

5946

**MCDONALD LOCAL BOARD OF EDUCATION  
ORGANIZATIONAL MEETING  
MONDAY, JANUARY 11, 2016 – 7:00 P.M.  
M.H.S. LIBRARY  
MCDONALD, OHIO 44437**

Oath of Office – 6:55 p.m.

- A. Oath of Office – Newly Elected Board Member – Thomas Hannon
- B. Oath of Office – Newly Elected Board Member – Catherine Harvey
- C. Oath of Office – Newly Elected Board Member – Kevin O’Connell
- D. Oath of Office – Newly Elected Board Member – John Saganich

The McDonald Local Board of Education held an Organizational Meeting on Monday, January 11, 2016, in the library at McDonald High School, 600 Iowa Avenue, McDonald, Ohio 44437.

The Organizational Meeting was called to order at 6:57 p.m. by President Pro tem, Jody Klase. Treasurer Bill Johnson called the roll:

Roll Call:

Members Present: Thomas Hannon, Kevin O’Connell, Catherine Harvey,  
Jody Klase, John Saganich

“Notice of this meeting was given in accordance with the provisions of Section 1.450 of the O.R.C. and the Ohio Administrative Procedures Act.”

Pledge of Allegiance

**Res. 16-01** Approve Agenda for Organizational Meeting of January 11, 2016

Mr. O’Connell moved and Mrs. Harvey seconded  
Yeas: O’Connell, Harvey, Hannon, Klase, Saganich  
Nays: None  
President declared motion carried

## 5947

### Organizational Meeting – Election of Officers

President requests nominations from the floor, they require no second. Once a nomination is made, a request for further nominations is made; if none, a motion to close is in order.

#### **Res. 16-02** Nominations for President

Catherine Harvey was nominated by John Saganich

Kevin O’Connell was nominated by Tom Hannon

No further nominations made

Mr. Hannon moved and Mr. O’Connell seconded to close nominations for President

Yeas: Hannon, O’Connell, Harvey, Klase, Saganich

Nays: None

President declared nominations closed

#### To elect Catherine Harvey as President

Yeas: Harvey, Saganich

Nays: Hannon, O’Connell, Klase

#### To elect Kevin O’Connell as President

Yeas: Hannon, O’Connell, Harvey, Klase

Nays: Saganich

Mr. O’Connell was declared President

#### **Res. 16-03** Nominations for Vice President

Jody Klase was nominated by Kevin O’Connell

John Saganich was nominated by Catherine Harvey

No further nominations made

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Mrs. Harvey moved and Mr. O'Connell seconded to close nominations for Vice President

Yeas: Harvey, O'Connell, Hannon, Klase, Saganich

Nays: None

President declared nominations closed

To elect Jody Klase as Vice President

Yeas: Hannon, O'Connell

Nays: Harvey, Klase, Saganich

To elect John Saganich as Vice President

Yeas: Hannon, O'Connell, Harvey, Klase, Saganich

Nays: None

Mr. Saganich was declared Vice President

**Res. 16-04** Set time, date and place for regular meetings – 2016

Resolution to establish the Third, Monday of each month at 7:00 p.m. for the regular meetings. Exceptions may be: legal holidays or scheduled dates when a majority of the membership may be out of town or otherwise not available.

<b>February 8, 2016 (7:30 p.m.)</b>	<b>March 21, 2016</b>
<b>April 18, 2016</b>	<b>May 16, 2016</b>
<b>June 20, 2016</b>	<b>July 18, 2016</b>
<b>August 15, 2016</b>	<b>September 19, 2016</b>
<b>October 17, 2016</b>	<b>November 21, 2016</b>
<b>December 19, 2016</b>	

Mr. Hannon moved and Mrs. Klase seconded

Yeas: Hannon, Klase, Harvey, Saganich, O'Connell

Nays: None

President declared motion carried

# 5949

**Res. 16-05**    Board Member Service Fund – 2016

Resolution to establish a service fund of \$1,000 for expenses incurred by Board members in their duty as board members.

Mrs. Klase moved and Mr. Hannon seconded  
Yeas: Klase, Hannon, Harvey, Saganich, O’Connell  
Nays: None  
President declared motion carried

**Res. 16-06**    Approval for Treasurer to sign payroll checks in the calendar year of 2016.

Mrs. Harvey moved and Mrs. Klase seconded  
Yeas: Harvey, Klase, Hannon, Saganich, O’Connell  
Nays: None  
President declared motion carried

**Res. 16-07**    Approval for Treasurer to sign checks for all funds.

Motion to approve the treasurer to sign all general funds, permanent improvement funds, bond fund, bond retirement fund, federal funds, lunch fund, and student activity fund checks during 2016.

Mrs. Harvey moved and Mrs. Klase seconded  
Yeas: Harvey, Klase, Hannon, Saganich, O’Connell  
Nays: None  
President declared motion carried

**Res. 16-08**    Standing Authorizations – 2016

Resolution to approve the following standing authorizations as recommended so that the business of the district may be done expediently.

## 5950

1. Authorize the treasurer to invest active and interim funds at the most productive interest rates when active or interim funds are available.
2. Authorize the treasurer to pay all bills within the limits of the appropriations as bills are received and after merchandise has been received in acceptable condition or services have been completed to satisfaction.
3. Authorize the treasurer to enter into contracts with non-certified personnel involved in extra-curricular activities.
4. Authorize the treasurer to renew liability insurance for Board members.
5. Authorize the treasurer to advertise for bids as specified by law.
6. Authorize the treasurer to increase appropriations as needed with Board approval.
7. Authorize the superintendent or designee to administer all federal programs in compliance with local, state and federal regulations. (Required by state and federal regulations).
8. Authorize the superintendent to employ temporary personnel as needed in emergency situations. Such employment to be presented for Board approval at the next regular meeting.
9. Authorize the superintendent to serve as purchasing agent for the school district and to spend a maximum of \$9,999.00 without prior Board approval in emergency situations. Such expenditure to be presented for Board approval at the next regular meeting.
10. Authorize the superintendent or designee to approve conference leave for all employees of the school district.
11. Authorize the superintendent and treasurer to attend professional meetings.
12. Authorize the superintendent or designee to be the Hearing Officer for Discipline Hearings.
13. To approve legal counsel of Ohio School Boards Association, Trumbull County Prosecutor, Pepple and Waggoner, and Squire, Patton, Boggs, for opinions, and general litigation.

# 5951

Mrs. Harvey moved and Mrs. Klase seconded  
Yeas: Harvey, Klase, Hannon, Saganich, O'Connell  
Nays: None  
President declared motion carried

**Res. 16-09**    Standing Authorizations – 2016

Resolution to approve Day Ketterer for opinions, and general litigation.

Mrs. Klase moved and Mr. O'Connell seconded  
Yeas: Klase, O'Connell  
Abstain: Hannon  
Nays: Harvey, Saganich  
President declared motion failed

**Res. 16-10**    Set the rate of \$.05 for black and white and \$.08 for color per copy for providing copies of materials to individuals upon request.

Mrs. Harvey moved and Mrs. Klase seconded  
Yeas: Harvey, Klase, Hannon, Saganich, O'Connell  
Nays: None  
President declared motion carried

**Res. 16-11**    Set the mileage reimbursement rate for 2016 at the IRS approved rate.

Mrs. Klase moved and Mrs. Harvey seconded  
Yeas: Klase, Harvey, Hannon, Saganich, O'Connell  
Nays: None  
President declared motion carried

5952

**Res. 16-12** Motion to discard or sell all textbooks, library books, films/filmstrips, and equipment at all schools due to age, condition, and/or beyond repair.

Mrs. Harvey moved and Mrs. Klase seconded  
Yeas: Harvey, Klase, Hannon, Saganich, O'Connell  
Nays: None  
President declared motion carried

**Res. 16-13** Resolution to authorize treasurer to request advances of real estate taxes collected in 2016 for both first and second half collections from the Trumbull County Auditor.

Mrs. Klase moved and Mrs. Harvey seconded  
Yeas: Klase, Harvey, Hannon, Saganich, O'Connell  
Nays: None  
President declared motion carried

**Res. 16-14** Resolution to approve the FY16 Tax Budget as presented for the period of 7/1/16 – 12/31/17. (See Exhibit A)

Mrs. Harvey moved and Mrs. Klase seconded  
Yeas: Harvey, Klase, Hannon, Saganich, O'Connell  
Nays: None  
President declared motion carried

**Res. 16-15** Standing committee appointments by Board President for 2016:

Personnel

Chairperson John Saganich                      Member Kevin O'Connell

Finance

Chairperson Tom Hannon                      Member Jody Klase

Program/Policy

Chairperson Jody Klase                      Member Catherine Harvey

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Buildings and Grounds/Operations  
Chairperson Catherine Harvey

Member John Saganich

Legislative Liaison of OSBA – Kevin O’Connell

TCTC Board Representative – Thomas Hannon

Superintendent’s Business Advisory – Jody Klase and Kevin O’Connell

Mr. Hannon moved and Mrs. Klase seconded  
Yeas: Hannon, Klase, Harvey, Saganich, O’Connell  
Nays: None  
President declared motion carried


**Res. 16-16** Adjournment

Mrs. Harvey moved and Mrs. Klase seconded to adjourn the Organizational Meeting at 7:22 p.m.

Yeas: Harvey, Klase, Hannon, Saganich, O’Connell  
Nays: None  
President declared motion carried

**ATTEST:**

  
\_\_\_\_\_  
President

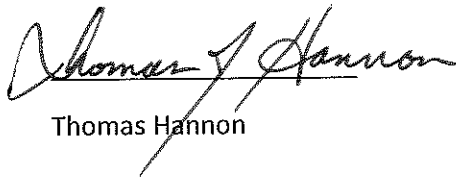
  
\_\_\_\_\_  
Treasurer



## OATH OF OFFICE

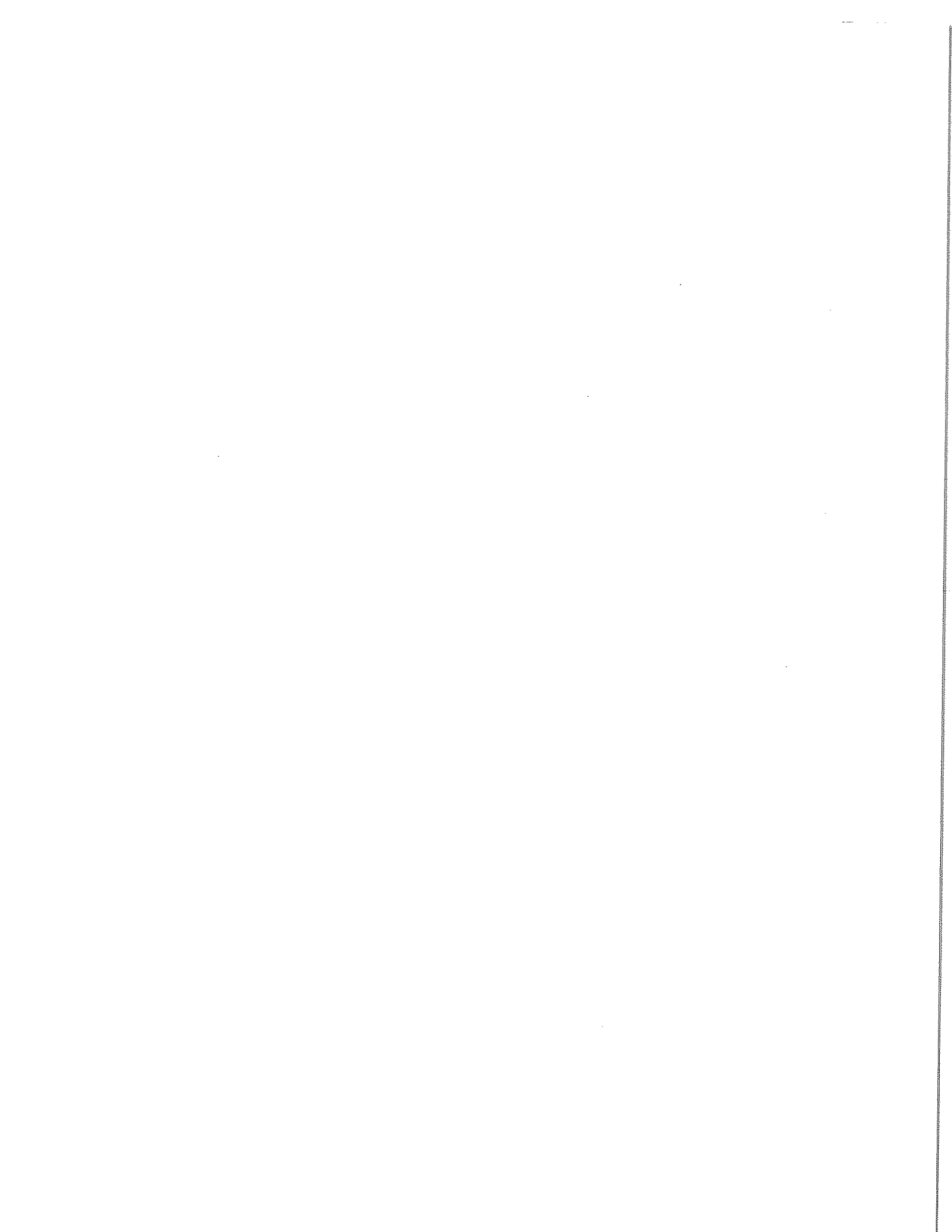
Thomas Hannon

Do you solemnly swear that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as member of the McDonald Board of Education McDonald Local School District, Trumbull County, Ohio, to the best of your ability, and in accordance with the laws now in effect and hereafter to be enacted, during your continuance in said office, and until your successor is elected and qualified



Thomas Hannon

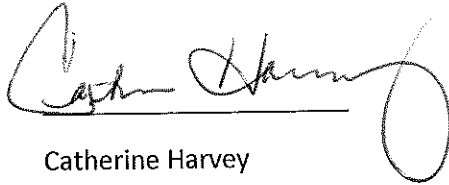
January 11, 2016



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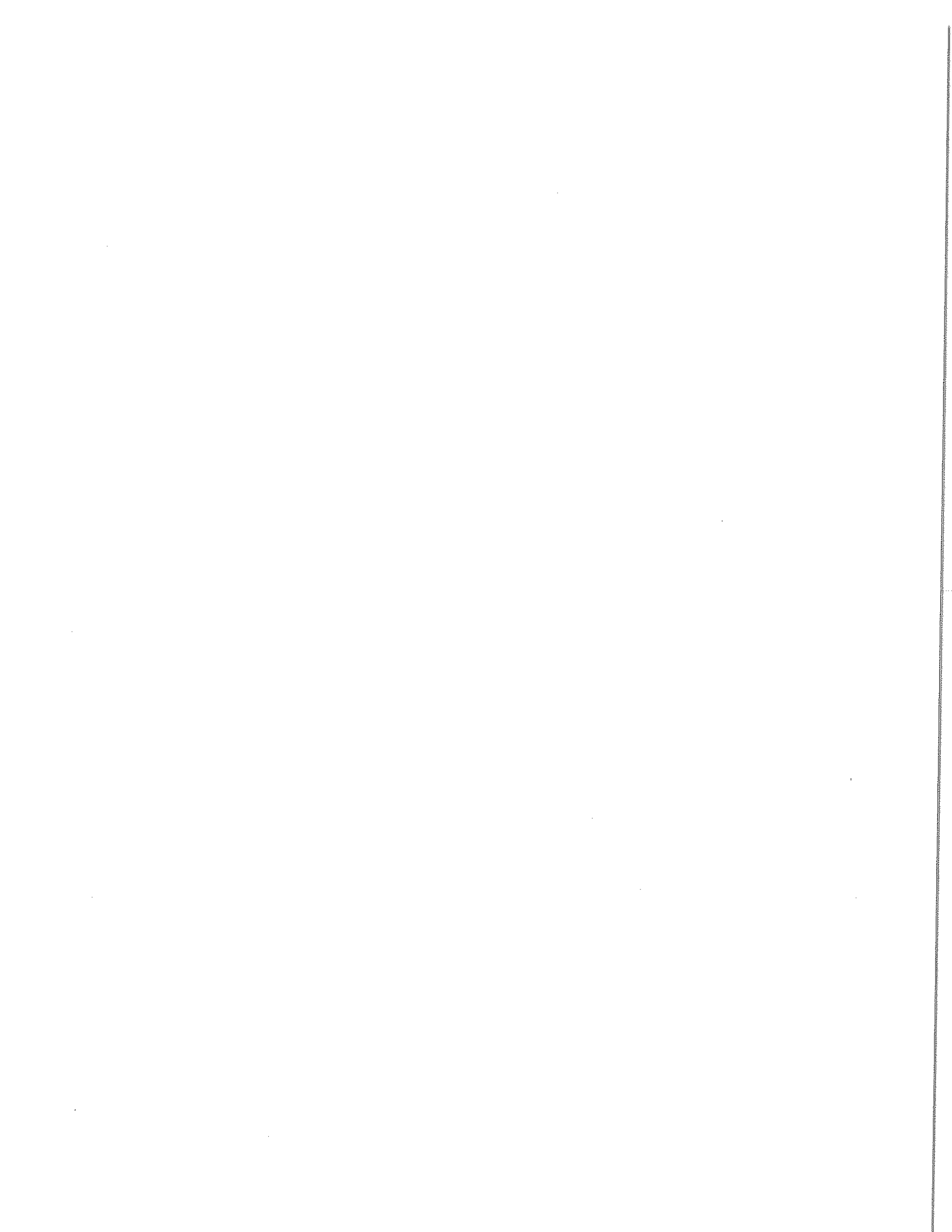
Catherine Harvey

Do you solemnly swear that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as member of the McDonald Board of Education McDonald Local School District, Trumbull County, Ohio, to the best of your ability, and in accordance with the laws now in effect and hereafter to be enacted, during your continuance in said office, and until your successor is elected and qualified



Catherine Harvey

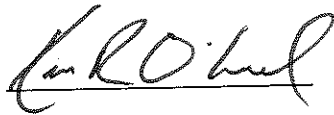
January 11, 2016



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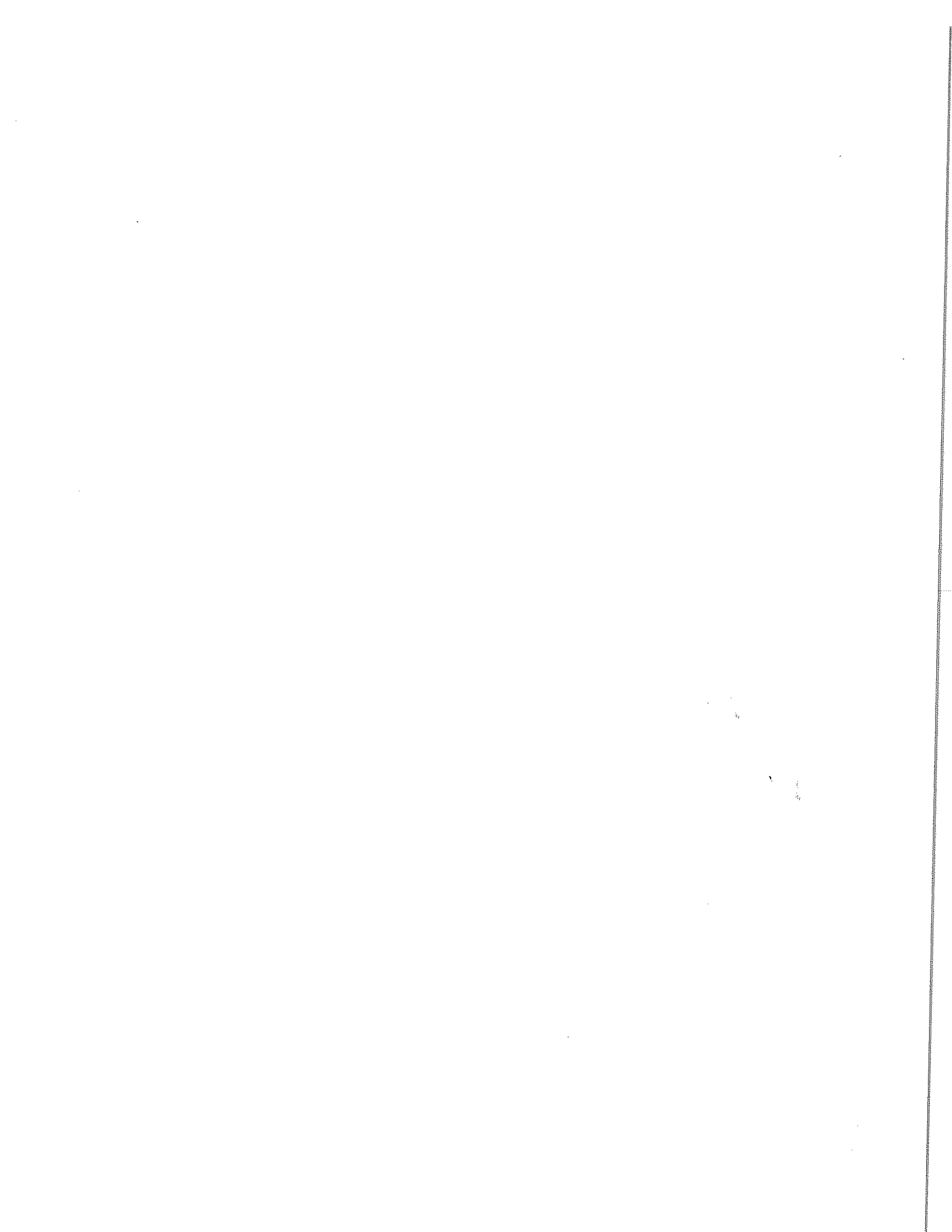
Kevin O'Connell

Do you solemnly swear that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as member of the McDonald Board of Education McDonald Local School District, Trumbull County, Ohio, to the best of your ability, and in accordance with the laws now in effect and hereafter to be enacted, during your continuance in said office, and until your successor is elected and qualified

A handwritten signature in black ink, appearing to read "Kevin O'Connell", written over a horizontal line.

Kevin O'Connell

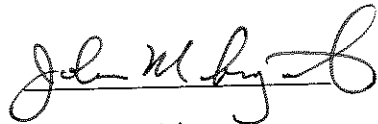
January 11, 2016



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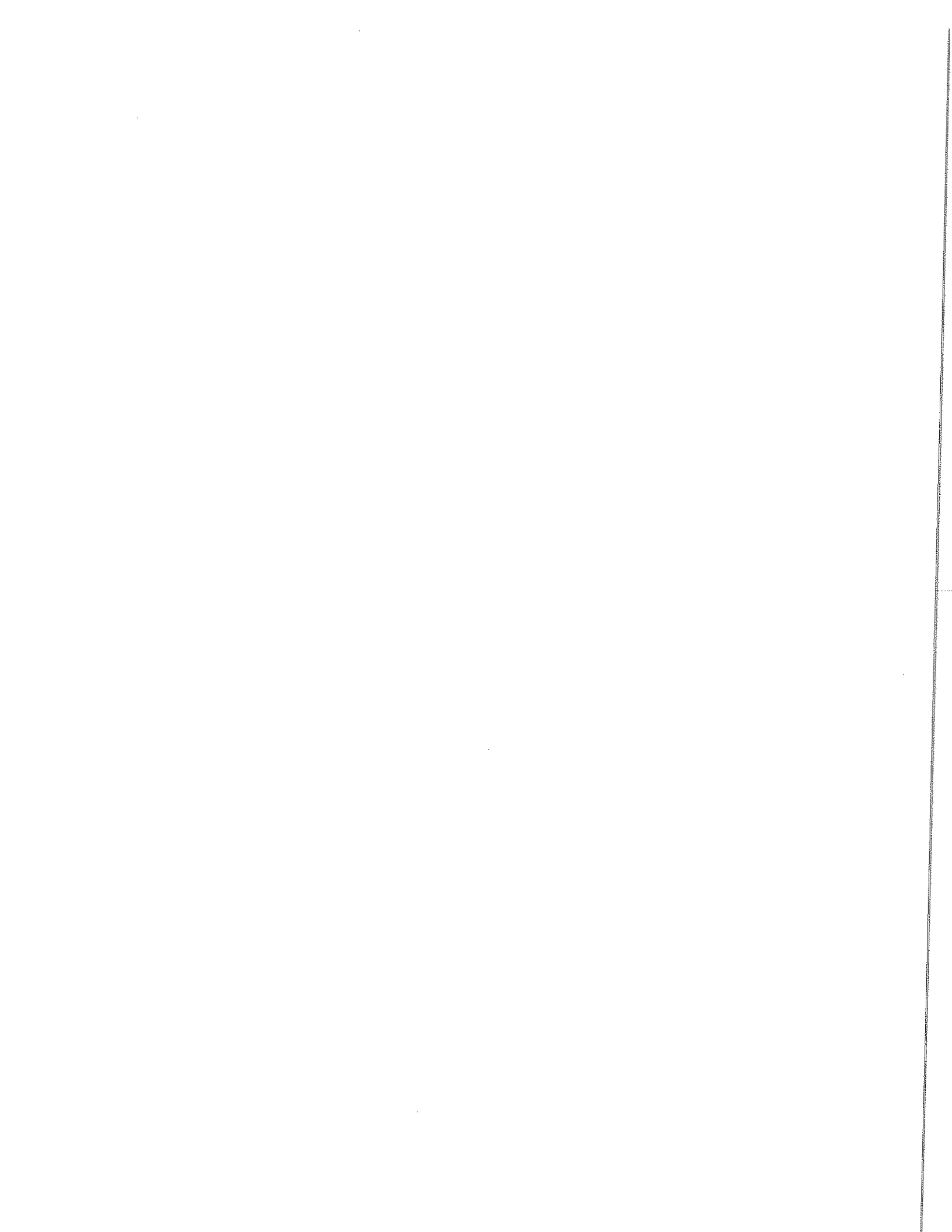
John Saganich

Do you solemnly swear that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as member of the McDonald Board of Education McDonald Local School District, Trumbull County, Ohio, to the best of your ability, and in accordance with the laws now in effect and hereafter to be enacted, during your continuance in said office, and until your successor is elected and qualified



John Saganich

January 11, 2016



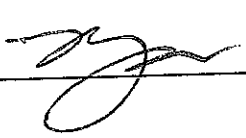


# ALTERNATIVE TAX BUDGET INFORMATION

## TRUMBULL COUNTY

Name of School District McDonald Local School District

For the Fiscal Year Commencing July 1, 2016

Fiscal Officer Signature  Date 1/11/16

Schedule 1

**STATEMENT OF FUND ACTIVITY**(Complete only for General Fund, Bond Retirement Fund  
and any other funds requesting general property tax revenue)**FUND: 001 0000 General Fund**

DESCRIPTION	Budgeted FY July 1-Dec. 31 2016 Estimate	Budgeted FY Jan 1-June 30 2017 Estimate	Budgeted FY July 1-Dec. 31 2017 Estimate
Beginning Unencumbered Fund Balance	4,100,000	5,078,000	6,223,000
Revenues:			
Property Taxes	458,000	555,000	458,000
Foundation	2,810,000	2,810,000	2,810,000
All Other Receipts (inc. Homestead /Rollback)	610,000	680,000	610,000
Total Resources	7,978,000	9,123,000	10,101,000
Total Expenditures & Encumbrances	2,900,000	2,900,000	2,920,000
Ending Unencumbered Fund Balance	5,078,000	6,223,000	7,181,000

**FUND: 016 9989 Emergency Levy**

DESCRIPTION	Budgeted FY July 1-Dec. 31 2016 Estimate	Budgeted FY Jan 1-June 30 2017 Estimate	Budgeted FY July 1-Dec. 31 2017 Estimate
Beginning Unencumbered Fund Balance	350,000	360,300	357,300
Revenues:			
Property Taxes	93,000	80,000	93,000
Foundation			
All Other Receipts (inc. Homestead /Rollback)	17,300	17,000	17,300
Total Resources	460,300	457,300	467,600
Total Expenditures & Encumbrances	100,000	100,000	100,000
Ending Unencumbered Fund Balance	360,300	357,300	367,600

**FUND: 016 9012 Emergency Levy**

DESCRIPTION	Budgeted FY July 1-Dec. 31 2016 Estimate	Budgeted FY Jan 1-June 30 2017 Estimate	Budgeted FY July 1-Dec. 31 2017 Estimate
Beginning Unencumbered Fund Balance	1,400,000	1,463,100	1,546,500
<b>Revenues:</b>			
Property Taxes	150,000	180,000	150,000
Foundation			
All Other Receipts (inc. Homestead /Rollback)	33,100	33,400	33,100
Total Resources	1,583,100	1,676,500	1,729,600
Total Expenditures & Encumbrances	120,000	130,000	250,000
Ending Unencumbered Fund Balance	1,463,100	1,546,500	1,479,600

**FUND: 002 0000 Bond Fund**

DESCRIPTION	Budgeted FY July 1-Dec. 31 2016 Estimate	Budgeted FY Jan 1-June 30 2017 Estimate	Budgeted FY July 1-Dec. 31 2017 Estimate
Beginning Unencumbered Fund Balance	130,000	55,700	121,200
<b>Revenues:</b>			
Property Taxes	57,100	68,000	57,100
Foundation			
All Other Receipts (inc. Homestead /Rollback)	12,600	12,500	12,600
Total Resources	199,700	136,200	190,900
Total Expenditures & Encumbrances	144,000	15,000	144,000
Ending Unencumbered Fund Balance	55,700	121,200	46,900

**FUND: 003 9015 Permanent Improvement Fund**

DESCRIPTION	Budgeted FY July 1-Dec. 31 2016 Estimate	Budgeted FY Jan 1-June 30 2017 Estimate	Budgeted FY July 1-Dec. 31 2017 Estimate
Beginning Unencumbered Fund Balance	130,000	55,374	76,714
<b>Revenues:</b>			
Property Taxes	98,300	114,500	98,300
Foundation			
All Other Receipts (inc. Homestead /Rollback)	7,074	6,840	7,000
Total Resources	235,374	176,714	182,014
Total Expenditures & Encumbrances	180,000	100,000	140,000
Ending Unencumbered Fund Balance	55,374	76,714	42,014

**FUND: 034 0000 OSFC Maintenance Fund**

DESCRIPTION	Budgeted FY July 1-Dec. 31 2016 Estimate	Budgeted FY Jan 1-June 30 2017 Estimate	Budgeted FY July 1-Dec. 31 2017 Estimate
Beginning Unencumbered Fund Balance	140,000	140,579	137,787
<b>Revenues:</b>			
Property Taxes	8,700	10,350	8,700
Foundation			
All Other Receipts (inc. Homestead /Rollback)	1,879	1,858	1,850
<b>Total Resources</b>	<b>150,579</b>	<b>152,787</b>	<b>148,337</b>
<b>Total Expenditures &amp; Encumbrances</b>	<b>10,000</b>	<b>15,000</b>	<b>10,000</b>
<b>Ending Unencumbered Fund Balance</b>	<b>140,579</b>	<b>137,787</b>	<b>138,337</b>

**STATEMENT OF FUND ACTIVITY**

(Funds with Revenue Other Than Local Taxes)

For Fiscal Year Beginning July 1, 2016

FUND BY TYPE	Beginning Estimated Unencumbered Fund Balance	Total Estimated Receipts	Total Resources Available For Expenditure	Total Estimated Expenditures and Encumbrances
Special Revenue Funds (w/o 016 & 034)	22,500	450,100	495,000	450,000
Debt Service Funds (Sched 1)			-	
Capital Project Funds (Sched 1)	-	-	-	-
Permanent Funds (Sched 1)			-	
Enterprise Funds	25,600	110,000	135,600	109,000
Internal Service Funds	9,500	40,000	49,500	40,000
Fiduciary Funds	98,000	82,000	180,000	70,000
<b>TOTAL</b>	155,600	682,100	860,100	669,000

Fund detail on file with local subdivision.

