion carried

B. Personnel Committee – John Saganich, Chairperson

**Res. 16-32** PART-TIME GUIDANCE COUNSELOR

Resolution to hire Anne Cadle, as Part-Time Elementary Guidance Counselor, Master's Level, Step 0, pro-rated not to exceed 76 days, 20 hours per week, at a salary of \$9,363.96, commencing February 16, 2016.

Upon the recommendation of the district superintendent I move to approve the above contract.

Mr. Saganich moved and Mrs. Klase seconded  
Yeas: Saganich, Klase, Hannon, O'Connell  
Nays: None  
President declared motion carried

**Res. 16-33** SUPPLEMENTAL CONTRACT – 2016/2017

Resolution to hire the following personnel on a supplemental contract for the 2016-2017 school year:

John Anthony – Marching Band Director, as per negotiated agreement

Upon the recommendation of the district superintendent I move to approve the above contract.

Mr. Saganich moved and Mrs. Klase seconded  
Yeas: Saganich, Klase, Hannon, O'Connell  
Nays: None  
President declared motion carried

**5965**

**Res. 16-34**    PROFESSIONAL LEAVE

Resolution to approve the following personnel for professional leave:

Emily Brown – NEOMIN Training, Champion, 1/22/16, \$0.

Barb Daigle – National Reading Recovery & K – 6 Literacy Conference, Columbus, 2/8-9/16, registration fee, meals, substitute, etc. \$695.

Andrea Mason – National Reading Recovery & K – 6 Literacy Conference, Columbus, 2/8-9/16, registration fee, meals, substitute, etc. \$1,213.34.

Emily Brown – NEOMIN Building Survey Session, Champion, 3/9/16, \$0.

Dave Vecchione – Title I Spring Conference, Columbus, 3/14-16/16, registration fee, meals, etc. \$897.

Lance Ronghi – Title I Spring Conference, Columbus, 3/14-16/16, registration fee, substitute, etc. \$1,053.

Ryan Witkoski – Title I Spring Conference, Columbus, 3/14-16/16, registration fee, substitute, etc. \$715.

Melissa Mills – Trumbull County Art Education Essentials, Niles, 3/16/16, substitute \$80.

Brian Backur – Junior/Senior Field Trip, Chaperone, New York City, 4/1/16, substitute \$80.

Diane Fossaceca – Ohio Association of EMIS Professionals – Spring Conference, Columbus, 5/2-3/16, registration, meals, etc. \$835.05.

Upon the recommendation of the district superintendent I move to approve the above professional leaves.

Mr. Saganich moved and Mrs. Klase seconded

Yeas: Saganich, Klase, Hannon, O'Connell

Nays: None

President declared motion carried

# 5966

C. Program/Policy Committee – Jody Klase, Chairperson

**Res. 16-35** POLICY REVISIONS – SECOND READING

Resolution to approve the second reading of the following policy revisions:

1. AFC-1 (ALSO GCN-1) – EVALUATION OF PROFESSIONAL STAFF (OHIO TEACHER EVALUATION SYSTEM)
2. AFC-2 (ALSO GCN-2) – EVALUATION OF PROFESSIONAL STAFF (ADMINISTRATORS BOTH PROFESSIONAL AND SUPPORT)
3. DN – SCHOOL PROPERTIES DISPOSAL
4. EEA – STUDENT TRANSPORTATION SERVICES
5. EEAA – ELIGIBILITY ZONES FOR PUPIL TRANSPORTATION
6. EEAC – SCHOOL BUS SAFETY PROGRAM
7. EEACC (ALSO JFCC) – STUDENT CONDUCT ON DISTRICT MANAGED TRANSPORTATION
8. EEACC-R (ALSO JFCC-R) – STUDENT CONDUCT ON DISTRICT MANAGED TRANSPORTATION
9. EEACD – DRUG TESTING FOR DISTRICT PERSONNEL REQUIRED TO HOLD A COMMERCIAL DRIVER’S LICENSE
10. EEAD – NON-ROUTINE USE OF SCHOOL BUSES
11. EEAE – STUDENT TRANSPORTATION IN PRIVATE VEHICLES
12. FD (ALSO KBE) – TAX ISSUES
13. GBR– R – FAMILY AND MEDICAL LEAVE

**5967**

14. GCN- 1 (ALSO AFC-1) – EVALUATION OF PROFESSIONAL STAFF (OHIO TEACHER EVALUATION SYSTEM)
15. GCN -2 (ALSO AFC-2) – EVALUATION OF PROFESSIONAL STAFF (ADMINISTRATORS BOTH PROFESSIONAL AND SUPPORT)
16. IGAE – HEALTH EDUCATION
17. IGBE – REMEDIAL INSTRUCTION (INTERVENTION SERVICES)
18. IGBEA-R – READING SKILLS ASSESSMENTS AND INTERVENTION (THIRD GRADE READING GUARANTEE)
19. IGCH (ALSO LEC) – COLLEGE CREDIT PLUS
20. IGCH-R (ALSO LEC-R) – COLLEGE CREDIT PLUS
21. IKE - PROMOTION AND RETENTION OF STUDENTS
22. IKF – GRADUATION REQUIREMENTS
23. JEA – COMPULSORY ATTENDANCE AGES
24. JEC – SCHOOL ADMISSION
25. JECAA – ADMISSION OF HOMELESS STUDENTS
26. JECAA-R – ADMISSION OF HOMELESS STUDENTS (ENROLLMENT DISPUTE RESOLUTION PROCESS)
27. JECBA – ADMISSION OF EXCHANGE STUDENTS
28. JECBA-R – ADMISSION OF EXCHANGE STUDENTS
29. JEE – STUDENT ATTENDANCE ACCOUNTING (MISSING AND ABSENT CHILDREN)

# 5968

30. JFCC (ALSO EEACC) – STUDENT CONDUCT ON DISTRICT MANAGED TRANSPORTATION
31. JFCC-R (ALSO EEACC-R) – STUDENT CONDUCT ON DISTRICT MANAGED TRANSPORTATION
32. JHCD – ADMINISTERING MEDICINES TO STUDENTS (VERSION 1)
33. KBE (ALSO FD) – TAX ISSUES
34. KG– COMMUNITY USE OF SCHOOL PREMISES (EQUAL ACCESS)
35. KG-R – COMMUNITY USE OF SCHOOL PREMISES (EQUAL ACCESS)
36. LBB – COOPERATIVE EDUCATION PROGRAMS
37. LEC (ALSO IGCH) – COLLEGE CREDIT PLUS
38. LEC-R (ALSO IGCH-R) – COLLEGE CREDIT PLUS

Upon the recommendation of the district superintendent I move to approve the second reading of the above policies.

Mrs. Klase moved and Mr. Saganich seconded  
Yeas: Klase, Saganich, Hannon, O’Connell  
Nays: None  
President declared motion carried

**Res. 16-36**    RESCIND RESOLUTION NO. 16-15 (TCTC REPRESENTATIVE)

Resolution to rescind Res. No. 16-15 to appoint Thomas Hannon as TCTC Representative for the McDonald Local School District, as appointed at the 1/11/16 Organizational meeting.



**5969**

Upon the recommendation of the district superintendent I move to rescind the above resolution.

Mrs. Klase moved and Mr. Saganich seconded  
Yeas: Klase, Saganich, Hannon, O'Connell  
Nays: None  
President declared motion carried

**Res. 16-37**    CALAMITY EXCESS HOURS MAKE-UP OPTIONS

Resolution authorizing the superintendent to apply for Blizzard Bag hours from The Ohio Department of Education to make up excess calamity hours above the maximum of three (3) days of instruction.

Upon the recommendation of the district superintendent I move to approve the above Blizzard Bag hours.

Mrs. Klase moved and Mr. Saganich seconded  
Yeas: Klase, Saganich, Hannon, O'Connell  
Nays: None  
President declared motion carried

**Res. 16-38**    MEMORANDUM OF UNDERSTANDING – HB 59 COMPLIANCE

Resolution to approve the Memorandum of Understanding with Compliance of HB 59 Mandate. (See Exhibit A)

Upon the recommendation of the district superintendent I move to approve the above Memorandum of Understanding.

Mrs. Klase moved and Mr. Saganich seconded  
Yeas: Klase, Saganich, Hannon, O'Connell  
Nays: None  
President declared motion carried

**Res. 16-39**    EXECUTIVE SESSION – O.R.C. 121.22

Mrs. Klase moved and Mr. Hannon seconded, that the McDonald Local Board of Education go into Executive Session at 8:20 p.m. and that the following resolution be adopted.

5970

**WHEREAS**, as a public Board of Education may hold an executive session only after a majority of the quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

- A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:
1. \_\_\_\_\_ Appointment
  2.  Employment
  3. \_\_\_\_\_ Dismissal
  4. \_\_\_\_\_ Discipline
  5. \_\_\_\_\_ Promotion
  6. \_\_\_\_\_ Demotion
  7. \_\_\_\_\_ Compensation
  8. \_\_\_\_\_ Investigation of charges/complaints (unless public hearing requested)
- B. To consider the purchase of property for public purposes or for the sale of property at competitive bidding.
- C. Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.
- D. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment
- E. Matters required to be kept confidential by federal law or rules or state statutes.
- F. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoiding prosecution for a violation of the law.

**NOW, THEREFORE, BE IT RESOLVED**, that the McDonald Local Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on item(s) A (2), as listed above.

Yeas: Klase, Hannon, Saganich, O'Connell  
Nays: None  
President declared motion carried

**5971**

**Res. 16-40**     ADJOURN EXECUTIVE SESSION

Mrs. Klase moved and Mr. Saganich seconded to adjourn executive session and return to the regular board meeting at 10:00 p.m.

Yeas: Klase, Saganich, Hannon, O'Connell

Nays: None

President declared motion carried

**Res. 16-41**     ADJOURNMENT

Mrs. Klase moved and Mr. Saganich seconded to adjourn regular board meeting at 10:01 p.m.

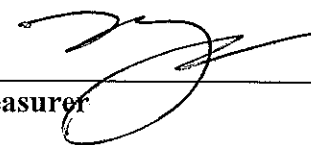
Yeas: Klase, Saganich, Hannon, O'Connell

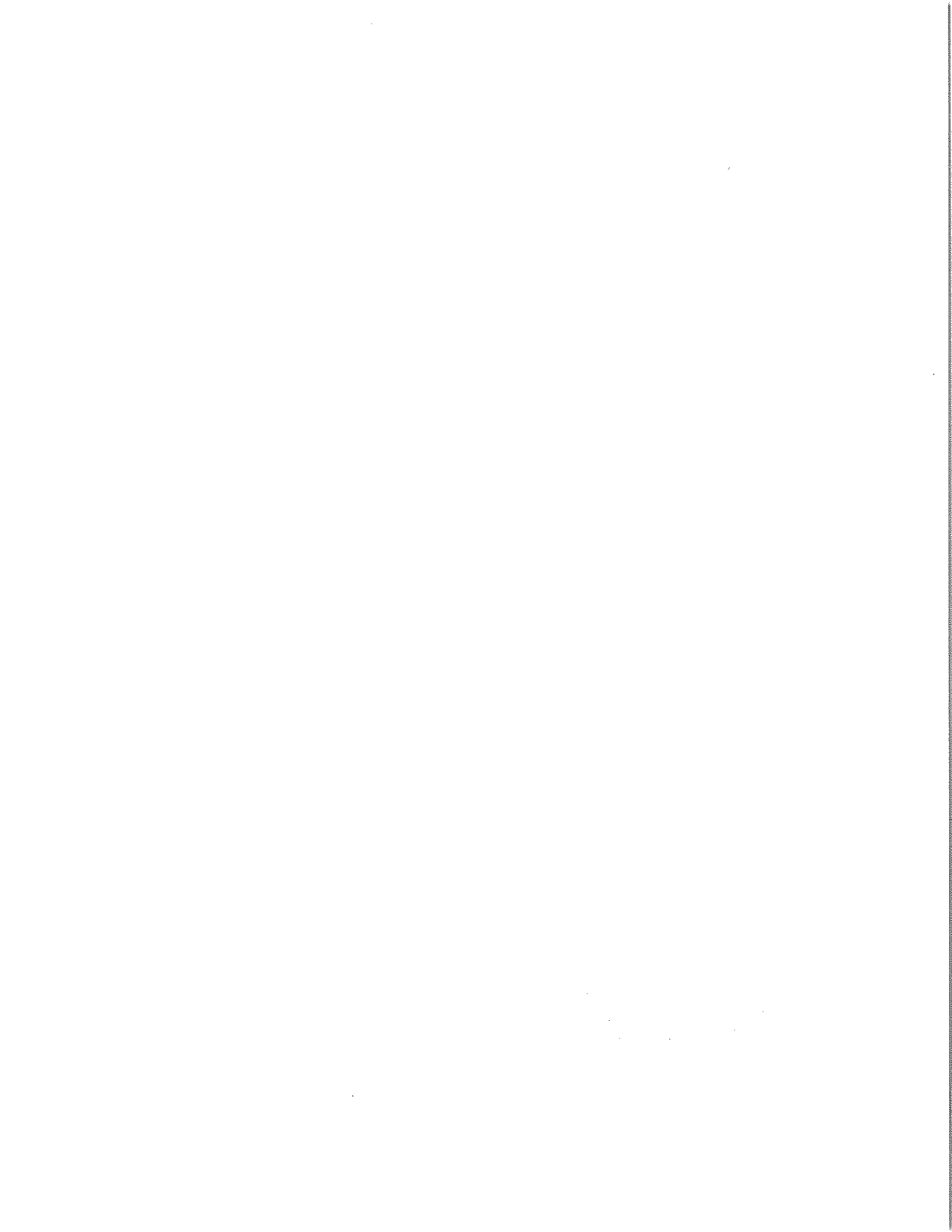
Nays: None

President declared motion carried

**ATTEST:**

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Treasurer



## MEMORANDUM OF UNDERSTANDING

### Trumbull Career & Technical Center And Participating School Districts Compliance with HB 59 Composition Mandate

This Agreement made this 14<sup>th</sup> day of November, 2013, by and between the Trumbull Career and Technical Center Board of Education (TCTC) and the following member Boards of Education:

Bloomfield-Mespo Local	Lordstown Local
Bristol Local	Maplewood Local
Brookfield	Mathews Local
Champion Local	McDonald Local
Girard City	Newton Falls Exempted Village
Hubbard Exempted Village	Niles City
Joseph Badger Local	Southington
LaBrae Local	Warren City
Lakeview Local	Weathersfield Local
Liberty Local	

WHEREAS, the Ohio General Assembly has amended R.C. 3311.19 to require a change in the individual qualifications of Board members, their terms and limitations on the terms to be served on Career and Technical Center Boards of Education; and

WHEREAS, the amended statute has created a new composition mandate for the TCTC Board collectively; and

WHEREAS, the Trumbull Career and Technical Center and its participating School Districts wish to comply with the statute in the most efficient and effective manner, IT IS THEREFORE AGREED AS FOLLOWS:

1. After the effective date of the statute, September 29, 2013, the School District shall, upon the expiration of the term of its designated TCTC Board member, shall nominate and appoint for a new term of three (3) years an individual who satisfies the requirements R.C. 3311.19(C)(2).

2. When forwarding the name of the appointed individual, the School District shall affirmatively set forth that the appointed individual possesses the mandated qualifications for Board membership, that the School District has considered the diversity of the Employers from the geographical region in which the TCTC is located: the appointing District will give fourteen (14) days advance notice to the TCTC.

3. In support therefore, the appointing District shall set forth the employment (position, industry and geographic location), the employment experience of the appointed individual so as to demonstrate that the individual is qualified to discuss the

labor needs of the region and is qualified to discuss the skills, training and education needed for current and future employment opportunities in the region and State.

4. Further, the School District shall affirmatively indicate in writing that the individual has been contacted, that the responsibilities of the position have been discussed with the individual, and that the individual has agreed to accept the appointment and to serve the designated term as the School District's representative.

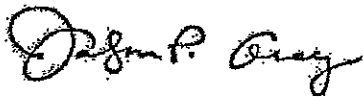
5. The appointing School District acknowledges that it is initially responsible for determining the appropriateness of its appointed individual to membership of the Trumbull Career and Technical Center Board of Education and that it shall be solely responsible for all costs incurred by it in seeking, evaluating, and appointing a qualified individual to the Board of the Trumbull Career and Technical Center in a timely fashion.

6. The Trumbull Career and Technical Center Board of Education agrees to review promptly the participating School District's proposed appointee's written qualifications as submitted to determine whether the suggested appointee meets the statutory individual qualification requirements and that the appointment will not cause the Board to fail to meet the diversity of employment, mandates and the geographic location of Board member residence/employment location requirements.

7. No prospective appointee will be sworn in prior to submission of the individual's qualification in writing and the approval of the proposed appointee as meeting the statutory requirements for individual members and maintaining the diversity and geographic composition requirements of the Board.


IN WITNESS WHEREOF, the undersigned designed representatives represent that the signer has the necessary authority to execute this Agreement by virtue of action taken by the individual's respective Board of Education and has therefore affixed his/her signature below.

TRUMBULL CAREER AND TECHNICAL CENTER



BY: \_\_\_\_\_  
SUPERINTENDENT

McDonald Local School District  
NAME OF PARTICIPATING DISTRICT

BY:   
SUPERINTENDENT