

**5915**

**McDONALD LOCAL BOARD OF EDUCATION  
MONDAY, OCTOBER 26, 2015  
WORK SESSION – 7:00 P.M.  
REGULAR MEETING – 7:30 P.M.  
M.H.S. LIBRARY  
MCDONALD, OHIO 44437**

The McDonald Local Board of Education held a Regular Meeting on Monday, October 26, 2015, in the library at McDonald High School, 600 Iowa Avenue, McDonald, Ohio 44437.

The Work Session was called to order at 7:00 p.m. and the Regular Meeting was called to order at 7:30 p.m. by President Hart. Treasurer Bill Johnson called the roll.

Roll Call:

Members Present: Jack Dugan, Catherine Harvey, Jody Klase  
John Saganich, Tom Hart

“Notice of this meeting was given in accordance with the provisions of Section 1.450 of the O.R.C. and the Ohio Administrative Procedures Act.”

Pledge of Allegiance

**Res. 15-279** Approve agenda for Regular Meeting of October 26, 2015

Mrs. Klase moved and Mr. Dugan seconded

Yeas: Klase, Dugan, Harvey, Saganich, Hart

Nays: None

President declared motion carried

Recognition of Visitors / Audience Participation - None

# 5916

**Res. 15-280**    Approval of Board Minutes:

Regular Meeting – September 21, 2015

Mrs. Klase moved Mrs. Harvey seconded  
Yeas: Klase, Harvey, Dugan, Saganich, Hart  
Nays: None  
President declared motion carried

**Res. 15-281**    Approval of Board Minutes:

Special Meeting – September 23, 2015

Mrs. Harvey moved and Mrs. Klase seconded  
Yeas: Harvey, Klase, Dugan, Saganich, Hart  
Nays: None  
President declared motion carried

Old Business: any Old Business to bring before the Board – None

New Business:

A.     Finance Committee – Catherine Harvey, Chairperson

**Res. 15-282**    TREASURER'S FINANCIAL REPORT

Treasurer's Financial Report: September 2015  
a. Check Register  
b. Financial Summary  
c. Bank Reconciliation

Upon the recommendation of the district treasurer I move to approve the above financial reports for September 2015.

5917

Mrs. Harvey moved and Mr. Saganich seconded  
Yeas: Harvey, Saganich, Dugan, Klase, Hart  
Nays: None  
President declared motion carried

**Res. 15-283** FIVE-YEAR FORECAST

Resolution to approve the Fiscal Year 2016 Five-Year Forecast. (See Exhibit A)

Upon the recommendation of the district treasurer I move to approve the above Five-Year Forecast.

Mrs. Harvey moved and Mr. Saganich seconded  
Yeas: Harvey, Saganich, Dugan, Klase, Hart  
Nays: None  
President declared motion carried

**Res. 15-284** MATS/MOP CONTRACT

Resolution to approve a contract with Cintas for the mats and mops for the school district covering the 2015-2016 school year; at the costs outlined in the attached exhibit. This is the third year of a five-year contract (prices remained the same). (See Exhibit B)

Upon the recommendation of the district treasurer I move to approve the above contract.

Mrs. Harvey moved and Mr. Saganich seconded  
Yeas: Harvey, Saganich, Dugan, Klase, Hart  
Nays: None  
President declared motion carried

**Res. 15-285** SNOW REMOVAL CONTRACT

Resolution to approve the contract of Hoffman's Property Services, for the snowplowing/salting services for McDonald Local Schools for the 2015-2016 school year. (See Exhibit C)

5918

Upon the recommendation of the district superintendent I move to approve the above contract.

Mrs. Harvey moved and Mr. Saganich seconded  
Yeas: Harvey, Saganich, Dugan, Klase, Hart  
Nays: None  
President declared motion carried

B. Personnel Committee – John Saganich, Chairperson

**Res. 15-286** O.S.B.A. DELEGATE APPOINTMENT

Resolution to appoint Catherine Harvey as the official delegate and Thomas Hart as the alternate delegate for the McDonald Local Board of Education to attend the Ohio School Boards Association's Annual Business Meeting and Conference to be held in Columbus on November 8, 9, 10, and 11, 2015. (See Exhibit D)

Upon the recommendation of the district superintendent I move to approve the above appointments.

Mr. Saganich moved and Mr. Hart seconded  
Yeas: Saganich, Hart, Dugan, Harvey, Klase  
Nays: None  
President declared motion carried

**Res. 15-287** SUPPLEMENTAL CONTRACTS – 2015/2016

Resolution to hire the following personnel on supplemental contracts for the 2015-2016 school year:

Collen Crish Chance – Drama Club Advisor, \$2,333.

Emily Dolsak – Girls Assistant/JV Basketball Coach, \$4,333.

George Dimos – Girls 8<sup>th</sup> Grade Basketball Coach, \$2,666.

**5919**

Ed Dolsak – Girls 7<sup>th</sup> Grade Basketball Coach, \$2,666.

Greg Costantino – Volunteer Girls 3–6<sup>th</sup> Grade Basketball Coach, \$0.

Amy Harrison – Volunteer Girls 3–6<sup>th</sup> Grade Basketball Coach, \$0.

Lori Gabrelcik – Volunteer Girls 3–6<sup>th</sup> Grade Basketball Coach, \$0.

Upon the recommendation of the district superintendent I move to approve the above contracts.

Mr. Saganich moved and Mr. Hart seconded  
Yeas: Saganich, Hart, Dugan, Harvey, Klase  
Nays: None  
President declared motion carried

**Res. 15-288**    CLASSIFIED – ONE (1) YEAR LIMITED CONTRACT – 2015/2016

Resolution to hire the following personnel on a one (1) year limited contract for the 2015-2016 school year:

Jenny Cox – Substitute Secretary - \$10.00 per hour.

Jenny Cox – Substitute Educational Aide - \$10.00 per hour.

John Rush – Substitute Domestic - \$9.00 per hour.

John Rush – Substitute Custodian - \$10.00 per hour.

Upon the recommendation of the district superintendent I move to approve the above contracts.

Mr. Saganich moved and Mr. Hart seconded  
Yeas: Saganich, Hart, Dugan, Harvey, Klase  
Nays: None  
President declared motion carried

5920

**Res. 15-289** INTERVENTION PROGRAMS – 2015/2016

Resolution to approve the following certified teachers to instruct the after-school reading and math intervention programs for grades 1-6 at Roosevelt Elementary for the 2015-2016 school year. The program is for one hour sessions, at the rate of \$18.50 per hour:

Dana Larson	Michele O’Leary	Patrice Simmons
Linda Metzinger	Julie Greaver	Ryan Witkoski
Marilynn Kelly	Andrea Mason	Rob Hilbun

Upon the recommendation of the district superintendent I move to approve the above contracts.

Mr. Saganich moved and Mr. Hart seconded  
Yeas: Saganich, Hart, Dugan, Harvey, Klase  
Nays: None  
President declared motion carried

**Res. 15-290** INTERVENTION PROGRAMS – SECRETARIAL – 2015-2016

Resolution to approve Mary C. Skufca as secretary for the after-school reading and math intervention programs for grades 1-6 at Roosevelt Elementary for the 2015-2016 school year. She will be taking attendance and making sure all students are accounted for and dismissed at the end of the day. The rate is \$15.00 per hour.

Upon the recommendation of the district superintendent I move to approve the above contract.

Mr. Saganich moved and Mr. Hart seconded  
Yeas: Saganich, Hart, Dugan, Harvey, Klase  
Nays: None  
President declared motion carried

**5921**

**Res. 15-291**    PROFESSIONAL LEAVE

Resolution to approve the following personnel for professional leave:

Emily Brown – Introduction to TCTC staff, Warren, 9/25/15, mileage.

Emily Brown – NEOMIN Training, Warren, 9/28/15 and 10/20/15, mileage.

Emily Brown – NEOMIN Training, Warren, 10/21/15 and 10/27/15, mileage.

Emily Brown – Trumbull County Counselors' Meeting, TCESC, Niles, 10/22/15, mileage.

Alicia Stonestreet – Homecoming Set Up, McDonald, 10/23/15, substitute \$40.

Jody Conway – Homecoming Set Up, McDonald, 10/23/15, \$0.

Josh Krumpak – ODE Physical Education Standards & Evaluations – 2016 & Beyond, TCESC, Niles, 10/27/15, substitute \$80.

John Anthony – Youngstown State University, speaker at TEDx Youngstown, Youngstown, 1/22/16, substitute \$80.

Upon the recommendation of the district superintendent I move to approve the above professional leaves.

Mr. Saganich moved and Mr. Hart seconded

Yeas: Saganich, Hart, Dugan, Harvey, Klase

Nays: None

President declared motion carried

C.     Program Committee – Jody Klase, Chairperson

**Res. 15-292**    ELEMENTARY BASKETBALL PROGRAM – ELEMENTARY GYM

Resolution to approve the use of the Roosevelt Elementary School gymnasium for the McDonald Girls 3<sup>rd</sup> – 6<sup>th</sup> grade basketball program. This program will be held on every

5922

Saturday from October 17, 2015 through December 12, 2015, from 10 a.m. until 12:00 noon. The cost will be \$30.00 per player.

Upon the recommendation of the district superintendent I move to approve the above elementary basketball program and use of elementary gymnasium.

Mrs. Klase moved and Mr. Dugan seconded

Yeas: Klase, Dugan, Harvey, Saganich, Hart

Nays: None

President declared motion carried

**Res. 15-293**    GIRLS BASKETBALL ALUMNI GAME – HIGH SCHOOL GYM

Resolution to approve the use of the McDonald High School gymnasium for the Girls Basketball Alumni game on Saturday, December 19, 2015, at 11:00 a.m. The cost is \$10.00 to play and receive a shirt and \$5.00 to watch. All proceeds will go towards the McDonald Girls Basketball Team.

Upon the recommendation of the district superintendent I move to approve the above alumni game and use of the high school gymnasium.

Mrs. Klase moved and Mr. Dugan seconded

Yeas: Klase, Dugan, Harvey, Saganich, Hart

Nays: None

President declared motion carried

Principal's Report:

Gary Carkido – 200 plus attended Homecoming - great job by advisors. Math Club - first place. New web site – group of five students.

Dave Vecchione – Debbie Woodford – Guys-in-Ties was a success. Friday is Halloween parade. Chrome books are in.

Superintendent Report – Updated vision in February.



October 26, 2015

Page 10

**5924**

Yeas: Harvey, Klase, Dugan, Saganich, Hart

Nays: None

President declared motion carried

**Res. 15-295** Adjourn Executive Session

Mrs. Harvey moved and Mrs. Klase seconded to adjourn the Regular Meeting at 8:37 p.m.

Yeas: Harvey, Klase, Dugan, Saganich, Hart

Nays: None

President declared motion carried

**Res. 15-296** Adjournment

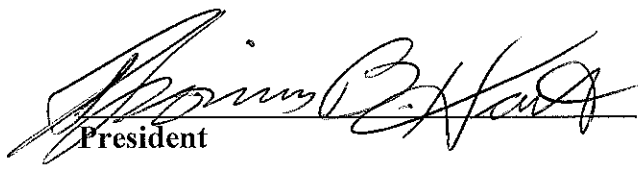
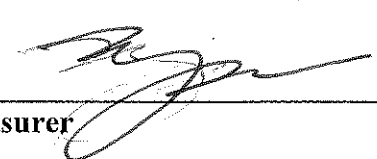
Mrs. Harvey moved and Mr. Dugan seconded to adjourn the Regular Meeting at 8:37 p.m.

Yeas: Harvey, Dugan, Klase, Saganich, Hart

Nays: None

President declared motion carried

**ATTEST:**

 President       Treasurer

5923

**Res. 15-294**    EXECUTIVE SESSION – O.R.C. 121.22

Mrs. Harvey moved and Mrs. Klase seconded, that the McDonald Local Board of Education go into Executive Session at 7:53 p.m. and that the following resolution be adopted.

**WHEREAS**, as a public Board of Education may hold an executive session only after a majority of the quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

- A.    To consider one or more, as applicable, of the check marked items with respect to a public employee or official:
  - 1.    \_\_\_\_\_ Appointment
  - 2.    \_\_\_\_\_ Employment
  - 3.    \_\_\_\_\_ Dismissal
  - 4.    \_\_\_\_\_ Discipline
  - 5.    \_\_\_\_\_ Promotion
  - 6.    \_\_\_\_\_ Demotion
  - 7.      X      Compensation
  - 8.    \_\_\_\_\_ Investigation of charges/complaints (unless public hearing requested)
  
- B.    To consider the purchase of property for public purposes or for the sale of property at competitive bidding.
  
- C.    Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.
  
- D.    Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment
  
- E.    Matters required to be kept confidential by federal law or rules or state statutes.
  
- F.    Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoiding prosecution for a violation of the law.

**NOW, THEREFORE, BE IT RESOLVED**, that the McDonald Local Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on item(s) A (7) and E, as listed above.

## EXHIBIT A

McDONALD										
TRUMBULL										
Schedule of Revenues, Expenditures and Changes in Fund Balances										
For the Fiscal Years Ended June 30, 2013, 2014 and 2015 Actual;										
Forecasted Fiscal Years Ending June 30, 2016 Through 2020										
		Actual					Forecasted			
		Fiscal Year	Fiscal Year	Fiscal Year	Average	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year
		2013	2014	2015	Change	2016	2017	2018	2019	2020
	Revenues									
1.010	General Property Tax (Real Estate)	\$1,698,410	\$1,683,737	\$1,636,238	-1.8%	\$1,528,927	\$1,371,881	\$1,192,439	\$1,120,325	\$1,047,130
1.020	Tangible Personal Property Tax					186	180	175	170	165
1.035	Unrestricted State Grants-in-Aid	3,585,542	3,917,963	4,233,972	9.0%	5,322,017	5,622,017	5,678,237	5,735,020	5,792,370
1.040	Restricted State Grants-in-Aid	12,093	9,882	29,346	89.3%	28,653	29,226	29,810	30,406	31,016
1.045	Restricted Federal Grants-in-Aid - SFSP									
1.050	Property Tax Allocation	328,195	330,586	306,587	-3.3%	286,616	270,915	254,979	248,803	242,535
1.060	All Other Revenues	1,054,169	1,071,759	1,200,761	6.9%	1,265,051	1,289,051	1,289,051	1,289,051	1,289,051
1.070	Total Revenues	6,658,409	7,013,927	7,406,884	5.5%	8,431,450	8,583,250	8,444,691	8,423,775	8,402,266
	Other Financing Sources									
2.040	Operating Transfers-In									
2.050	Advances-In	5,200	5,314	5,652	4.3%					
2.060	All Other Financing Sources	52,769	25,014	17,449	-41.4%	16,828	16,828	16,828	16,828	16,828
2.070	Total Other Financing Sources	57,969	30,328	23,101	-35.8%	16,828	16,828	16,828	16,828	16,828
2.080	Total Revenues and Other Financing Sources	6,716,378	7,044,255	7,429,985	5.2%	8,448,278	8,600,078	8,461,519	8,440,603	8,419,094
	Expenditures									
3.010	Personal Services	3,285,222	3,557,483	3,700,719	6.2%	3,645,769	3,682,747	3,745,354	3,809,025	3,873,778
3.020	Employees' Retirement/Insurance Benefits	1,184,511	1,266,039	1,313,988	5.3%	1,356,379	1,327,879	1,354,437	1,381,525	1,409,156
3.030	Purchased Services	820,272	741,252	908,105	6.3%	887,025	904,766	922,861	941,318	960,144
3.040	Supplies and Materials	149,711	183,439	162,589	5.6%	145,239	149,596	154,084	158,707	163,468
3.050	Capital Outlay	78,759	462	1,001	11.0%	3,849	3,964	4,083	4,206	4,332
4.300	Other Objects	67,538	64,483	62,980	-3.4%	64,534	65,825	67,141	68,484	69,854
4.500	Total Expenditures	5,586,013	5,813,148	6,147,382	4.9%	6,102,795	6,134,777	6,247,960	6,363,265	6,480,732
	Other Financing Uses									
5.010	Operating Transfers-Out	188,744	203,550	200,720	3.2%					
5.020	Advances-Out	5,314	5,652		-46.8%					
5.030	All Other Financing Uses									
5.040	Total Other Financing Uses	194,058	209,202	200,720	-1.9%					
5.050	Total Expenditures and Other Financing Uses	5,780,071	6,022,350	6,348,102	4.8%	6,102,795	6,134,777	6,247,960	6,363,265	6,480,732
6.010	Excess of Revenues and Other Financing Sources over (under) Expenditures and Other Financing Uses	936,307	1,021,905	1,081,883	7.5%	2,345,483	2,465,301	2,213,559	2,077,338	1,938,362
7.010	Cash Balance July 1 - Excluding Proposed Renewal/Replacement	683,431	1,619,738	2,641,643	100.0%	3,723,526	6,069,009	8,534,310	10,747,869	12,825,207
7.020	Cash Balance June 30	1,619,738	2,641,643	3,723,526	52.0%	6,069,009	8,534,310	10,747,869	12,825,207	14,763,569
8.010	Estimated Encumbrances June 30	10,255	14,273	11,770	10.8%		15,000	15,000	15,000	15,000
10.010	Fund Balance June 30 for Certification of	1,609,483	2,627,370	3,711,756	52.3%	6,069,009	8,519,310	10,732,869	12,810,207	14,748,569
	Revenue from Replacement/Renewal Levies									
11.010	Income Tax - Renewal							200,000	190,000	100,000
11.020	Property Tax - Renewal or Replacement									
11.300	Cumulative Balance of Replacement/Renewal Levies							200,000	390,000	490,000
12.010	Fund Balance June 30 for Certification of Contracts, Salary Schedules and Other Obligations	1,609,483	2,627,370	3,711,756	52.3%	6,069,009	8,519,310	10,932,869	13,200,207	15,238,569
15.010	Unreserved Fund Balance June 30	1,609,483	2,627,370	3,711,756	52.3%	6,069,009	8,519,310	10,932,869	13,200,207	15,238,569
See accompanying summary of significant forecast assumptions and accounting policies										
Includes: General fund, Emergency Levy fund, DPIA fund, Textbook fund and any portion of Debt Service fund related to General fund debt										



TRUMBULL

For the Fiscal Years Ended June 30, 2013, 2014 and 2015 Actual:

Forecasted Fiscal Years Ending June 30, 2016 Through 2020

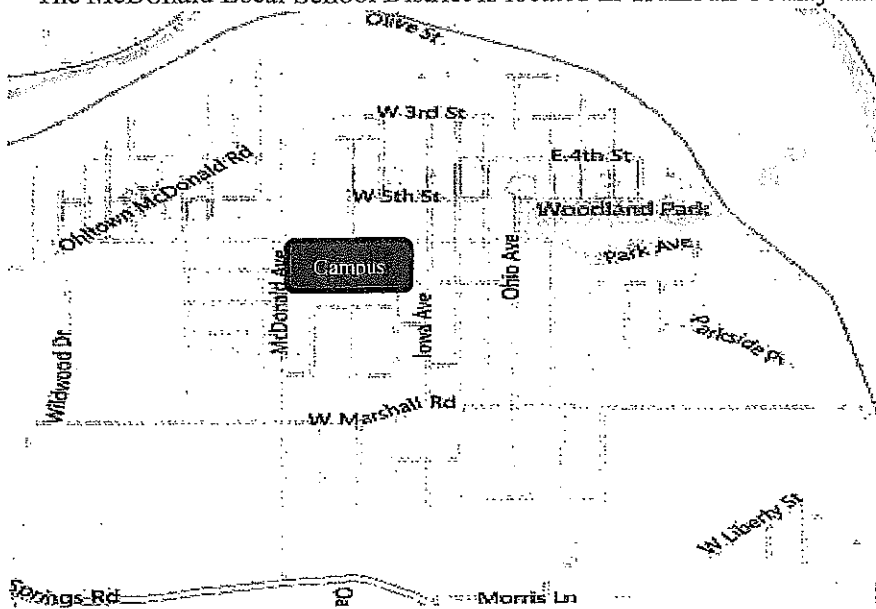
		Actual				Forecasted				
		Fiscal Year	Fiscal Year	Fiscal Year	Average	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	
		2013	2014	2015	Change	2016	2017	2018	2019	2020
	Revenues									
1.010	General Property Tax (Real Estate)	\$1,898,410	\$1,683,737	\$1,636,238	-1.8%	\$1,528,927	\$1,371,861	\$1,192,439	\$1,120,325	\$1,047,130
1.020	Tangible Personal Property Tax					186	180	175	170	165
1.035	Unrestricted State Grants-in-Aid	3,565,542	3,917,983	4,233,972	9.0%	5,322,017	5,622,017	5,678,237	5,735,020	5,792,370
1.040	Restricted State Grants-in-Aid	12,093	9,882	29,346	89.3%	28,653	29,226	29,810	30,406	31,015
1.045	Restricted Federal Grants-in-Aid - SFSE									
1.050	Property Tax Allocation	328,195	330,586	306,567	-3.3%	286,616	270,915	254,979	248,803	242,535
1.060	All Other Revenues	1,054,169	1,071,759	1,200,761	6.9%	1,265,051	1,289,051	1,289,051	1,289,051	1,289,051
1.070	Total Revenues	6,658,409	7,013,927	7,406,884	5.5%	8,431,450	8,583,250	8,444,691	8,423,775	8,402,266
	Other Financing Sources									
2.040	Operating Transfers-In									
2.050	Advances-In	5,200	5,314	5,652	4.3%					
2.060	All Other Financing Sources	52,769	25,014	17,449	-41.4%	16,828	16,828	16,828	16,828	16,828
2.070	Total Other Financing Sources	57,969	30,328	23,101	-35.8%	16,828	16,828	16,828	16,828	16,828
2.080	Total Revenues and Other Financing Sources	6,716,378	7,044,255	7,429,985	5.2%	8,448,278	8,600,078	8,461,519	8,440,603	8,419,094
	Expenditures									
3.010	Personal Services	3,285,222	3,557,483	3,700,719	6.2%	3,645,769	3,682,747	3,745,354	3,809,025	3,873,778
3.020	Employees' Retirement/Insurance Benefits	1,184,511	1,266,039	1,313,988	5.3%	1,356,379	1,327,879	1,354,437	1,381,525	1,409,156
3.030	Purchased Services	820,272	741,252	908,105	6.3%	887,025	904,766	922,861	941,318	960,144
3.040	Supplies and Materials	149,711	183,439	162,589	5.6%	145,239	149,596	154,084	158,707	163,468
3.050	Capital Outlay	78,759	452	1,001	11.0%	3,849	3,964	4,083	4,206	4,332
4.300	Other Objects	67,538	64,483	62,980	-3.4%	64,534	65,825	67,141	68,484	69,854
4.500	Total Expenditures	5,586,013	5,813,148	6,147,382	4.9%	6,102,795	6,134,777	6,247,960	6,363,265	6,480,732
	Other Financing Uses									
5.010	Operating Transfers-Out	188,744	203,550	200,720	3.2%					
5.020	Advances-Out	5,314	5,652		-46.8%					
5.030	All Other Financing Uses									
5.040	Total Other Financing Uses	194,058	209,202	200,720	1.9%					
5.050	Total Expenditures and Other Financing Uses	5,780,071	6,022,350	6,348,102	4.8%	6,102,795	6,134,777	6,247,960	6,363,265	6,480,732
3.010	Excess of Revenues and Other Financing Sources over (under) Expenditures and Other Financing Uses	936,307	1,021,905	1,081,883	7.5%	2,345,483	2,465,301	2,213,559	2,077,338	1,938,362
7.010	Cash Balance July 1 - Excluding Proposed Renewal/Rep	683,431	1,619,738	2,641,643	100.0%	3,723,526	6,069,009	8,534,310	10,747,869	12,825,207
7.020	Cash Balance June 30	1,619,738	2,641,643	3,723,526	52.0%	6,069,009	8,534,310	10,747,869	12,825,207	14,763,569
10.010	Estimated Encumbrances June 30	10,255	14,273	11,770	10.8%		15,000	15,000	15,000	15,000
10.010	Fund Balance June 30 for Certification of	1,609,483	2,627,370	3,711,756	52.3%	6,069,009	8,519,310	10,732,869	12,810,207	14,748,569
	Revenue from Replacement/Renewal Levies									
1.010	Income Tax - Renewal							200,000	190,000	100,000
1.020	Property Tax - Renewal or Replacement									
1.300	Cumulative Balance of Replacement/Renewal Levies							200,000	390,000	490,000
10.010	Fund Balance June 30 for Certification of Contracts, Salary Schedules and Other Obligations	1,609,483	2,627,370	3,711,756	52.3%	6,069,009	8,519,310	10,932,869	13,200,207	15,238,569
10.010	Unreserved Fund Balance June 30	1,609,483	2,627,370	3,711,756	52.3%	6,069,009	8,519,310	10,932,869	13,200,207	15,238,569
See accompanying summary of significant forecast assumptions and accounting policies										
Includes: General fund, Emergency Levy fund, DPIA fund, Textbook fund and any portion of Debt Service fund related to General fund debt										



**McDonald Local School District**  
Trumbull County  
Summary of Significant Assumptions and Accounting Policies  
For the Fiscal Year Ending June 30, 2016

**Note 1 – The School District**

The McDonald Local School District is located in Trumbull County and encompasses all of the Village of McDonald and portions of surrounding townships. The



School District is organized under Article VI, Sections 2 and 3, of the Constitution of

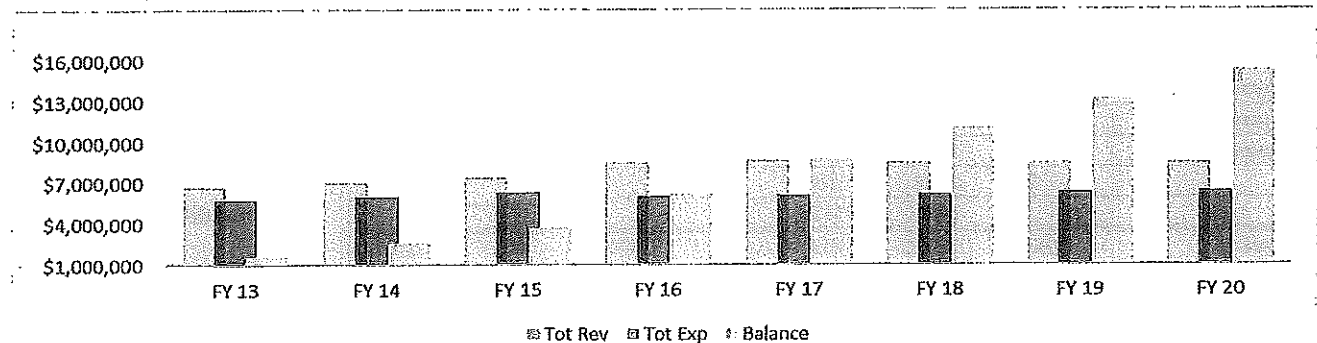


the State of Ohio. The legislative power of the School District is vested in the Board

of Education, consisting of five members elected at large for staggered four year terms. The School District operates two instructional buildings on one campus which are staffed by 55 highly qualified teachers and 13 quality non-teaching classified personnel to provide services to 920 students.

**Note 2 - Nature of the Forecast-Disclaimer**

This forecast presents, to the best of the Board of Education's ability, the expected revenues, expenditures and balances of the operating funds. Accordingly, the forecast reflects the Board's judgment of the expected conditions and its planned course of action as of October 26, 2015, the adopted date of this forecast. The assumptions herein involve actions and influences of: Board of Education, Superintendent, students, governor, legislators, voters, consortiums, unions and various other stakeholders. **Differences** between the forecasted and actual results **are inevitable** because of the vast number of people involved.



**Note 3 - General Operating Assumptions**

The McDonald Local School District will continue to operate in accordance with its adopted school calendar and pay all obligations. The forecast contains those expenditures deemed necessary to provide high quality and affordable educational programs aligned with state and local objectives for students.

**McDonald Local School District**  
**Trumbull County**  
 Summary of Significant Assumptions and Accounting Policies  
 For the Fiscal Year Ending June 30, 2016

**Capital Expense/employment of non-operating funds to solve infrastructure problems**

The district now believes it has a successful strategy to handle most existing and emerging capital expense problems related to correcting and completing the construction project of 1999/2000. Because of the recent escape from fiscal emergency, many needed repairs and improvements were postponed. A recent influx of state and local dollars and budget reductions down to bare bones produced an opportunity to address many of these issues and as a result the Board developed a capital improvement strategy. During the discussion of infrastructure problems it was postulated that the 100 year old High School which was renovated will need a great deal of capital investment requiring a steady stream of dollars to return it to top operating condition. Upon this realization, the Board modified their approach by passing a new 5-year PI levy simultaneously to an emergency operating levy expiring. The calculation was made to keep the existing total tax rate very close to the same. This strategy altered our general fund cash flow, however the "Future Plans" shown required this aggressive plan of action.

**Financial Model**

	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>
Beginning Balance	232,115	410,941	405,570	595,820	422,663	198,654	(324,862)
<u><b>Receipts</b></u>							
Perm Imp Fund (003 0000)	180,000	180,000	180,000	-	-	-	-
OSFC Maintenance (034 0000)	22,498	22,244	22,916	22,902	23,131	23,362	23,596
Half Mill Equalization (034 0000)	25,750	25,750	25,750	26,068	26,268	26,530	26,796
<b>NEW FUND (003 9015)</b>			121,438	226,592	226,592	226,592	226,592
Total Receipts	228,248	227,994	350,104	275,561	275,991	276,484	276,983
<u><b>Expenditures</b></u>							
FY2013, FY2014	46,847	30,823	40,377	12,396	100,000	100,000	25,000
and FY2015 Plan	1,800	38,765	10,100	-	200,000	200,000	450,000
FY2016 Plan (summer 2015)	573	20,181	31,515	36,510	200,000	500,000	-
FY2017 Plan (summer 2016)	-	5,950	1,034	109,761	-	-	-
FY2018 Plan (summer 2017)	-	9,432	9,798	10,682	-	-	-
FY2018 Plan (summer 2017)	-	11,554	10,632	201,092	-	-	-
	202	38,263	11,585	-	-	-	-
	-	78,400	44,813	78,217	-	-	-
Total Expenditures	49,422	233,368	159,854	448,658	500,000	800,000	475,000
Ending Cash Balance	410,941	405,567	595,820	422,663	198,654	(324,862)	(522,878)

**Future Plans**

Summer 2015 (FY 16)

Paint/Seal Football Stadium	12,396
Wireless (via Purchase Service)	-
Telephone System	36,510
Football Visitor Bleachers	109,761
Textbooks	10,682
Roosevelt (Stadium side) Parking Lot	201,092

Summer 2016 (FY 17)

Gym Bleachers	100,000
Auditorium Seating	200,000
Stadium Lights	200,000

Summer 2017 (FY 18)

Swimming Pool	100,000
Track	200,000
Football Stadium	500,000

Summer 2018 (FY 19)

Security Cameras	25,000
HVAC Problems	450,000

1. Items shown in red are completed



**McDonald Local School District**  
Trumbull County  
Summary of Significant Assumptions and Accounting Policies  
For the Fiscal Year Ending June 30, 2016

**Note 5 - Significant Assumptions for Revenues and Other Financing Sources**

**General and Tangible Personal Property Taxes**

The property tax revenues for the general fund are realized from the following levies:

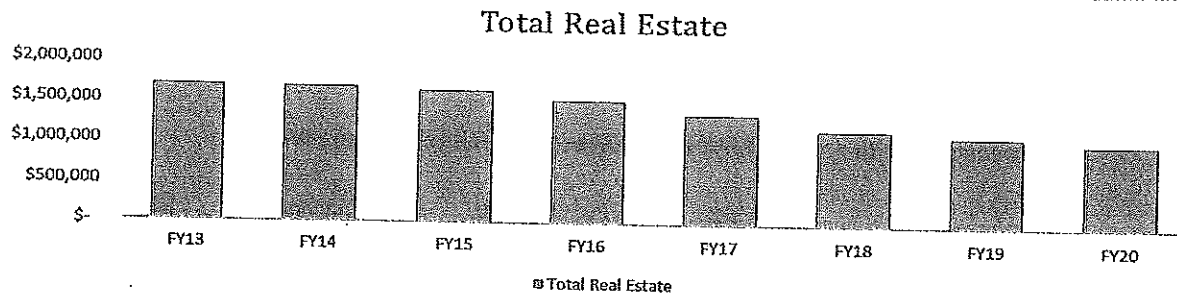
Tax Levies	Year Approved/ Renewed	First Calendar Year of Collection	Last Calendar Year of Collection	Full Tax Rate (Per \$1,000 of Assessed Valuation)
Inside Ten Mill Limitation (Unvoted)	n/a	n/a	n/a	\$5.10
Continuing Operating	1976	n/a	n/a	30.80
Continuing Operating	1980	n/a	n/a	6.00
Emergency (\$200,147)	2008	2014	2018	3.90
Emergency (\$260,000) EXPIRED	2009	2010	2014	0.00
Emergency (\$391,000)*	2011	2012	2016	7.55
Total Operating Tax Rate				<u>\$53.35</u>
* Full Tax Rate per \$1,000.00 of Assessed Valuation is estimated Levy was initially approved for \$580,000.00.				
Bond	1999	1999	2021	2.85
PI	2014	2015	2019	4.30
OSFC Maint	1999	1999	2021	0.50
Total Tax Rate				<u>\$61.00</u>

Depicted above, we have displayed taxes divided between operating and non-operating levies. Our operating levies consist of 5.1 inside mills along with two continuing levies (30.8 mills and 6 mills) and now two Emergency levies of \$200,147 and \$580,000 (but only collecting \$391,000) for a total of 53.35 mills. As mentioned prior, one emergency levy of \$260,000 was allowed to expire while passing a \$230,000/4.3 mill non-operating PI levy. Operating taxes have decreased 5 mills from 58.35 last year.

Non-operating levies consist of two required levies and one voluntary levy. The first of the required levies is the bond levy which was passed in 1999 to renovate our High School and build a new elementary. It is currently collecting at 2.85 mills to service our principal and interest payment. The Board had discussions about possibly calling those bonds after the call date of December of 2016. The second levy required is the OSFC Maintenance Levy which is set by the State at .5 mills. It was required to provide maintenance on both the new and renovated buildings. Because our valuation is so low, we also receive a \$25,000 equalization payment from the State into that fund. Finally the voluntary levy is the 4.3 mill levy that currently generates about \$230,000 per year. Last year's non-operating rate was 3.35 mills while this year it will be 7.65 or an increase of 4.3 mills. You can see a shift in focus as the Board attempts to address infrastructure problems after conquering the operating issues caused by fiscal emergency.

**Line 1.010 General Property Tax** - General property tax revenue includes real estate taxes, public utility property taxes and manufactured home taxes. In FY2017 – FY2019 the property tax revenues will decrease each year (because the required assumption that each of our two remaining emergency levies expire). It is further assumed that the board-reduced collection (of the emergency levy passed in 2011) will be continued. The drop in revenue related to the assumption that active levies fail (line 1.010) is added back in line 11.020 to allow certification of contracts. This is to acknowledge that most levies successfully renew. Otherwise it would be difficult for many treasurers to certify any contracts.

**McDonald Local School District**  
Trumbull County  
Summary of Significant Assumptions and Accounting Policies  
For the Fiscal Year Ending June 30, 2016



**Line 1.035 Unrestricted Grants-in-Aid**

Unrestricted Aid will be a great help to our district this year. Though a rollercoaster during the budget cycle it finally settled that McDonald would receive an extra one million dollars this year and slightly over three hundred thousand next year assuming our enrollment stays steady. Local student count increased slightly for both resident students and open enrollment students. Unrestricted revenue also now includes an adjustment for casino money. We anticipate \$20,000 in August and January each year or \$40,000 for the fiscal period. Subsequent to the two years covered by the signed budget, a one percent increase is projected because it should be conservative and the state budget history is not consistent.

**Line 1.040 Restricted Grants-in-Aid**

Restricted grant-in-aid is not material to the budget. It consists of a miniscule amount of career tech money (\$120). Career Tech Students are educated by the associated Trumbull County Career and Technical Center. A separate 2.4 mill levy is imposed on the McDonald Taxpayers to allow for this educational choice. Also included is \$28,500 restricted for support of McDonald's disadvantaged students.

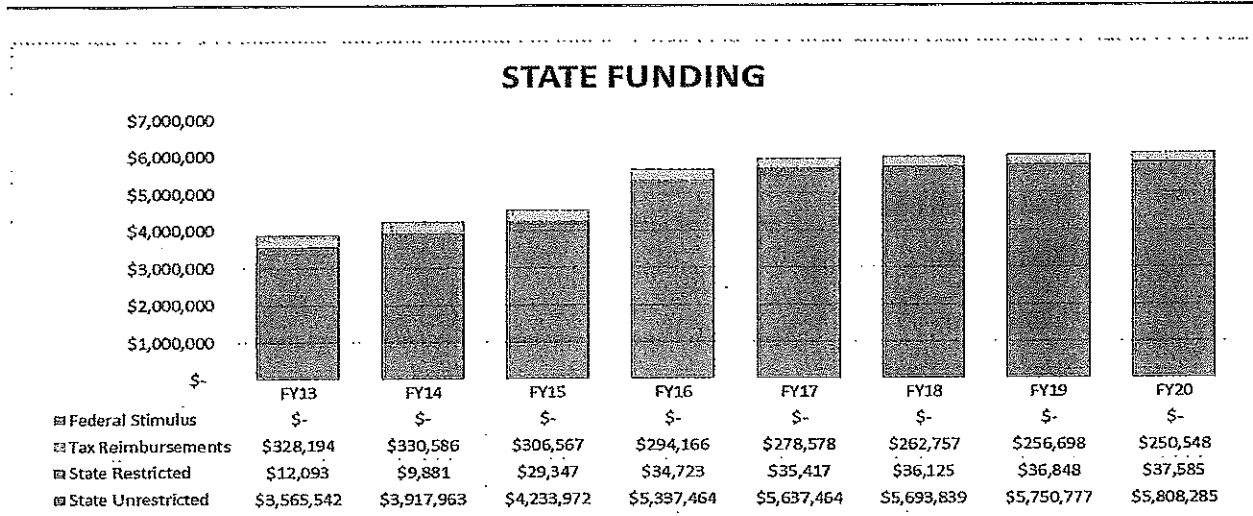
**Line 1.050 Property Tax Allocation**

Property tax allocation revenues consisted of the following:

Revenue Sources	Actual Fiscal Year 2011	Actual Fiscal Year 2012	Actual Fiscal Year 2013	Actual Fiscal Year 2014	Actual Fiscal Year 2015
Homestead and Rollback	\$266,365	\$289,275	\$327,823	\$329,842	\$305,823
Tangible Personal Property Exemption	0	0	0	0	0
Utility Deregulation	0	0	0	0	0
Tangible Personal Property Loss Reimbursement	80,388	3,350	372	744	744
<b>Totals</b>	<b>\$346,753</b>	<b>\$292,625</b>	<b>\$328,195</b>	<b>\$330,586</b>	<b>\$306,567</b>

As you can see, Tangible Personal Property, Reimbursement of Tangible Personal Property and Utility Deregulation are eliminated though small amounts trickle in from past years. Homestead and Rollback are currently being phased out since new levies will not have this State reimbursement. Since homestead and rollback are directly proportional to the General Property Tax line, it is assumed that they decline each year that the levy is shown to expire and in proportion to that collection. The total amount lost from collection is split between this line and the General Property Tax line. The loss is added back by rule in line 11.020.

**McDonald Local School District**  
**Trumbull County**  
**Summary of Significant Assumptions and Accounting Policies**  
**For the Fiscal Year Ending June 30, 2016**



**Line 1.060 All Other Revenues**

All other revenues include open-enrollment-in and a few other items. Open-enrollment-in tuition revenue is expected to increase slightly up by approximately \$66,000 in FY16 and then stay static throughout the forecast.

All other revenues consist of the following:

	Actual Fiscal Year 2011	Actual Fiscal Year 2012	Actual Fiscal Year 2013	Actual Fiscal Year 2014	Actual Fiscal Year 2015
Open Enrollment Tuition	\$993,504	\$1,073,987	\$1,011,099	\$1,035,249	\$1,164,732
Interest	2,797	3,171	1,490	1,585	2,328
Student Class Fees	21,824	58,078	19,860	16,773	15,520
Other	11,541	3,347	21,717	18,152	18,180
Totals	\$1,029,666	\$1,138,583	\$1,054,166	\$1,071,759	\$1,200,760

**Note 6 - Significant Assumptions for Expenditures and Other Financing Uses**

**Line 3.010 Personal Services**

Personal services expenditures represent the salaries and wages paid to certified employees, classified and administrative staff, substitutes, tutors and board members. In addition to regular salaries, it includes payment for supplemental contracts, severance pay, and previous retirement incentive bonuses. All salaries are set by the Board of Education.

Staffing levels for the last five fiscal years are displayed in the chart below.

**McDonald Local School District**  
Trumbull County  
Summary of Significant Assumptions and Accounting Policies  
For the Fiscal Year Ending June 30, 2016

	2011	2012	2013	2014	2015
General Fund:					
Certified	50	49	50	52	52
Classified	9	9	10	10	12
Total General Fund	59	58	60	62	64
Other Funds:					
Certified	1	1	1	1	1
Classified	2	2	2.88	2.88	2.88
Total Other Funds	3	3	3.88	3.88	3.88
Totals	62	61	63.88	65.88	67.88

Certified (teaching) staff salaries are based on a negotiated contract which includes step increases and educational incentives. The current contract expires August 31, 2016.

Last fiscal year and early this fiscal year, we lost 6 certified employees to retirement. Though it is difficult to lose this much teaching experience, it will result in approximately \$150,000 savings each year of the forecast. The savings in this fiscal year will offset all of the increases in base salary plus the added personnel. We added one full time cleaner at the high school and a half time cleaner at the elementary school.

Presented below is a comparison of salaries and wages for fiscal years 2010 - 2014.

	Actual Fiscal Year 2011	Actual Fiscal Year 2012	Actual Fiscal Year 2013	Actual Fiscal Year 2014	Actual Fiscal Year 2015
Certified Salaries	\$2,559,433	\$2,553,538	\$2,809,425	\$2,827,559	\$2,943,419
Classified Salaries	385,226	416,992	416,992	465,962	465,242
Substitute Salaries	78,848	80,949	58,471	84,441	93,826
Overtime	6,118	4,703	5,756	9,617	8,970
Supplemental Contracts	117,059	120,390	121,464	121,464	154,469
Severance Pay and Early Retirement Incentives	122,379	72,610	41,400	62,482	30,482
Insurance Incentive	0	0	0	0	0
Ins Opt Out/Taxable Benefits	7,207				
Other Salaries and Wages	0	0	5,520	5,958	4,312
Totals	\$3,276,270	\$3,249,182	\$3,459,028	\$3,577,483	\$3,700,720

**Line 3.020 Employees' Retirement/Insurance Benefits**

Employees' retirement and insurance benefits include employer contributions to the State pension systems, health care, Medicare, workers' compensation, and other benefits arising from the negotiated agreements.

Retirement and Medicare move proportionally to salaries and therefore should not increase this year (FY16). The Healthcare consortium is carrying a healthy balance and therefore we expect no rate increase for FY16. We could possibly see a savings should some of our new hires be able to take single instead of family coverage.

**McDonald Local School District**  
**Trumbull County**  
**Summary of Significant Assumptions and Accounting Policies**  
**For the Fiscal Year Ending June 30, 2016**

Tuition reimbursement has been increasing with higher demands on teaching credentials and also the Board decided to reimburse all tuition for our two principals.

Presented below is a comparison of past five fiscal years:

	Actual Fiscal Year 2011	Actual Fiscal Year 2012	Actual Fiscal Year 2013	Actual Fiscal Year 2014	Actual Fiscal Year 2015
Employer's Retirement	\$399,914	\$439,935	\$496,785	\$479,966	\$557,471
Health Care/Dental/Vision/Life	520,032	637,993	667,100	704,401	648,250
Workers' Compensation	25,187	19,399	17,739	19,187	26,706
Medicare	35,332	43,267	45,733	47,415	51,101
Unemployment	55,725	12,046	0	0	0
Tuition Reimbursement	9,000	120	5,925	11,070	14,073
Ohio Deferred Compensation	2,000	2,000	2,000	4,000	4,000
<b>Totals</b>	<b>\$1,047,191</b>	<b>\$1,154,760</b>	<b>\$1,235,282</b>	<b>\$1,266,039</b>	<b>\$1,301,601</b>

**Line 3.030 Purchased Services**

Presented below is a comparison of purchased service expenditures for the past five fiscal years:

	Actual Fiscal Year 2011	Actual Fiscal Year 2012	Actual Fiscal Year 2013	Actual Fiscal Year 2014	Actual Fiscal Year 2015
Professional and Technical Services	\$60,453	\$89,379	\$77,178	\$64,987	\$96,308
Property Services	59,536	80,055	90,298	108,932	113,828
Travel and Meeting Expenses	8,409	8,101	12,517	10,958	13,898
Communication Costs	9,957	8,064	9,280	7,895	12,020
Utility Services	176,990	136,778	142,231	146,456	160,293
Tuition and Other Similar Payments	307,779	436,541	432,538	363,035	446,997
Pupil Transportation	64,146	63,068	56,230	38,988	62,759
Other Purchased Services	0	0	0	0	3
<b>Totals</b>	<b>\$687,270</b>	<b>\$821,986</b>	<b>\$820,272</b>	<b>\$741,251</b>	<b>\$906,106</b>

The district has signed to have its natural gas cost reduced by 35%. There are other downward pressures that may keep electrical costs in check. It is anticipated that tuition paid to other districts remains steady based on the most recent ADM analysis. The district may see savings related to a new copier contract. The district will see savings on their special needs contract with the County ESC. We received a check back for overpayment and we also had our contract reduced by \$30,000. Additional savings will be noticed for special needs transportation as last year we had 6 riders and this year it is only 3. It is typical that each rider will cost approximately \$10,000 so we will see another \$30,000 in transportation reductions.

**Line 3.040 Supplies and Materials**

Presented below are the supplies and materials expenditures for the past five fiscal years:

**McDonald Local School District**  
Trumbull County  
Summary of Significant Assumptions and Accounting Policies  
For the Fiscal Year Ending June 30, 2016

	Actual Fiscal Year 2010	Actual Fiscal Year 2011	Actual Fiscal Year 2012	Actual Fiscal Year 2013	Actual Fiscal Year 2014
General Supplies, Library Books and Periodicals	\$94,000	\$59,935	\$81,226	\$77,139	\$65,426
Operations, Maintenance and Repair	75,000	47,195	40,401	60,728	74,706
Textbooks	35,000	8,519	15,660	11,844	43,307
Totals	<u>\$204,000</u>	<u>\$115,650</u>	<u>\$137,287</u>	<u>\$149,711</u>	<u>\$183,439</u>

Supplies and materials are forecast to increase slightly each year.

**Line 3.050 Capital Outlay**

The district has developed a strategy that removes most large capital expenditures from the general fund. These problems are currently handled by a combination of the new Permanent Improvement Levy and the OSFC Maintenance Fund. Funding of the old PI fund through the transfer of GF money has ceased at the request of the finance committee. The next approach should involve passing a "Fund Balance" policy which would allow use of GF dollars if a certain fund balance is exceeded.

**Line 4.300 Other Objects**

Other objects can vary significantly from year to year so it will be forecast flat from previous levels.

**Line 5.010 Operating Transfers-Out**

Transfers-Out will be reduced by \$180,000/yr. to no longer support the capital expense strategy with General Fund dollars. Upon passage of the new 4.3 mill PI levy, the Board felt it was now time to remove this support from the Operating Funds.

Additionally, the Athletic Department needed a large transfer last year. The Board has decided to remove bussing costs from Athletics since the Board approved a plan last year to return to free transportation for all sporting events. This should allow a smaller transfer this year and a hopefully none the following year.

**Line 5.020 Operating Advances-Out**

Advances out for this fiscal year are now anticipated to be \$0 as yearbook has solved some chronic problems with revenue.

**Line 11.020 Property Tax – Renewal or Replacement**

Though it is required that the district remove renewals from the main body of the forecast document, the amounts removed will be added back in here at the end of each year to allow for certification of long term contracts. We now must show the loss of our \$260,000 levy with half of the loss occurring in FY 2015 and half in FY2016. The \$580,000 levy that is collecting a reduced amount of \$391,000 is shown dropping off in FY 2017 for half of the \$391,000 amount and the other half in FY 2019.

Locality No. 310 Contract No. 1880 Customer No. MCDONALD'S Date 10/30/2013  
Customer MCDONALD SCHOOLS Phone (330) 530-8051  
Address 400 IOWA AVE City MCDONALD State OH Zip 44437

## FACILITY SERVICES PRODUCTS PRICING:

[illegible]

\*Indicates bundled items/services

- This agreement is effective as of the date of execution for a term of 60 months from date of installation.
- The additional charges listed below are subject to adjustment by Company effective upon notice to Customer, which notice may be in the form of an invoice.
- COD Terms \$ 6.00 per delivery charge for prior service (if Amount Due is Carried to Following Week)
- Credit Terms - Charge Payments due 10 days after End of Month.
- Minimum Charge \$ 5.00 per delivery.
- Automatic Lost Replacement Charge: Item \_\_\_\_\_ % of Inventory \_\_\_\_\_ \$ \_\_\_\_\_ Ea.
- Automatic Lost Replacement Charge: Item \_\_\_\_\_ % of Inventory \_\_\_\_\_ \$ \_\_\_\_\_ Ea.
- Under no circumstances will the Company accept textiles bearing free liquid. Shop towels may not be used to clean up oil or solvent spills. Shop towel container \$ \_\_\_\_\_ per delivery
- Artwork Charge for LogoMat \$ \_\_\_\_\_
- Service Charge \$ 7.00 per delivery.
- This Service Charge is used to help Company pay various fluctuating current and future costs including, but not limited to, costs directly or indirectly related to the environment, energy issues, service and delivery of goods and services, in addition to other miscellaneous costs incurred or that may be incurred in the future by Company.

Other \_\_\_\_\_  
Cintas Loc. No. 310 Please Sign Name X Ken A. Halbert, Jr.  
By Randy D. Halbert Please Print Name X Ken A. Halbert, Jr.  
Title SSA Please Print Title X Superintendent  
Accepted - GM: Randy D. Halbert 10/30/2013 email X ken.halbert@neomin.org





CONTRACT

Between the  
McDonald Local Board of Education  
And  
Hoffman's Property Services  
Eric Hoffman

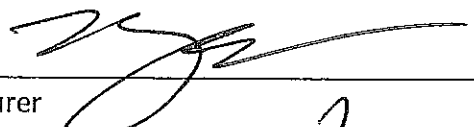
This 26<sup>th</sup> day of October, 2015, the McDonald Local Board of Education hereby agrees to receive snowplowing/salting services from Hoffman's Property Services, Eric Hoffman (Contract) for the 2015-2016 school year.

As set forth in the proposal submitted by the contractor, McDonald Local Board of Education agrees to pay the contractor a total of \$325.00 for snowplowing services per plow and \$300.00 for salting services per occurrence provided to the district on an as needed basis. An additional \$50.00 charge if snow should exceed five (5) inches. The Contractor further agrees to comply with all terms and conditions set forth on the bid sheet. In addition, salting services will not necessarily be provided each time plowing occurs, but rather on an as needed basis as icing occurs.

It is further agreed upon that the Contractor will provided proof of workers compensation insurance and liability insurance coverage to the Board of Education prior to October 26, 2015. In addition, should the services required by the district not be performed in accordance with the proposal, the district may terminate the contract at any time due to the contractor's inability to meet the needs of the district as set forth on the bid sheet/proposal.

McDonald Local Board of Education

X   
President

X   
Treasurer

Contractor – Hoffman's Property Services

X   
Eric Hoffman

MCDONALD LOCAL SCHOOL DISTRICT  
SNOW REMOVAL BID SHEET  
330-530-8051 EXT. 3  
330-530-7041 - FAX

LOCATION	ADDRESS & PHONE	TOTAL AMT SNOW FLOW	TOTAL AMT SALT ONLY	TOTAL AMT SNOW & SALT
<b>MCDONALD HIGH SCHOOL</b>	600 Iowa Ave			
1. Side Lot on Seventh Street	330-530-8051			
2. Alley & parking spots behind building - enter from 6 <sup>th</sup> Street to 7 <sup>th</sup> Street.	Extension 1			
<b>ROOSEVELT ELEMENTARY</b>	410 W. Seventh			
1. Tony Russo Lane and parking spots From 6 <sup>th</sup> Street to 7 <sup>th</sup> Street.	330-530-8051			
2. Delivery entrance off Tony Russo Ln.	Extension 2			
3. The paved lot between the stadium and Roosevelt from 6 <sup>th</sup> to 7 <sup>th</sup> Streets.				
4. The bus turn around on 7 <sup>th</sup> Street				
5. The upper parking lot between the Elementary bldg and McDonald Ave.				
<del><b>BUS PARKING LOT</b></del>	<del>MSI</del>			
<del>**BUS LOT MUST BE PLOWED BEFORE 6:00 A.M.</del>	<del>3008 Woodfield Avenue (off Ohltown-McDonald Rd.)</del>			
<del>1. The driveway entrance</del>				
<del>2. The lot where buses are parked</del>				
<b>OLD ROOSEVELT PARKING LOT</b>	400 Iowa Ave			
1. The parking lot from 5 <sup>th</sup> Street to 4th Street				
<b>TOTALS</b>		\$325.	\$300.	
**ABOVE QUOTE FOR 2 INCHES OF SNOW OR MORE		NOTE X - EXTRA \$50 WHEN SNOW EXCEEDS 5"		
**SCHOOL LOTS MUST BE PLOWED BY 6:30 A.M.				
**SNOW SHOULD NOT BE PILED AGAINST FENCING OR BUILDINGS				
**DISTRICT WILL NOT PAY FOR PLOWING OF LESS THAN 2" OR SALTING ONLY UNLESS APPROVED BY SUPERINTENDENT/DESIGNEE				
NAME	HOFFMAN'S PROPERTY SERVICES	PHONE	- 330-530-5296 - OFFICE 330-720-2907 - CELL	
ADDRESS	77 2ND ST. P. O. BOX 401 MCDONALD OH 44437			
**QUOTE TO BE RETURNED TO 600 IOWA AVENUE, MCDONALD, OH 44437**				



**Bureau of Workers'  
Compensation**

30 W. Spring St.  
Columbus, OH 43215

**Certificate of Ohio Workers' Compensation**

This certifies that the employer listed below participates in the Ohio State Insurance Fund as required by law. Therefore, the employer is entitled to the rights and benefits of the fund for the period specified. This certificate is only valid if premiums and assessments, including installments, are paid by the applicable due date. To verify coverage, visit [www.bwc.ohio.gov](http://www.bwc.ohio.gov), or call 1-800-644-6292.

This certificate must be conspicuously posted.

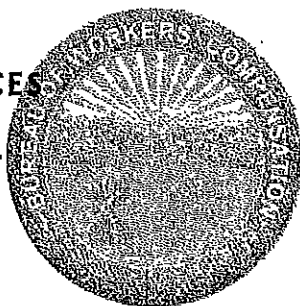
Policy number and employer

**1231304-0**

**ERIC W HOFFMAN  
HOFFMANS PROPERTY SERVICES  
PO BOX 401  
MC DONALD, OH 44437-0401**

Period specified below

**07/01/2015 through  
06/30/2016**



[www.bwc.ohio.gov](http://www.bwc.ohio.gov)

Issued by:

*Stephen Buchner*  
Administrator/CEO

You can reproduce this certificate as needed.



**Ohio Bureau of Workers' Compensation**

**Required Posting**

Effective Oct. 13, 2004, Section 4123.54 of the Ohio Revised Code requires notice of rebuttable presumption. Rebuttable presumption means an employee may dispute or prove untrue the presumption (or belief) that alcohol or a controlled substance not prescribed by the employee's physician is the proximate cause (main reason) of the work-related injury.

The burden of proof is on the employee to prove the presence of alcohol or a controlled substance was not the proximate cause of the work-related injury. An employee who tests positive or refuses to submit to chemical testing may be disqualified for compensation and benefits under the Workers' Compensation Act.



**Bureau of Workers'  
Compensation**

You must post this language with the Certificate of Ohio Workers' Compensation



# CERTIFICATE OF LIABILITY INSURANCE

 DATE (MM/DD/YYYY)  
10/20/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	The Griffith Agency, Inc. 18 N. Market Street PO Box 418 Girard, OH 44420	CONTACT NAME	Robert I. Griffith III, CPCU	
		PHONE (A/C No. Ext.)	330-545-5489	FAX (A/C No.)
		E-MAIL ADDRESS	bob3@griffithagency.com	
		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A: WESTFIELD INSURANCE COMPANY		24112
INSURED	ERIC HOFFMAN DBA HOFFMAN'S PROPERTY SERVICES PO BOX 401 MCDONALD, OH 44437	INSURER B:		
		INSURER C:		
		INSURER D:		
		INSURER E:		
		INSURER F:		

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			CWP3820919	03/16/2015	03/16/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 150,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			CWP3820919	03/16/2015	03/16/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 104, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

McDonald Board of Education  
800 Iowa Ave.  
Mc Donald, OH 44437

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2014 ACORD CORPORATION. All rights reserved.

**Return to:**  
**Ohio School Boards Association**  
**8050 N. High St., Suite 100**  
**Columbus, Ohio 43235-6482**  
**(614) 540-4000 / (614) 540-3299**

**TREASURER'S COPY  
RETAIN FOR YOUR  
RECORDS**

The MCDONALD LOCAL School District

Board of Education of TRUMBULL County hereby

appoints CATHERINE HARVEY. as the delegate to  
(name of delegate)

the 2015 OSBA Annual Business Meeting and in the event the delegate cannot serve,

THOMAS HART has been appointed as  
(name of alternate)

alternate. The delegate and alternate were appointed at the meeting of the board of education on

OCTOBER 26, 2015  
(date)

**SIGNATURES MUST BE ON ALL COPIES**

Y. Catherine M. Warr  
Signature of delegate

401 Pennsylvania, McDonald, OH 44437  
Home address (Please print this line)

X Thomas B. Harp  
Signature of alternate

475 Nebraska, McDonald, OH 44437  
Home address (Please print this line)

### TREASURER'S CERTIFICATION

X  
Signature of treasurer

McDonald Local  
School district

Trumbull  
County

600 Iowa Ave., McDonald, OH 44437  
District address

bill.johnson@neomin.org  
E-mail address

