

6428

**McDONALD LOCAL BOARD OF EDUCATION  
REGULAR MEETING  
WEDNESDAY, NOVEMBER 28, 2018 – 7:00 P.M.  
M.H.S. LIBRARY  
MCDONALD, OHIO 44437**

The McDonald Local Board of Education held a Regular Meeting on Wednesday, November 28, 2018, in the library at McDonald High School, 600 Iowa Avenue, McDonald, OH 44437.

The Regular Meeting was called to order at 7:00 p.m. by President John Saganich. Treasurer Megan Titus called the roll:

Members Present: Joseph Cappuzzello, Thomas Hannon, Jody Klase,  
Wendy Higgins, John Saganich

“Notice of this meeting was given in accordance with the provisions of Section 1.450 of the O.R.C. and the Ohio Administrative Procedures Act.”

Pledge of Allegiance

**Res. 18-253** Approve agenda for Regular Meeting of November 28, 2018

Mr. Cappuzzello moved and Mrs. Klase seconded  
Yeas: Cappuzzello, Klase, Higgins, Hannon, Saganich  
Nays: None  
President declared motion carried

**Res. 18-254** Approval of Board Minutes:

Regular Meeting – October 24, 2018

Mr. Cappuzzello moved and Mrs. Klase seconded  
Yeas: Cappuzzello, Klase, Higgins, Hannon, Saganich  
Nays: None  
President declared motion carried

6429

**Res. 18-255** Approval of Board Minutes:

Special Meeting – November 9, 2018

Mrs. Klase moved and Mrs. Higgins seconded  
Yeas: Klase, Higgins, Hannon, Saganich  
Abstain: Cappuzzello  
Nays: None  
President declared motion carried

Recognition of Visitors / Audience Participation:

**Tom Hart – TCTC Representative**

**McDonald Student Volunteer Group**

Old Business: any Old Business to bring before the Board

New Business:

A. Finance Committee – Joseph Cappuzzello, Chairperson

**Res. 18-256** TREASURER'S FINANCIAL REPORT

Treasurer's Financial Report: October, 2018

- a. Check Register
- b. Financial Summary
- c. Bank Reconciliation

Upon the recommendation of the district treasurer I call for a motion to approve the above resolution.

Mr. Cappuzzello moved and Mrs. Klase seconded  
Yeas: Cappuzzello, Klase, Higgins, Hannon, Saganich  
Nays: None  
President declared motion carried

6430

**Res. 18-257**    AUDITOR OF STATE – ENGAGEMENT LETTER

Resolution to approve the Auditor of State's Office to prepare the district's GAAP financial statements for the years ending June 30, 2019, June 30, 2020, and June 30, 2021 at a fixed rate of \$4,000 each year. (See Exhibit A)

Upon the recommendation of the district treasurer I call for a motion to approve the above resolution.

Mr. Cappuzzello moved and Mrs. Klase seconded  
Yeas: Cappuzzello, Klase, Higgins, Hannon, Saganich  
Nays: None  
President declared motion carried

**Res. 18-258**    DONATION

Resolution to accept the donation of 21 chromebooks and a chrome cart, which were donated to McDonald Local Schools from Next Generation Personal Finance.

Upon the recommendation of the district treasurer I call for a motion to approve the above resolution.

Mr. Cappuzzello moved and Mrs. Klase seconded  
Yeas: Cappuzzello, Klase, Higgins, Hannon, Saganich  
Nays: None  
President declared motion carried

**Res. 18-259**    DONATION

Resolution to accept the donation of parking lot gravel materials and installation for the bus lot located on McDonald Ave. and 6<sup>th</sup> St., which were donated to McDonald Local Schools from Welford's.

Upon the recommendation of the district treasurer I call for a motion to approve the above resolution.

Mr. Cappuzzello moved and Mrs. Klase seconded  
Yeas: Cappuzzello, Klase, Higgins, Hannon, Saganich  
Nays: None  
President declared motion carried

6431

**Res. 18-260**    LEVY RESOLUTION – RESUME COLLECTION OF \$260,000  
EMERGENCY LEVY AND FULL 4.3 MILLS PERMANENT IMPROVEMENT LEVY

Resolution to resume collection of the full emergency levy amount of \$260,000 per year, and the full 4.3 mills for the permanent improvement levy, commencing January 1, 2019. (See Exhibit B)

Upon the recommendation of the district treasurer I call for a motion to approve the above resolution.

Mr. Cappuzzello moved and Mrs. Klase seconded

Yeas: Cappuzzello, Klase, Higgins, Hannon, Saganich

Nays: None

President declared motion carried

**Res. 18-261**    LEVY RESOLUTION – PERMANENT IMPROVEMENT LEVY  
RENEWAL

Resolution to submit to electors a renewal of an existing levy. (See Exhibit C)

Upon the recommendation of the district treasurer I call for a motion to approve the above resolution.

Mr. Cappuzzello moved and Mrs. Klase seconded

Yeas: Cappuzzello, Klase, Higgins, Hannon, Saganich

Nays: None

President declared motion carried

B.     Personnel Committee – Jody Klase, Chairperson

**Res. 18-262**    SUPPLEMENTAL CONTRACTS - 2018/2019

Resolution to hire the following personnel on supplemental contracts for the 2018-2019 school year, pending certification and BCII/FBI background checks:

6432

Becky Wolford – Assistant Softball Coach, \$1,089.50; and

Brian Callow – Assistant Softball Coach, \$1,089.50

Upon the recommendation of the district superintendent I call for a motion to approve the above resolution.

Mrs. Klase moved and Mrs. Higgins seconded  
Yeas: Klase, Higgins, Cappuzzello, Hannon, Saganich  
Nays: None  
President declared motion carried

C. Program/Policy Committee – Wendy Higgins, Chairperson

**Res. 18-263** POLICY

Resolution to approve the second reading of the following policy:

IGAD	CAREER-TECHNICAL EDUCATION
	CAREER ADVISING POLICY

Upon the recommendation of the district superintendent I call for a motion to approve the above resolution.

Mrs. Higgins moved and Mr. Hannon seconded  
Yeas: Higgins, Hannon, Cappuzzello, Klase, Saganich  
Nays: None  
President declared motion carried

**Res. 18-264** POLICIES

Resolution to approve the first reading of the following policies:

DGA	AUTHORIZED SIGNATURES (USE OF FACSIMILE SIGNATURES)
GBH	STAFF-STUDENT RELATIONS (Also JM)

6433

JGD	STUDENT SUSPENSION
JGDA	EMERGENCY REMOVAL OF STUDENT
JGE	STUDENT EXPULSION
JHH	NOTIFICATION OF SEX OFFENDERS
JM	STAFF-STUDENT RELATIONS (Also GBH)
GBE	STAFF HEALTH AND SAFETY
GBE-R	STAFF HEALTH AND SAFETY
GBP	DRUG FREE WORKPLACE
JFCF	HAZING AND BULLYING (HARASSMENT, INTIMIDATION AND DATING VIOLENCE)
JFCF-R	HAZING AND BULLYING (HARASSMENT INTIMIDATION AND DATING VIOLENCE)

Upon the recommendation of the district superintendent I call for a motion to approve the above resolution.

Mrs. Higgins moved and Mr. Hannon seconded  
Yeas: Higgins, Hannon, Cappuzzello, Klase, Saganich  
Nays: None  
President declared motion carried

**Res. 18-265**    ADJOURNMENT

Mr. Cappuzzello moved and Mrs. Higgins seconded to adjourn the Regular Meeting at 7:52 p.m.

Yeas: Cappuzzello, Higgins, Hannon, Klase, Saganich  
Nays: None  
President declared motion carried

November 28, 2018  
Page 7

6434

ATTEST:

  
\_\_\_\_\_  
PRESIDENT

  
\_\_\_\_\_  
TREASURER







# Dave Yost • Auditor of State

November 6, 2018

Ms. Megan Titus, Treasurer  
McDonald Local School District  
600 Iowa Avenue  
McDonald, OH 44437

Dear Ms. Titus:

This letter is to confirm our understanding of the terms and objectives of our engagement with the McDonald Local School District (the School District) and the nature and limitations of the services we will provide.

We will provide the following services:

Using our conversion software, Local Government Services (LGS) will compile, from information you provide, the annual financial statements of McDonald Local School District as of and for the fiscal years ending June 30, 2019, June 30, 2020 and June 30, 2021, and issue an accountant's report thereon in accordance with Statements on Standards for Accounting and Review Services (SSARS) issued by the American Institute of Certified Public Accountants (AICPA).

The objective of our engagement is to prepare financial statements in accordance with accounting principles generally accepted in the United States of America based on information provided by you. LGS will conduct our compilation engagement in accordance with Statements on Standards for Accounting and Review Services (SSARS) promulgated by the Accounting and Review Services Committee of the AICPA and comply with the AICPA's Code of Professional Conduct, including the ethical principles of integrity, objectivity, professional competence, and due care.

LGS is not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion or provide any assurance on the financial statements.

Our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations

Our engagement to be performed is conducted on the basis that management acknowledges and understands that our role is to prepare financial statements in accordance with accounting principles

Local Government Services Section  
88 East Broad Street, Fourth Floor, Columbus, Ohio 43215-3506  
Phone: 614-466-4717 or 800-345-2519 Fax: 866-882-0004  
[www.auditor.state.oh.us](http://www.auditor.state.oh.us)

generally accepted in the United States of America. Management has the following overall responsibilities that are fundamental to our undertaking the engagement to prepare your financial statements in accordance with SSARSS: 1) The selection of accounting principles generally accepted in the United States of America as the financial reporting framework to be applied in the preparation of the financial statements; 2) The prevention and detection of fraud; 3) To ensure that the entity complies with the laws and regulations applicable to its activities; 4) The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement to prepare financial statements; and 5) To provide us with documentation, and other related information that is relevant to the preparation and presentation of the financial statements; additional information that may be requested for the purpose of the preparation of the financial statements; and unrestricted access to persons within the McDonald Local School District of whom we determine necessary to communicate.

As part of our engagement, LGS will issue a report that will state that we did not audit or review the financial statements and that, accordingly, we do not express an opinion, a conclusion, or provide any assurance on them.

You agree to include our accountant's compilation report in any document containing financial statements that indicate that we have performed a compilation engagement on such financial statements and, prior to inclusion of the report, to ask our permission to do so.

The McDonald Local School District remains responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America as promulgated by the Governmental Accounting Standards Board. It is therefore the responsibility of the School District to be in a position in fact and appearance to make informed judgments while reviewing, evaluating, and approving the services provided under this engagement. It is also the McDonald Local School District's responsibility to design, implement and maintain internal controls, including monitoring ongoing activities.

To demonstrate that the School District is fulfilling these responsibilities, the following safeguards will be observed. The School District will designate a management level individual to be the primary contact accountable for overseeing this engagement and who will take responsibility for the appropriateness of the results of this engagement. If the School District has determined that someone other than the individual with whom we worked last year to fulfill this role, the School District must submit documentation to support the new designee's knowledge and capability to perform this function. We will meet with this individual bi-weekly to update our progress and to allow the individual to monitor engagement performance to ensure it meets management's objectives. This individual will perform all management functions and make all management decisions related to this conversion and compilation and will accept full responsibility for such decisions. Accordingly, this individual will review and approve all proposed adjustments before they are entered in the conversion software. Finally, this individual will evaluate the adequacy of the services performed under this engagement by the Local Government Services Section of the Office of the Auditor of State.

It is understood and agreed that the performance of this engagement by LGS will not lessen the scope and extent of the audit work to be performed by the Financial Audit Group of the Office of the Auditor of State.

Management is responsible for making all financial records and related information available to LGS. The hours of service offered in this letter are based upon the following information being provided by the School District:

1. Information required to confirm appropriate fund classification and major fund status;
2. Information to allow the allocation of internal service funds to governmental and business-type activities;
3. Information regarding estimated revenues and appropriations for use in the preparation of budgetary statements including original budget amounts for all funds required to be presented in the basic financial statements and documentation to insure that financial records are in agreement with amended certificates requested and appropriations passed by the Board of Education during 2019, 2020 and 2021;
4. A current, complete, and appropriately classified record of all cash receipts and disbursements made during the year, along with bank reconciliations of all School District and bank accounts as of June 30, 2019, June 30, 2020 and June 30, 2021;
5. Documentation for receivables including taxes, intergovernmental and accounts receivable, inventory, and prepaid items as of June 30, 2019, June 30, 2020 and June 30, 2021;
6. The balances for all governmental capital assets by program and type and proprietary capital assets by fund and type as of the beginning and end of the year, including appropriate information regarding accumulated depreciation, as well as current year additions (including accounts charged for related expenditures) and deletions (including any related proceeds and accumulated depreciation on the deleted asset). In addition, information is required that presents depreciation expense by fund and type for proprietary capital assets and by program and type for general capital assets for June 30, 2019, June 30, 2020 and June 30, 2021;
7. Information regarding accrued salaries, compensated absences (both current and long-term), accounts payables, workers' compensation, retirement, and other current and long-term liabilities as of June 30, 2019, June 30, 2020 and June 30, 2021;
8. Information regarding short-term debt (notes) including a schedule of changes in short-term debt that details balances at the beginning and end of the year, increases and decreases and the purpose for which the short-term debt was issued;
9. Information regarding long-term debt balances as of the beginning and end of the year and information regarding additions and payments that occurred during the year. Information that details issuance costs, premiums and discounts for additions should be identified separately.
10. Copies of amortization schedules that distinguish between principal and interest for each outstanding debt issue;
11. All documentation necessary to determine reporting entity. If it is determined that the School District will be required to report a component unit, GAAP financial statements for the component unit must be provided in a timely fashion for preparation of the School District's financial statements;
12. Information to support necessary modified accrual and accrual adjustments as of June 30, 2018;
13. Information regarding transfers by fund including the amount and purpose for each transfer;
14. Required supplementary information; and
15. Management's Discussion and Analysis.

It is important that you provide financial records that balance and documentation that is adequate to support the necessary journal entries. If we discover inadequacies in the records or documentation you provide, we will return the information to you for correction.

All documents provided to LGS in connection with our services including financial records and reports, payroll records, employee rosters, health and medical records, tax records, etc. must be redacted of any personal information before submission. Personal information is defined as social security numbers, dates of birth, drivers' license numbers or financial institution account numbers associated with an individual. The School District shall redact all personal information from electronic records before they are transmitted to LGS. This information should be fully blacked out in all paper documents prior to sending them to LGS. If personal information cannot be redacted from any records or documents, the School District must identify these records to LGS prior to their submission.

If redacting this personal information impairs the ability of LGS to provide the contracted services, the School District and the Auditor of State's Office will consider these exceptions on a case-by-case basis. Additionally, if redacting this information creates hardship on the School District in terms of resources, recordkeeping or other issues, the School District and LGS may collaborate on alternative methods of providing the School District's data to LGS without compromising the personal information on individuals served or employed by the School District.

As part of the annual financial report, you will be required to prepare a Management's Discussion and Analysis (MD&A). LGS assistance with respect to the MD&A will be limited to reviewing the MD&A to determine that all required topics have been addressed and to insure that the amounts presented in the MD&A match the amounts presented in the financial statements.

During the course of the compilation, from financial records and supporting documentation you provide, LGS will propose journal entries for the preparation of the basic financial statements; review records and other information to determine whether data is being gathered at the required level to permit the preparation of the financial statements; enter usable information from the prior fiscal year trial balances to the trial balances that will be used for the fiscal year being reported; and input approved journal entries into the trial balances. LGS will also discuss with you the requirements for budgetary presentations and assist in the identification of original budgetary information.

LGS assistance with respect to capital assets will be limited to explaining the information necessary for report preparation. If additional assistance in the review of policies or significant guidance related to the calculation of capital assets is required, this engagement will need to be amended.

All work papers prepared by the Office of the Auditor of State will remain the property of the Auditor of State. Accordingly, we are responsible for their care and custody. At the conclusion of the project, we will provide copies of any of the work papers you would like to have for your records. However, the work papers should not be regarded as a part of, or a substitute for, your accounting records.

If for any reason we are unable to complete the compilation of the School District's financial statements, we will not issue a report on such statements as a result of this engagement.

It is estimated that 80 hours will be needed to complete this project for 2019, 80 hours will be needed to complete this project for 2020 and 80 hours will be needed to complete this project for 2021. Our fees for these services will be billed monthly to McDonald Local School District at a rate of \$50 per hour, and the total cost is not anticipated to exceed \$4,000 for each year of this contract. If additional time or services

Ms. Megan Titus, Treasurer  
McDonald Local School District  
November 6, 2018  
Page 5 of 5

should be necessary, we will notify McDonald Local School District regarding any amendment to this contract that may be required.

Upon a 30 day written notice, either party may terminate this Agreement for any reason. Such notice shall be sent by U.S. mail or by personal delivery to Auditor of State, Local Government Services Section, 88 East Broad Street, Fourth Floor, Columbus, Ohio 43215-3506. In the event of such termination, the Auditor of State shall be compensated at the contractually agreed-upon rate for any and all work done to the date of such notice.

If you are in agreement with the terms of this contract, please have this engagement letter signed and certified in the appropriate places and return it to me no later than December 7, 2018. If we do not hear from you by December 7, 2018, we will assume that the McDonald Local School District does not wish to contract for the services of the Local Government Services Section of the Office of the Auditor of State. Should you have any questions concerning this letter, please do not hesitate to contact Nita Hendryx, Chief Project Manager, at 1,800,443.9271.

Sincerely,

DAVE YOST  
Auditor of State



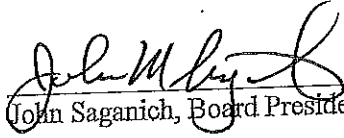
Unice S. Smith  
Chief of Local Government Services

We desire the Auditor of State's Office to perform the services described above and agree to the terms and conditions set forth in this letter.

MCDONALD LOCAL SCHOOL DISTRICT

Date: 11-28-18

Resolution No. 18-257

By:   
John Saganich, Board President

It is hereby certified that the amount of \$ 4,000 required to pay this contract has been lawfully appropriated and is in the treasury or in the process of collection to the credit of the 201 General Fund, free from any obligation or certification now outstanding.

Date: 11/28/18

  
Megan Titus, Treasurer

cc: Nita Hendryx, Chief Project Manager  
Joey Jones, Chief Auditor



## RESOLUTION NO. 18-260

The Board of Education of the McDonald Local School District, McDonald, Ohio, met in regular session on the 28<sup>th</sup> day of November, 2018, at 7:00 PM in McDonald, Ohio with the following members present:

JOSEPH CAPPUZZELLO

THOMAS HANNON

JODY KLAKE

WENDY HIGGINS

JOHN SAGANICH

The Treasurer advised the Board that the notice requirements of O.R.C. §121.22 and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

MR. CAPPUZZELLO moved the adoption of the following resolution:

WHEREAS, on November 4, 2014, the electors of the McDonald Local School District ("District") approved a 4.3 mill permanent improvement levy for a period of five (5) years, commencing with the 2014 tax year, first collected January 1, 2015 (the "permanent improvement levy"); and,

WHEREAS, on November 8, 2016, the electors of the District approved the partial renewal of a ten (10) year levy in order to raise the amount of Two Hundred Sixty Thousand Dollars (\$260,000) per year for the emergency requirements of the District, which was calculated by the Trumbull County Auditor at an annual tax rate of 5.0 mills, commencing with the 2016 tax year, first collected January 1, 2017 (the "emergency levy"); and,

WHEREAS, on September 27, 2017, the Board adopted Resolution No. 17-222, in which it determined that the District's Budget did not clearly require collection of the emergency levy for calendar year 2018, or 1.15 mills of the permanent improvement levy for calendar year 2018; and

WHEREAS, the District Treasurer notified the County Auditor and County Budget Commission that the District's Budget did not clearly require collection of the emergency levy for calendar year 2018, or 1.15 mills of the permanent improvement levy for calendar year 2018; and,

WHEREAS, as a result of the Board's action, the County Budget Commission did not authorize the collection of the emergency levy for calendar year 2018, or 1.15 mills of the permanent improvement levy for calendar year 2018; and

WHEREAS, the District's budget will clearly require collection of the full emergency levy and permanent improvement levy commencing calendar year 2019.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the McDonald Local School District, McDonald, Ohio, that:

Section 1. The Board hereby determines that District's Budget clearly requires the collection of the full emergency levy amount of Two Hundred Sixty Thousand Dollars (\$260,000) per year, and the full 4.3 mills for the permanent improvement levy, commencing January 1, 2019.

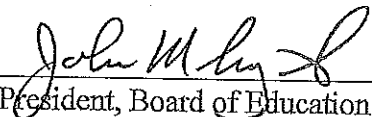
Section 2. The Board directs the Treasurer to provide the County Auditor and County Budget Commission with a certified copy of this Resolution immediately, and to take any further steps necessary to ensure that the County resumes collection of the full emergency levy amount of Two Hundred Sixty Thousand Dollars (\$260,000) per year, and the full 4.3 mills for the permanent improvement levy, commencing January 1, 2019.

Section 3. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board, and of any of its committees, that resulted in such formal actions were in meetings open to the public, in compliance with the legal requirements including O.R.C. §121.22.

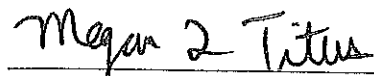
\_\_\_\_MRS. KLASSE\_\_\_\_ seconded the Motion and upon roll call, the vote resulted as follows:

MR. CAPPUZZELLO	YES	MRS. KLASSE	YES
MRS. HIGGINS	YES	MR. HANNON	YES
MR. SAGANICH	YES		

Motion passed and adopted this 28<sup>th</sup> day of November 2018.

  
\_\_\_\_\_  
President, Board of Education

ATTEST:

  
\_\_\_\_\_  
Treasurer

11/28/18  
\_\_\_\_\_  
Date



RES. NO. 18-261  
**A RESOLUTION DETERMINING TO SUBMIT TO THE ELECTORS  
 OF THE MCDONALD LOCAL SCHOOL DISTRICT THE QUESTION  
 OF THE RENEWAL OF AN EXISTING TAX LEVY FOR THE  
 PURPOSE OF GENERAL PERMANENT IMPROVEMENTS  
 PURSUANT TO O.R.C. §§5705.21 AND 5705.25**

The Board of Education of the McDonald Local School District, McDonald, Ohio, met in regular session on the 28<sup>th</sup> day of November, 2018, at the offices of said Board, with the following members present:

JOSEPH CAPPUZZELLO

THOMAS HANNON

JODY KLASSE

WENDY HIGGINS

JOHN SAGANICH

The Treasurer advised the Board that the notice requirements of O.R.C. §121.22 and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

MR. CAPPUZZELLO moved the adoption of the following Resolution:

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the McDonald Local School District, County of Trumbull, State of Ohio, two-thirds of all members of the Board elected thereto concurring, that:

**Section 1:** It is hereby found, determined, and declared that the amount of taxes which may be raised by the Board of Education of the Trumbull Local School District within the ten-mill limitation by levies on the current tax list and duplicate will be insufficient to provide an adequate amount for the necessary requirements of the School District, and that it is therefore necessary to renew an existing tax levy in excess of the ten-mill limitation upon the entire territory of the District (the School District has territory only in the County of Trumbull) for the purpose of general permanent improvements in the amount of 4.3 mills for a period of five (5) years.

**Section 2:** Pursuant to O.R.C. §§5705.21 and 5705.25, this Board of Education intends to submit to the electors of the entire territory of the District, at an election to be held on the 7th day of May, 2019, the question of a renewal of an existing tax levy in excess of the ten-mill limitation in the amount of 4.3 mills each year for a period of five (5) years, beginning with the tax list and duplicate for the tax year 2019 the proceeds of which levy first would be available in the calendar year 2020, for the purpose of general permanent improvements.

Section 3: The Treasurer is hereby authorized and directed to immediately certify a copy of this Resolution to the County Auditor of Trumbull County for the calculation by that County Auditor of the total current tax valuation of the District and the dollar amount of revenue that would be generated by 4.3 mills as provided in O.R.C. §5705.03.

Section 4: It is found and determined that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public, or otherwise in compliance with the law.

MRS. KLASE seconded the motion, and upon roll call on the adoption of the Resolution, the vote was as follows:

MR. CAPPUZZELLO YES MRS. KLASE YES

MRS. HIGGINS YES MR. HANNON YES

MR. SAGANICH

  
Board President

ATTEST:

Megan 2 Titus  
Treasurer

**MCDONALD BOARD OF EDUCATION**  
**REGULAR MEETING**  
**WEDNESDAY, NOVEMBER 28, 2018 – 7:00 P.M.**  
**MHS LIBRARY**

Visitors, please register.

1. *Tom HART*
2. *Kenneth Miner*
3. *Don R. Kell*
4. *Gennie Smul*
5. *Bill Miller*
6. *Cathy Woods*
7. *Andrea Mason*
8. *Mr. [unclear]*
- 9.
- 10.
- 11.
- 12.
- 13.
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- 16.
- 17.
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- 19.
- 20.



**MCDONALD LOCAL BOARD OF EDUCATION**  
**600 IOWA AVENUE**  
**MCDONALD, OHIO 44437**

**SUPPLEMENTAL LIMITED CONTRACT**

An agreement entered into between Kayla Crowl,  
of 840 Morris Avenue, Salem, OH 44460 hereinafter designated as Employee, and the  
Board of Education of the McDonald Local School District, hereinafter designated as the  
Board, the said Employee hereby agrees to perform assigned duties and responsibilities  
provided sufficient student interest warrants the sport/activity as listed below:

Volunteer Assistant Bowling Coach

The Employee further agrees to:


1. Abide by the rules and regulations adopted by the Board.
2. Perform the duties described in administrative manuals or directives and  
job descriptions applicable to this position.
3. Performance of the duties of said position shall be during the school year  
(or period) of one (1) year – 2018-2019 school year

In consideration of the performance of the duties referred to herein, the Board agrees  
to pay the Employee the sum of \$ -0- in accordance with the established  
supplemental pay schedule.

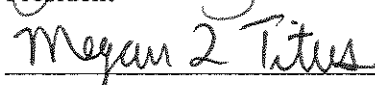
Entered into this: 19<sup>th</sup> day of December 2018

McDonald Local Board of Education  
McDonald, Ohio 44437

\_\_\_\_\_  
Employee

  
\_\_\_\_\_  
President

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Treasurer

NOTICE: The original copy of this contract should be signed by the Employee and returned to  
the Office of the Treasurer not later than fifteen (15) days after receipt of the contract.

NOTICE: This supplemental contract will automatically non-renew upon completion of the  
school year for which it was issued. No further board action is required for non-  
renewal and no expectation of future employment is guaranteed nor implied by the  
issuance of this contract.



**MCDONALD LOCAL BOARD OF EDUCATION**  
**600 IOWA AVENUE**  
**MCDONALD, OHIO 44437**

**SUPPLEMENTAL LIMITED CONTRACT**

An agreement entered into between Dan Williams,  
of 2346 Fifth Street, McDonald, OH 44437 hereinafter designated as Employee, and the  
Board of Education of the McDonald Local School District, hereinafter designated as the  
Board, the said Employee hereby agrees to perform assigned duties and responsibilities  
provided sufficient student interest warrants the sport/activity as listed below:

Head Football Coach

The Employee further agrees to:

1. Abide by the rules and regulations adopted by the Board.
2. Perform the duties described in administrative manuals or directives and  
job descriptions applicable to this position.
3. Performance of the duties of said position shall be during the school year  
(or period) of one (1) year – 2019-2020 school year

In consideration of the performance of the duties referred to herein, the Board agrees  
to pay the Employee the sum of \$ AS PER NEGOTIATED AGREEMENT in  
accordance with the established supplemental pay schedule.

Entered into this: 19<sup>th</sup> day of December 2018

McDonald Local Board of Education  
McDonald, Ohio 44437

\_\_\_\_\_  
Employee

Jake M. Byrd  
\_\_\_\_\_  
President

\_\_\_\_\_  
Date

Megan 2 Titus  
\_\_\_\_\_  
Treasurer

NOTICE: The original copy of this contract should be signed by the Employee and returned to  
the Office of the Treasurer not later than fifteen (15) days after receipt of the contract.

NOTICE: This supplemental contract will automatically non-renew upon completion of the  
school year for which it was issued. No further board action is required for non-  
renewal and no expectation of future employment is guaranteed nor implied by the  
issuance of this contract.





**MCDONALD LOCAL BOARD OF EDUCATION  
600 IOWA AVENUE  
MCDONALD, OHIO 44437**

**SUPPLEMENTAL LIMITED CONTRACT**

An agreement entered into between Chris Rupe,  
of 2655 Davis Peck, Cortland, OH 44410 hereinafter designated as Employee, and the  
Board of Education of the McDonald Local School District, hereinafter designated as the  
Board, the said Employee hereby agrees to perform assigned duties and responsibilities  
provided sufficient student interest warrants the sport/activity as listed below:

Boys Varsity Cross Country Coach

The Employee further agrees to:


1. Abide by the rules and regulations adopted by the Board.
2. Perform the duties described in administrative manuals or directives and  
job descriptions applicable to this position.
3. Performance of the duties of said position shall be during the school year  
(or period) of one (1) year – 2019-2020 school year

In consideration of the performance of the duties referred to herein, the Board agrees  
to pay the Employee the sum of \$ AS PER NEGOTIATED AGREEMENT in  
accordance with the established supplemental pay schedule.

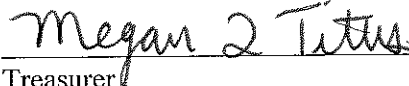
Entered into this: 19<sup>th</sup> day of December 2018

McDonald Local Board of Education  
McDonald, Ohio 44437

\_\_\_\_\_  
Employee

  
\_\_\_\_\_  
President

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Treasurer

NOTICE: The original copy of this contract should be signed by the Employee and returned to  
the Office of the Treasurer not later than fifteen (15) days after receipt of the contract.

NOTICE: This supplemental contract will automatically non-renew upon completion of the  
school year for which it was issued. No further board action is required for non-  
renewal and no expectation of future employment is guaranteed nor implied by the  
issuance of this contract.



**MCDONALD LOCAL BOARD OF EDUCATION**  
**600 IOWA AVENUE**  
**MCDONALD, OHIO 44437**

**SUPPLEMENTAL LIMITED CONTRACT**

An agreement entered into between Matt Vukovic,  
of 3852 Gardner Barclay Road, Farmdale, OH 44417 hereinafter designated as  
Employee, and the Board of Education of the McDonald Local School District,  
hereinafter designated as the Board, the said Employee hereby agrees to perform assigned  
duties and responsibilities provided sufficient student interest warrants the sport/activity  
as listed below:

Head Golf Coach

The Employee further agrees to:

1. Abide by the rules and regulations adopted by the Board.
2. Perform the duties described in administrative manuals or directives and  
job descriptions applicable to this position.
3. Performance of the duties of said position shall be during the school year  
(or period) of one (1) year – 2019-2020 school year

In consideration of the performance of the duties referred to herein, the Board agrees  
to pay the Employee the sum of \$ AS PER NEGOTIATED AGREEMENT in  
accordance with the established supplemental pay schedule.

Entered into this: 19<sup>th</sup> day of December 2018

McDonald Local Board of Education  
McDonald, Ohio 44437

\_\_\_\_\_  
Employee

John M. Lyg  
\_\_\_\_\_  
President

\_\_\_\_\_  
Date

Megan 2 Titus  
\_\_\_\_\_  
Treasurer

NOTICE: The original copy of this contract should be signed by the Employee and returned to  
the Office of the Treasurer not later than fifteen (15) days after receipt of the contract.

NOTICE: This supplemental contract will automatically non-renew upon completion of the  
school year for which it was issued. No further board action is required for non-  
renewal and no expectation of future employment is guaranteed nor implied by the  
issuance of this contract.



**MCDONALD LOCAL BOARD OF EDUCATION  
600 IOWA AVENUE  
MCDONALD, OHIO 44437**

**SUPPLEMENTAL LIMITED CONTRACT**

An agreement entered into between Michael Richards,  
of 2461 Edgewater Drive, Cortland, OH 44410 hereinafter designated as Employee, and  
the Board of Education of the McDonald Local School District, hereinafter designated as  
the Board, the said Employee hereby agrees to perform assigned duties and  
responsibilities provided sufficient student interest warrants the sport/activity as listed  
below:

Girls Varsity Cross Country Coach

The Employee further agrees to:

1. Abide by the rules and regulations adopted by the Board.
2. Perform the duties described in administrative manuals or directives and  
job descriptions applicable to this position.
3. Performance of the duties of said position shall be during the school year  
(or period) of one (1) year – 2019-2020 school year

In consideration of the performance of the duties referred to herein, the Board agrees  
to pay the Employee the sum of **\$ AS PER NEGOTIATED AGREEMENT** in  
accordance with the established supplemental pay schedule.

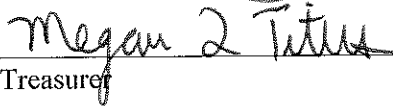
Entered into this: 19<sup>th</sup> day of December 2018

McDonald Local Board of Education  
McDonald, Ohio 44437

\_\_\_\_\_  
Employee

  
\_\_\_\_\_  
President

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Treasurer

NOTICE: The original copy of this contract should be signed by the Employee and returned to  
the Office of the Treasurer not later than fifteen (15) days after receipt of the contract.

NOTICE: This supplemental contract will automatically non-renew upon completion of the  
school year for which it was issued. No further board action is required for non-  
renewal and no expectation of future employment is guaranteed nor implied by the  
issuance of this contract.

