

**McDONALD LOCAL BOARD OF EDUCATION
REGULAR MEETING
WEDNESDAY, JULY 17, 2019 – 7:00 P.M.
M.H.S. LIBRARY
MCDONALD, OHIO 44437**

The McDonald Local Board of Education held a Regular Meeting on Wednesday, July 17, 2019, in the library at McDonald High School, 600 Iowa Avenue, McDonald, Ohio 44437.

The Regular Meeting was called to order at 7:00 p.m. by President John Saganich. Treasurer Megan Titus called the roll:

Members Present: Joseph Cappuzzello, Thomas Hannon, Wendy Higgins, John Saganich

Members Not Present: Jody Klase

“Notice of this meeting was given in accordance with the provisions of Section 1.450 of the O.R.C. and the Ohio Administrative Procedures Act.”

Pledge of Allegiance

Res. 19-161 Approve agenda for Regular Meeting of July 17, 2019

Mr. Cappuzzello moved and Mrs. Higgins seconded

Yeas: Cappuzzello, Higgins, Hannon, Saganich

Nays: None

President declared motion carried

Res. 19-162 Approval of Board Minutes:

Regular Meeting – June 25, 2019

Mr. Cappuzzello moved and Mrs. Higgins seconded

Yeas: Cappuzzello, Higgins, Hannon, Saganich

Nays: None

President declared motion carried

6524

Res.19-163 Approval of Board Minutes:

Special Meeting – July 9, 2019

Mr. Cappuzzello moved and Mrs. Higgins seconded

Yeas: Cappuzzello, Higgins, Saganich

Abstain: Hannon

Nays: None

President declared motion carried

Recognition of Visitors / Audience Participation - None

Old Business: any Old Business to bring before the Board - None

New Business:

A. Finance Committee – Joseph Cappuzzello, Chairperson

Res.19-164 TREASURER’S FINANCIAL REPORT

Treasurer’s Financial Report: June, 2019

- a. Check Register
- b. Financial Summary
- c. Bank Reconciliation

Upon the recommendation of the district treasurer I call for a motion to approve the above resolution.

Mr. Cappuzzello moved and Mr. Hannon seconded

Yeas: Cappuzzello, Hannon, Higgins, Saganich

Nays: None

President declared motion carried

Res. 19-165 DONATIONS

Resolution to approve the following donations sponsoring golf holes in the upcoming golf outing, which will be deposited into the golf account 200 9088:

6525

- \$100 donation from Martin Daniels
- \$100 donation from Lydia Vukovic
- \$100 donation from Dr. Craig Cleal
- \$100 donation from Simon Werle
- \$100 donation from Susan Spore
- \$100 donation from Steel & Alloy Utility Products, Inc.
- \$100 donation from Gustavus Federated Church

Upon the recommendation of the district treasurer I call for a motion to approve the above resolution.

Mr. Cappuzzello moved and Mr. Hannon seconded
Yeas: Cappuzzello, Hannon, Higgins, Saganich
Nays: None
President declared motion carried

Res. 19-166 BOARD SERVICE FUND

Resolution to approve the Board Service Fund to be used to pay expenses actually incurred by board members in performance of their duties, but may also include expenses of the official representatives for training and orientation expenses of board members elect not to exceed \$4,000 per year.

Upon the recommendation of the district treasurer I call for a motion to approve the above resolution.

Mr. Cappuzzello moved and Mr. Hannon seconded
Yeas: Cappuzzello, Hannon, Higgins, Saganich
Nays: None
President declared motion carried

B. Personnel Committee – Jody Klase, Chairperson

Res. 19-167 ATHLETIC DIRECTOR

Resolution to hire Randy Riccitelli, on a one (1) year supplemental contract, as Athletic Director, for the McDonald Local School District, for the 2019-2020 school year, pending certification and BCII/FBI background checks. Salary will be as per negotiated agreement.

6526

Upon the recommendation of the district superintendent I call for a motion to approve the above resolution.

Mrs. Higgins moved and Mr. Cappuzzello seconded
Yeas: Higgins, Cappuzzello, Hannon, Saganich
Nays: None
President declared motion carried

Res. 19-168 ASSISTANT BAND DIRECTOR

Resolution to hire Dan Paterson, on a one (1) year supplemental contract, as Assistant Band Director, for the McDonald Local School District, for the 2019-2020 school year, pending certification and BCII/FBI background checks. Salary will be as per negotiated agreement.

Upon the recommendation of the district superintendent I call for a motion to approve the above resolution.

Mrs. Higgins moved and Mr. Cappuzzello seconded
Yeas: Higgins, Cappuzzello, Hannon, Saganich
Nays: None
President declared motion carried

Res. 19-169 BAND CAMP STAFF AND VOLUNTEERS

Resolution to approve the following band camp staff and volunteers for this year's band camp at Slippery Rock University from August 4, 2019 through August 19, 2019, pending BCII/FBI background checks:

Hailey Baker – Band Director
Dan Paterson – Assistant Band Director
April Wright – Color Guard Advisor
Michelle Titus – Majorette Advisor
Robert Reizian – Parent Chaperone
Hud Gillespie – Parent Chaperone
Cheyanne Titus - Volunteer

6527

Upon the recommendation of the district superintendent I call for a motion to approve the above resolution.

Mrs. Higgins moved and Mr. Cappuzzello seconded
Yeas: Higgins, Cappuzzello, Hannon, Saganich
Nays: None
President declared motion carried

Res. 19-170 ELEMENTARY SCHOOL SUMMER SCHOOL PROGRAM -
ADMINISTRATION

Resolution to approve the following additional three (3) work days in July 2019 for Eric Jones, as supervisor, for the elementary school summer school program, which is approved and paid for through Federal programs Title 1:

July 29, 2019
July 30, 2019
July 31, 2019

Upon the recommendation of the district superintendent I call for a motion to approve the above resolution.

Mrs. Higgins moved and Mr. Cappuzzello seconded
Yeas: Higgins, Cappuzzello, Hannon, Saganich
Nays: None
President declared motion carried

Res. 19-171 SECURITY

Resolution to approve a Service Agreement for school resource officer with the McDonald Police Department. (See Exhibit A)

Upon the recommendation of the district superintendent I call for a motion to approve the above resolution.

6528

Mrs. Higgins moved and Mr. Cappuzzello seconded
Yeas: Higgins, Cappuzzello, Hannon, Saganich
Nays: None
President declared motion carried

Res. 19-172 CENTRAL OFFICE ASSISTANTS

Resolution to approve the following salary increases, effective August 1, 2019, for the following personnel:

Diane Fossaceca: \$0.47 per hour to \$19.22 (2019-2020); \$0.48 per hour to \$19.70 (2020-2021); \$0.49 per hour to \$20.19 (2021-2022)

Diane Hughes: \$0.36 per hour to \$14.90 (2019-2020); \$0.37 per hour to \$15.27 (2020-2021); \$0.38 per hour to \$15.65 (2021-2022)

Pamela Streb: \$0.54 per hour to \$21.80 (2019-2020); \$0.55 per hour to \$22.35 (2020-2021); \$0.55 per hour to \$22.90 (2021-2022)

Upon the recommendation of the district superintendent I call for a motion to approve the above resolution.

Mrs. Higgins moved and Mr. Cappuzzello seconded
Yeas: Higgins, Cappuzzello, Hannon, Saganich
Nays: None
President declared motion carried

C. Program/Policy Committee – Wendy Higgins, Chairperson

Res. 19-173 ROOSEVELT ELEMENTARY SCHOOL HANDBOOK REVISIONS

Resolution to approve the revisions of the elementary school handbook for the 2019-2020 school year. (See Exhibit B)

Upon the recommendation of the district superintendent I call for a motion to approve the above resolution.

Mrs. Higgins moved and Mr. Hannon seconded
Yeas: Higgins, Hannon, Cappuzzello, Saganich
Nays: None
President declared motion carried

Res. 19-174 USE OF STADIUM – MCDONALD LITTLE BLUE DEVILS

Resolution to approve the use of the football stadium for the McDonald Little Blue Devils. There will be no charge, as long as the stadium is cleaned after each game. In addition, police are to be at every game for security. (See Exhibit C)

Upon the recommendation of the district superintendent I call for a motion to approve the above resolution.

Mrs. Higgins moved and Mr. Hannon seconded
Yeas: Higgins, Hannon, Cappuzzello, Saganich
Nays: None
President declared motion carried

D. Buildings and Grounds Committee – Thomas Hannon, Chairperson

Res. 19-175 ELEMENTARY WATERPROOFING

Resolution to approve D&G Waterproofing and Construction LLC for building repair to the elementary music room, in the amount of \$4,350. (See Exhibit D)

Upon the recommendation of the district superintendent I call for a motion to approve the above resolution.

Mr. Hannon moved and Mr. Cappuzzello seconded
Yeas: Hannon, Cappuzzello, Higgins, Saganich
Nays: None
President declared motion carried

Res. 19-176 EXECUTIVE SESSION – O.R.C. 121.22

Mr. Cappuzzello moved and Mrs. Higgins seconded, that the McDonald Local Board of Education go into Executive Session at 7:28 p.m. and that the following resolution be adopted.

6530

WHEREAS, as a public Board of Education may hold an executive session only after a majority of the quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

- A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:
 - 1. _____ Appointment
 - 2. _____ Employment
 - 3. _____ Dismissal
 - 4. _____ Discipline
 - 5. _____ Promotion
 - 6. _____ Demotion
 - 7. _____ Compensation
 - 8. X Investigation of charges/complaints (unless public hearing requested)

- B. To consider the purchase of property for public purposes or for the sale of property at competitive bidding.

- C. Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

- D. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment

- E. Matters required to be kept confidential by federal law or rules or state statutes.

- F. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoiding prosecution for a violation of the law.

NOW, THEREFORE, BE IT RESOLVED, that the McDonald Local Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on item(s) **A 8, and D**, as listed above.

Yeas: Cappuzzello, Higgins, Hannon, Saganich

Nays: None

President declared motion carried

6531

Res. 19-177 ADJOURN EXECUTIVE SESSION

Mr. Hannon moved and Mr. Cappuzzello seconded to adjourn executive session and return to the regular board meeting at 9:17 p.m.

Yeas: Hannon, Cappuzzello, Higgins, Saganich

Nays: None

President declared motion carried

Res. 19-178 ADJOURNMENT

Mr. Hannon moved and Mr. Cappuzzello seconded to adjourn the return board meeting at 9:17 p.m.

Yeas: Hannon, Cappuzzello, Higgins, Saganich


Nays: None

President declared motion carried

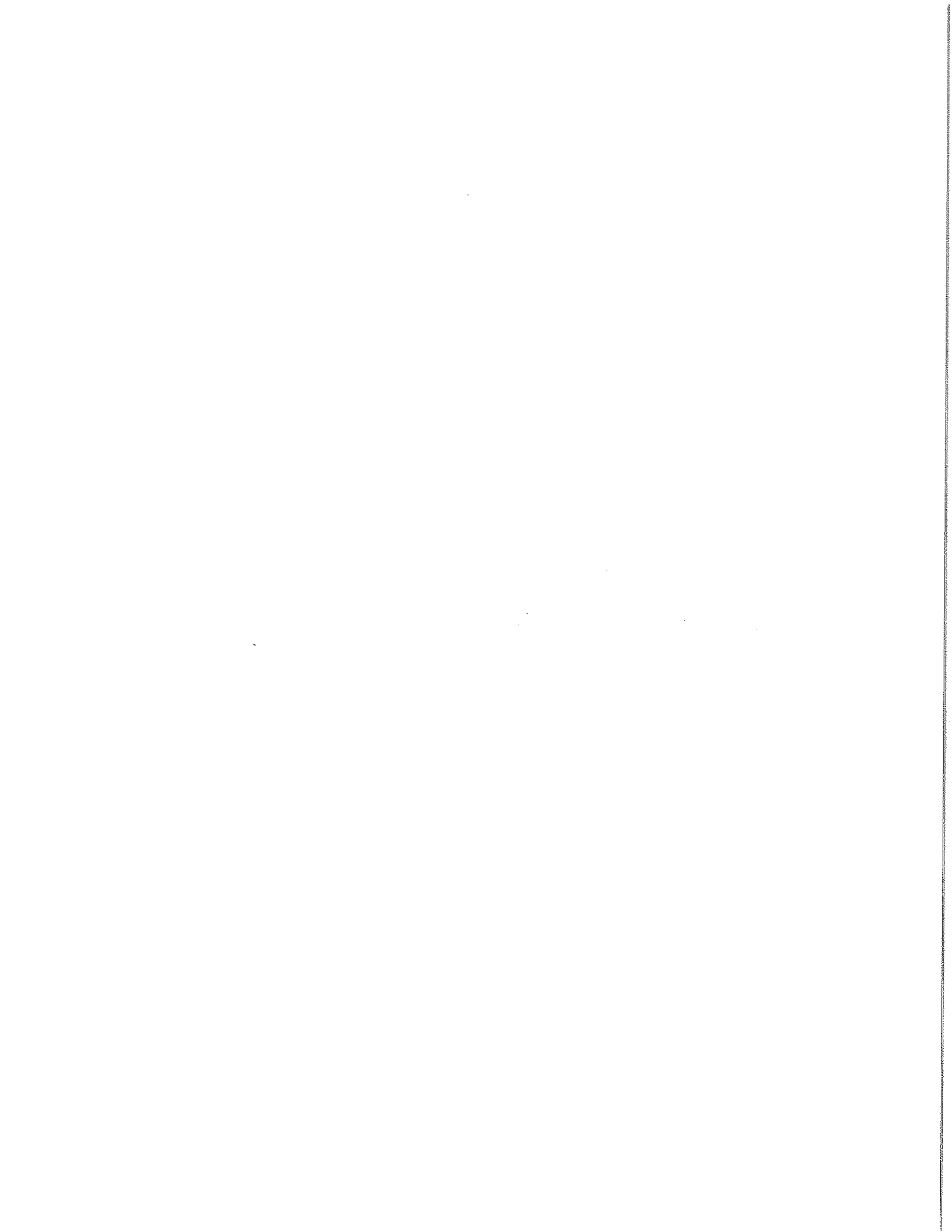
ATTEST



PRESIDENT



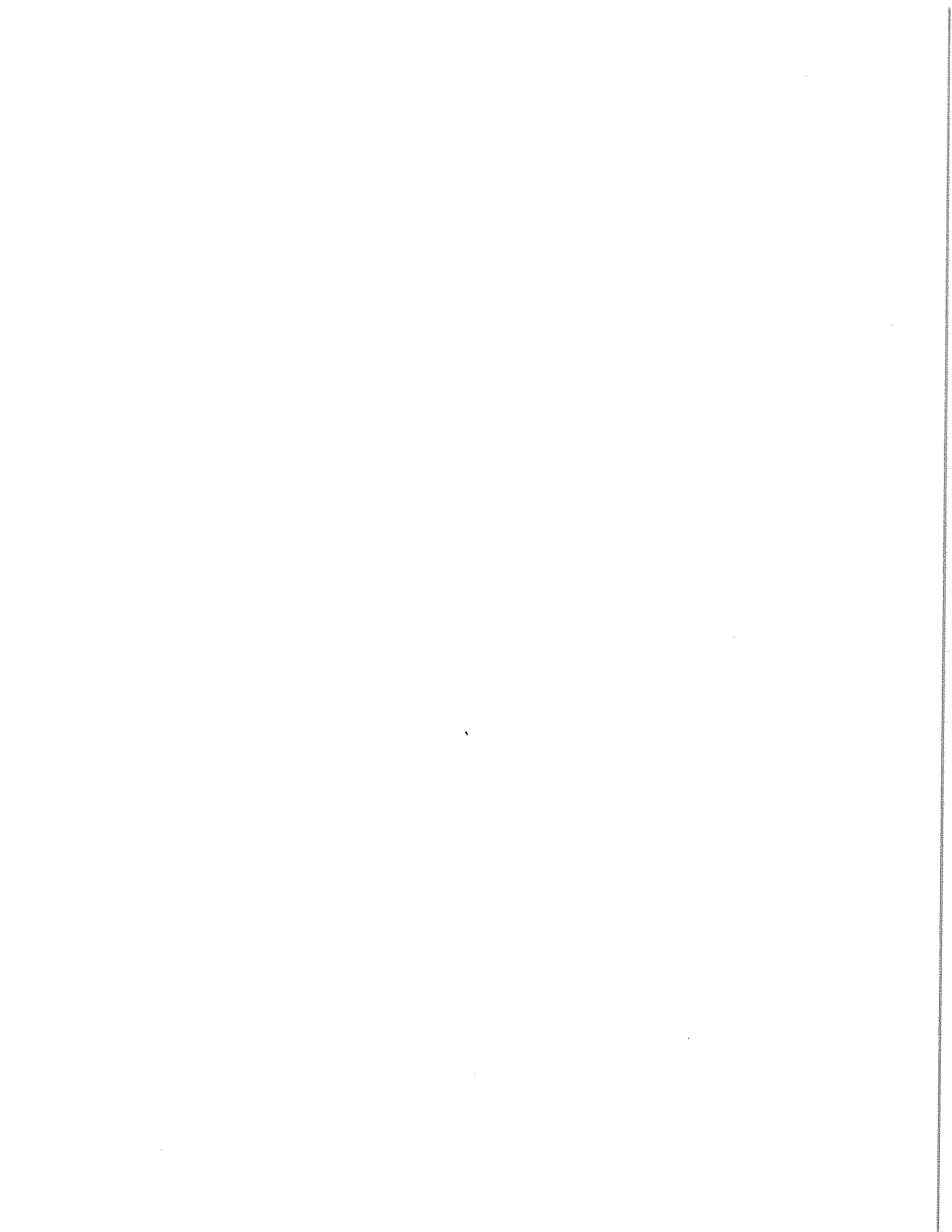
TREASURER



**MCDONALD BOARD OF EDUCATION
REGULAR BOARD MEETING
WEDNESDAY, JULY 17, 2019 – 7:00 P.M.
MHS LIBRARY**

Visitors, please register.

1. *Kenneth Mener*
2. *Hanni Smid*
3. *P. Ba*
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SERVICES AGREEMENT

This Services Agreement (this "Agreement") is entered into on the 17th day of July, 2019, by and between the McDonald Local School District Board of Education (the "Board" or the "District") and the McDonald Local Police Department (the "Law Enforcement Agency").

WHEREAS, this Agreement establishes and delineates the mission of the School Resource Officer ("SRO") program as a joint cooperative effort and formalizes relationships between the participating entities to foster an efficient and cohesive program that will build a positive relationship between police officers, school staff and the students, promote a safe and positive learning environment and decrease the number of youth formally referred to the juvenile justice system.

NOW, THEREFORE, in consideration of the covenants and obligations contained herein and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree as follows:

1. School Resource Officer Position.

There shall be a police officer, employed by the Law Enforcement Agency, assigned to the District's schools, who shall act as the SRO. The SRO's job description and duties while assigned to the District are included in this Agreement. During the time period in which the police officer is acting as the SRO for the District, said police officer shall be acting within the course and scope of his/her employment with the Law Enforcement Agency. The Board will be provided an opportunity to review the applicants for the SRO position and may recommend to the Law Enforcement Agency its choice for the position. However, the final decision on the employment of a police officer to be assigned as a SRO rests with the Law Enforcement Agency. The individual initially designated to act as SRO shall be Ryan Ronghi.

2. Compensation.

- a. The compensation for the SRO's position shall be no more than \$27.50 per hour for a maximum of 1,424 hours annually. The Board shall be responsible for the SRO portion of the police officer's salary. The Law

Enforcement Agency shall be responsible for paying and maintaining the SRO's fringe benefits.

- b. The police officer to be assigned by the Law Enforcement Agency to the District will be covered by Workers' Compensation Insurance maintained by the Law Enforcement Agency, and the Law Enforcement Agency will maintain public liability insurance coverage on the police officer assigned to the District during the term of this Contract.

3. Certification.

The SRO will be certified by the State of Ohio and meet all Ohio Peace Officer requirements as set forth by the Ohio Peace Officer's Training Academy.

4. Assignment and Schedule.

- a. The SRO shall be assigned to the District's schools for the 2019-2020 school year. The SRO shall be assigned to the schools for 178 school days in accordance with the Board's school calendar. The days to be worked and the hours of work per day shall be scheduled by the District Superintendent or designee.
- b. The SRO's assignments shall be at the sole discretion of the District. The District will have priority for SRO services during all District events. Unless express consent is given by the Superintendent, the SRO will not be released from his/her assigned duties with the District in the event additional officers are needed during a critical incident or natural disaster.

5. Goals.

- a. Ensuring a safe learning environment for all children and adults who enter the building.
- b. Preventing and reducing potential harm related to incidents of school violence.
- c. Fostering a positive school climate based on respect for all children and adults in the school.

6. SRO Background/Expertise.

- a. College or degree coursework – Since the SRO may be instructing in elementary/middle/high school classes, a college education would be beneficial and preferred.

- b. Experience as a police officer and commitment to student well-being – The SRO must have an understanding of child and adolescent development. Experience working with youth and an interest in student success, juvenile justice, child and adolescent psychology and creating a positive school climate are beneficial.
- c. Successful performance – It is preferred that candidates have proven performance as reflected by prior performance evaluations and are free of significant disciplinary action.
- d. Prior to entering service as an SRO, the officer shall complete a basic training program approved by the Ohio Peace Officers Training Commission, as described in division (B)(1) of section 109.77 of the Ohio Revised Code.

7. Professional Development.

Any SRO must complete a minimum of 40 hours of specialized SRO training within one year after appointment. This training should focus on age-appropriate practices for conflict resolution and developmentally informed de-escalation and crisis intervention methods and must be provided by one of the following entities, as approved by the Ohio Peace Officers Training Commission:

- a. The National Association of School Resource Officers;
- b. The Ohio School Resource Officer Association; or
- c. A peace officer certified to conduct a course that addresses the above-mentioned topics.

8. Roles, Responsibilities and Expertise of the SRO.

- a. The SRO is to perform all police functions, exercise police power and render such police assistance and services as the District may require for any of the schools to create and maintain safe, secure and orderly learning environments for students, staff and the public. Specific daily assignments to accomplish this function will vary by school.
- b. Maintain communication and positive relationships with parents, students and teachers and serve as a positive role model to students.
- c. Coordinate investigative procedures between law enforcement and school administrators and implement such procedures as needed.

- d. Wear law enforcement agency issued uniform at all times or other apparel approved by the providing agency.
- e. Maintain high visibility throughout the campus but is unpredictable in their movements.
- f. Confer with the building principal and District administrators to develop plans and strategies to prevent and/or minimize dangerous situations on or near the campus or involving students at school-related activities.
- g. Attend school special events as needed outside of normal school day working hours and notify the school principal or his/her designee if it is necessary for the SRO to be off campus during scheduled hours.
- h. Provide information concerning questions about law enforcement topics to students and staff and advise students, staff and faculty as needed.
- i. Develop expertise in meeting federal and state mandates in drug abuse prevention education and provide presentations at the request of the school personnel in accordance with the established curriculum.
- j. Provide supervised classroom instruction on a variety of law-related education and other topics deemed appropriate and approved by school administrators, as directed.

9. Roles and Responsibilities of the District.

- 1. The District shall provide the SRO the following materials and facilities, which are deemed necessary to the performance of the SRO's duties:
 - a. Office space that is acceptable to the participating law enforcement agency and includes a location for files and records which can be properly locked and secured.
 - b. The opportunity to provide input regarding criminal justice problems relating to students.
 - c. The District Emergency Operations Manual, Crisis Plan, Student Handbook/Code of Conduct and other related materials as deemed appropriate.
- 2. The District shall annually complete a performance review of the SRO and provide the SRO with feedback regarding his/her job performance. The results of this review will be shared with the Law Enforcement Agency.

10. Roles and Responsibilities of the Law Enforcement Agency.

The Law Enforcement Agency shall provide the SRO the following materials and facilities, which are deemed necessary to the performance of the SRO's duties:

- a. The necessary equipment and supplies to be used by said police officer in the performance of this Agreement.
- b. A motor vehicle and the gasoline expenses, repairs and maintenance charges incurred with said motor vehicle.

11. Criminal Activity Versus School Discipline and Searches.

The SRO has the authority to issue warnings, make arrests and use alternatives to arrest at his/her discretion while being mindful of the parties' common goal of supporting student success. The following procedures will help the SRO be as effective as possible in this role.

- a. School staff will contact the SRO to inform him/her of all violent or other criminal activity that creates a safety risk that occurs on the school campus. The SRO and school officials shall discuss and agree in writing on what levels of violent activity would prompt school officials to notify the SRO. This information will be conveyed to all school staff. In turn, the SRO will inform school administration of all criminal activity he/she observes on the school campus.
- b. For any offense on school property, the SRO, working cooperatively with the school administration, will endeavor to avoid arrest and criminal involvement for misdemeanor activity. Certain offenses (felonies), such as sex offenses, weapons offenses and any offenses of violence, will normally require the filing of charges in consultation with school officials, but should be evaluated on a case-by-case basis. The SRO's powers to arrest will be governed by the Ohio Revised Code.
- c. The SRO and school officials shall put into place plans, such as de-escalation techniques, conflict resolution and restorative justice practices to serve as an alternative to arrest, which will be distributed to school staff.
- d. Violations of the student code of conduct or school rules that are not criminal matters should always be handled by school faculty and staff, not the SRO. The SRO should not directly intervene unless the situation directly affects an imminent threat to health, safety and security of the

student or another person in the school and will employ de-escalation techniques as appropriate. The SRO, as a staff member, will report school policy violations through the proper channels to be handled by school administration. Unless there is a serious and immediate threat to student, teacher or school safety, the Superintendent, in concert with the building principals shall have final authority in the building.

- e. The SRO may participate in a search of a student's person, possessions, locker or vehicle only where there is probable cause to believe that the search will turn up evidence that the student has committed or is committing a criminal offense. The SRO may perform searches independent of the school administration only during emergency situations and where criminal activity is suspected.
- f. The SRO may participate in the questioning of a student about conduct that could result in criminal charges only after informing the student of his or her Miranda rights in age-appropriate language and informing the student's parent(s)/guardian(s).
- g. Building principals and the Superintendent or his/her designee shall be consulted prior to an arrest of a student when practical. Unless there is a justifiable reason not to, the student's parent(s) or guardian(s) shall be notified of his or her arrest immediately or as soon as practical and in a timely manner.

12. Crisis Planning.

The District and the Law Enforcement Agency will coordinate Crisis Planning and training. Each entity will be involved in updates and creation of new Crisis Plans. Consistency throughout the District should be adhered to.

13. Breach.

If either party breaches a provision of this Agreement, the non-breaching party shall provide the breaching party with written notice of said breach. If the breach is remedied within thirty (30) days of receipt of the breach notice (or, if the breach is incapable of being remedied within a thirty (30) day period, is remedied as soon as reasonably practicable through the diligent and continuous actions of the breaching party) (the "Cure Period"), said notice shall be void. If the breach is not remedied within the Cure Period, the non-breaching party shall have the right to terminate this Agreement upon expiration of said remedy period. If this Agreement is terminated due to a breach, the breaching party shall be liable for all damages, including but not limited to any documented and verifiable incidental and consequential damages incurred as a result of said breach. However, neither party shall be responsible to the other for any loss or failure to perform its respective

obligations under this Agreement when such loss or failure is caused by conditions beyond the party's control, such as fire, explosion, water, act of God, civil disorder or disturbance, labor dispute, vandalism, war, riot, sabotage, weather or energy related closing, governmental regulations or other similar causes.

14. Additional Personnel.

Notwithstanding any other provision of this Agreement, the duties of the SRO pursuant to this Agreement may be performed by such other officers employed by the Law Enforcement Agency as may be mutually agreed between the Law Enforcement Agency and the District (the "Additional Officers"). Any Additional Officer will be subject to all of the terms and conditions of this Agreement applicable to the SRO, other than the provisions of Section 7. The compensation payable pursuant to Section 2.a shall be allocated among the SRO and the Additional Officers based upon the number of hours actually worked by any of them in accordance with this Agreement.

15. No Waiver.

No failure of a party to exercise any power reserved to it by this Agreement or to insist upon strict compliance by the other party with any obligation or condition hereunder, and no custom or practice of the parties at variance with the terms hereof shall constitute a waiver of a party's right to demand strict compliance with any of the terms of this Agreement. Waiver by a party of any particular default shall not affect or impair a party's right to exercise any or all of its rights and powers herein, nor shall that constitute a waiver by that party of any right hereunder or of its right upon any subsequent breach or default to terminate this Agreement prior to the expiration of its term.

16. Amendment.

This Agreement may not be reformed, altered or modified in any way by any practice or course of dealing, but may be modified or amended only by an instrument in writing duly executed by the parties.

17. Assignment.

No party may assign or otherwise transfer, voluntarily or by operation of law, this Agreement without the prior written consent of the other party.

18. Entirety.

This Agreement contains the entire agreement between the parties, and there are no oral promises or other representations inducing its execution or qualifying its terms.

Any prior agreement or similar type of agreement between the parties, oral or written, is hereby superseded and terminated.

19. Governing Law.

The laws of the State of Ohio shall govern the validity, performance and enforcement of this Agreement.

20. Severability.

Each article, paragraph, provision, term and condition of this Agreement, and any portions thereof, shall be considered severable. If, for any reason, any portion of this Agreement is determined to be invalid or contrary to any applicable law, rule or regulation, the remaining portions of this Agreement shall be unimpaired, remain binding on the parties and continue to be given full force and effect.

21. Section Headings.

The section headings contained in this Agreement are for convenience of reference only and shall not affect the meaning or interpretation of this Agreement.

IN WITNESS WHEREOF, the parties have executed this Services Agreement on the date first written above.

LAW ENFORCEMENT AGENCY

**MCDONALD LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION**

By: _____

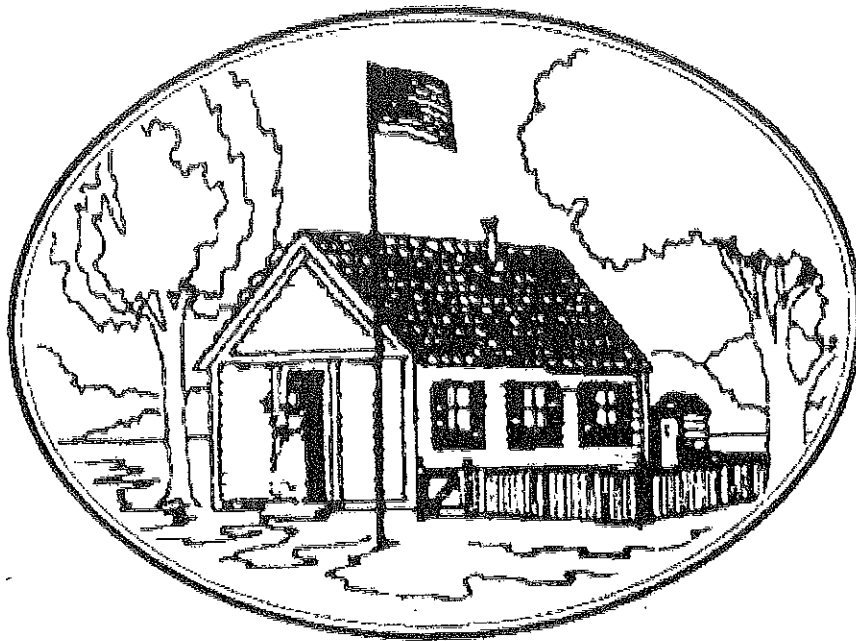
By: _____
Board President

By: _____

By: _____
Treasurer

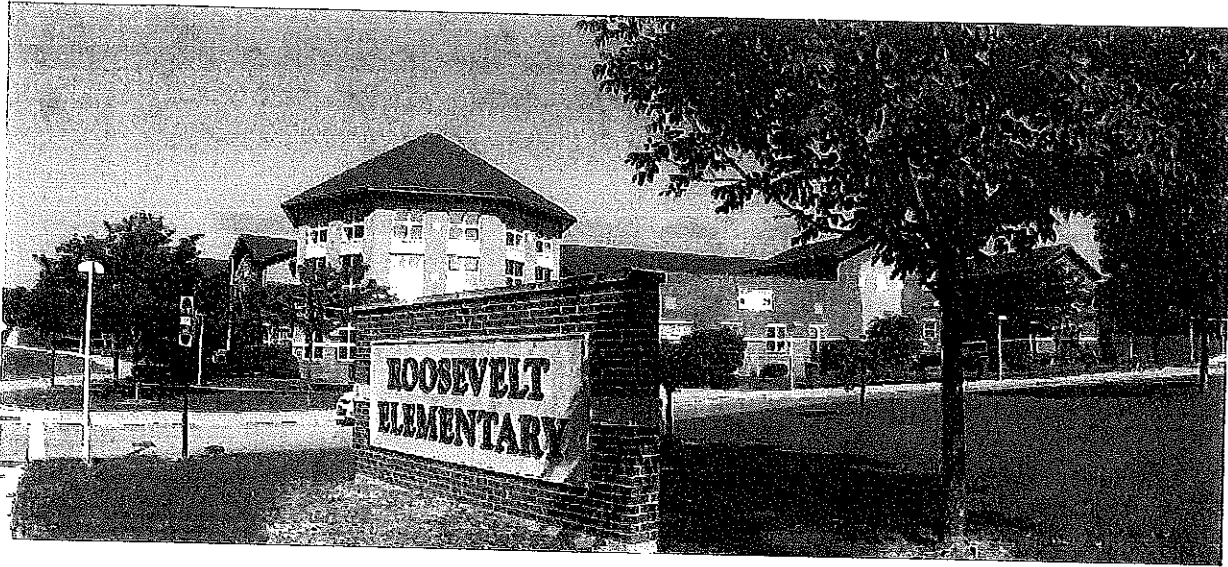
ROOSEVELT

ELEMENTARY



STUDENT HANDBOOK

2019 - 2020



"The Place To Be"

Message From Our Roosevelt Family:

Dear Parents / Guardians and Students,
The Roosevelt Elementary faculty and staff would like to welcome you to our school and the beginning of a great new school year! The purpose of this handbook is to inform the parents and students about the rules, regulations, and policies of Roosevelt Elementary. Please take the time to read it carefully and discuss its contents with your child. If you have any questions, don't hesitate to call us (330) 530-8051.

We believe in a cooperative learning environment that involves the home, school, and community. Your support and cooperation in our efforts to achieve high standards of academic excellence and proper, respectful behavior will contribute greatly to a successful educational experience.

Thank you in advance for taking an active role in your child's education.

Sincerely,

Our 2019 - 2020 Roosevelt Family

Our Mission

The McDonald Local School District is committed to the pursuit of academic excellence, to inspire productive citizenship, and to empower lifelong learning for every student.

Guiding Principles

- 1. We believe that high expectations inspire high performance and continuous improvement.*
- 2. We will educate, engage, and enrich every student every day to grow academically, personally, and civically.*
- 3. We believe in a safe learning environment that fosters critical thinking, effective communication, and in the mission to prepare students for college and career readiness.*

McDonald Local Schools Code of Student Conduct

The items in this code are applicable to all students when they are under the authority of school personnel during a school activity, function, or event whether on property owned, rented, or maintained by the McDonald Board of Education or property owned, rented, or maintained by another party. Additionally, the provisions of this code shall apply to students if the prohibited act(s) takes place while on properties immediately adjacent to school property, within the line of sight of school property, on school transportation, or if the act affects the operation of the schools.

Violation by a student of any one or more of the following rules of conduct may result in disciplinary action(s) which may include detention, deprivation of privileges, parental contact, referral to legal authorities, emergency removal, disciplinary removal, suspension, expulsion, permanent exclusion, or other disciplinary actions as deemed necessary to respond to inappropriate actions or behaviors. A student may be suspended pending the outcome of expulsion proceedings.

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Section 1: General School Information

A. Academic School Calendar

Aug. 19	Open House & Supply Drop-off (6-7pm)
Aug. 21	First Day of School All Students (Grades K-6)
Aug. 30	No School
Sept. 2	No School - Labor Day
Sept. 20	Roosevelt Interims Go Home
Oct. 11	NEOEA Day - No School
Oct. 25	End of 1st Grade Period
Oct. 26	Roosevelt Report Cards Go Home
Nov. 5	Waiver Day - No Classes - Staff Reports
Nov. 20	Parent Teacher Conferences (1-9pm) - Early Release for Students
Nov. 21-25	Thanksgiving Break
Nov. 26	Classes Resume
Nov. 30	Roosevelt Interims Go Home
Dec. 20 - Jan. 1	Christmas Break
Jan. 2	Classes Resume
Jan. 17	End of 2nd Grade Period - Early Release for Students
Jan. 16	Roosevelt Report Cards Go Home
Jan. 21	No School - Martin Luther King Jr. Day
Feb. 14	Roosevelt Interims Go Home
Feb. 14	Parent Teacher Conferences (1-9pm) - Early Release for Students
Feb. 15	No School
Feb. 18	No School - Presidents' Day
Mar. 24	End of 3rd Grade Period
Mar. 22	Roosevelt Report Cards Go Home
Apr. 19-23	Easter Break
Apr. 24	Classes Resume
Apr. 26	Roosevelt Interims Go Home
May 28	6th Grade Promotion (H.S. Auditorium 9am)
	End of 4th Grade Period - Last Day of Classes for Students
	Roosevelt Report Cards Go Home
May 29	Last Day for Teachers

B. Bell Schedule

Breakfast	7:30 am - 8:00 am
First Bell	7:55 am
Classes Begin	8:00 am
Tardy Bell	8:05 am
K & 1 Lunch	10:25 am - 10:55 am
K & 1 Recess	10:55 am - 11:15 am
5 & 6 Lunch	11:00 am - 11:30 am
2, 3, 4 Recess	11:15 am - 11:35 am
2, 3, 4 Lunch	11:40 am - 12:10 pm
Dismissal K	2:25 pm
Dismissal 1-6	2:30 pm

C. Bicycle Rules

Students in grades 5 and 6 may secure bike permits in September. The following bicycle rules have been set up to maximize our efforts to provide our children with a safe atmosphere.

1. Obey all traffic laws: stop signs, riding on the right side of the road, riding single file, etc.
2. Wait until the school buses have left the school grounds.
3. Walk bicycles in and around the school grounds.
4. Park bicycles only in the rack provided.
5. Keep bicycles off grassy areas of school grounds.
6. Arrive at school no earlier than 10 minutes before school starting time unless involved in band practice, for a school program, or directed by a teacher.
7. Only one person permitted on a single seat bicycle.
8. Behavior must be consistent with the expected standards of the school.
9. Children are not permitted to ride bicycles during the lunch hour.
10. Bicycle helmets are recommended.

Failure to abide by these rules will result in the loss of the bicycle privileges.

D. Bullying, Harassment, and Intimidation

The prohibition against hazing, violence, harassment, intimidation or bullying is publicized in student handbooks and in the McDonald Board of Education policy manual.

Hazing, bullying behavior and/or violence by any student/school personnel in the District is strictly prohibited, and such conduct may result in disciplinary action, up to and including suspension and/or expulsion from school. Hazing, bullying and/or violence means any intentional written, verbal, graphic or physical acts, including electronically transmitted acts, either overt or covert, by a student or group of students toward other students/school personnel with the intent to haze, harass, intimidate, injure, threaten, ridicule or humiliate. Such behaviors are prohibited on or immediately adjacent to school grounds, at any school-sponsored activity; in any District publication; through the use of any District-owned or operated communication tools,

including but not limited to District email accounts and/or computers; on school-provided transportation or at any official school bus stop.

While the majority of these issues may occur “on school property”, or “at school events”, it should be noted that discipline involving bullying may also include where the bullying originates as well as where it is communicated. If the act of bullying occurs off school property/during non-school hours, it may result in school discipline if there is a disruption in the learning environment in the school setting.

Hazing, bullying and/or violence can include many different behaviors. Examples of conduct that could constitute prohibited behaviors include, but are not limited to:

1. physical violence and/or attacks;
2. threats, taunts and intimidation through words and/or gestures;
3. extortion, damage or stealing of money and/or possessions;
4. exclusion from the peer group or spreading rumors;
5. repetitive and hostile behavior with the intent to harm others through the use of information and communication technologies and other Web-based/online sites (also known as “cyberbullying”), such as the following:
 - A. posting slurs on websites, social networking sites, blogs or personal online journals;
 - B. sending abusive or threatening emails, website postings or comments and instant messages;
 - C. using camera phones to take embarrassing photographs or videos of students and/or distributing or posting the photos or videos online and
 - D. using websites, social networking sites, blogs or personal online journals, emails or instant messages to circulate gossip and rumors to other students.
6. excluding others from an online group by falsely reporting them for inappropriate language to Internet service providers.

In evaluating whether conduct constitutes hazing or bullying, special attention is paid to the words chosen or the actions taken, whether such conduct occurred in front of others or was communicated to others, how the perpetrator interacted with the victim and the motivation, either admitted or appropriately inferred.

Complaints

1. Formal Complaints

Students and/or their parents or guardians may file reports regarding suspected hazing, harassment, intimidation, bullying and/or dating violence. The reports should be written. Such written reports must be reasonably specific including person(s) involved; number of times and places of the alleged conduct; the target of suspected harassment, intimidation and/or bullying and the names of any potential student or staff witnesses. Such reports may be filed with any school staff member or administrator. They are promptly forwarded to the building principal/designee for review and action.

2. Informal Complaints

Students, parents or guardians and school personnel may make informal complaints of conduct that they consider to be harassment, intimidation and/or bullying by verbal report to a teacher, school administrator or other school personnel. Such informal complaints must be reasonably specific as to the action(s) giving rise to the suspicion of hazing, harassment, intimidation and/or bullying, including person(s) involved, number of times and places of the alleged conduct, the target of the prohibited behavior(s) and the names of any potential student or staff witness. The school staff member or administrator who receives the informal complaint promptly documents the complaint in writing, including the above information. This written report by the school staff member and/or administrator is promptly forwarded to the building principal/designee for review and action.

3. Anonymous Complaints

Students who make informal complaints as set forth above may request that their name be maintained in confidence by the school staff member(s) and administrator(s) who receive the complaint. The anonymous complaint is reviewed and reasonable action is taken to address the situation, to the extent such action (1) does not disclose the source of the complaint, and (2) is consistent with the due process rights of the student(s) alleged to have committed acts of hazing, bullying and/or dating violence.

4. False Complaints

Students are prohibited from deliberately making false complaints of harassment, intimidation or bullying. Students found responsible for deliberately making false reports of harassment, intimidation or bullying may be subject to a full range of disciplinary consequences.

Disciplinary Interventions

When acts of harassment, intimidation and bullying are verified and a disciplinary response is warranted, students are subject to the full range of disciplinary consequences. Anonymous complaints that are not otherwise verified, however, cannot provide a basis for disciplinary action.

In and out-of-school suspension may be imposed only after informing the accused perpetrator of the reasons for the proposed suspension and giving him/her an opportunity to explain the situation.

Expulsion may be imposed only after a hearing before the Board, a committee of the Board or an impartial hearing officer designated by the Board in accordance with Board policy. This consequence is reserved for serious incidents of harassment, intimidation or bullying and/or when past interventions have not been successful in eliminating prohibited behaviors.

Allegations of criminal misconduct are reported to law enforcement, and suspected child abuse is reported to Child Protective Services, per required time lines.

E. Bus Rules

The following procedures pertain to student conduct on District managed transportation and are intended to ensure the safety and welfare of the students, the driver and other drivers on the road and to ensure the safety and proper maintenance of school vehicles.

Students will:

1. be careful in approaching bus stops, walk on the left facing oncoming traffic, be sure that the road is clear both ways before crossing the highway and wait in a location clear of traffic;
2. arrive at the bus stop before the bus is scheduled to arrive in order to permit the bus to follow the time schedule;
3. not exhibit behavior at the bus stop that threatens life, limb or property of any individual;
4. sit in assigned seats (drivers have the right to assign a student to a seat and to expect reasonable conduct similar to conduct expected in a classroom);
5. reach assigned seat without disturbing or crowding other students and remain seated while the vehicle is moving;
6. obey the driver promptly and respectfully and recognize that he/she has an important responsibility and that it is everyone's duty to help ensure safety;
7. keep the vehicle clean and sanitary, refrain from chewing gum or consuming candy, food or drinks on the vehicle at any time (except as required for medical reasons);
8. refrain from using profane language and from loud talking or laughing (unnecessary confusion diverts the driver's attention and might result in a serious accident);
9. remain seated keeping aisles and exits clear, keep head, arms and hands inside the vehicle at all times and not throw or pass objects on, from or into the vehicle;
10. be courteous to fellow students and to the driver;
11. treat equipment as one would treat valuable furniture in his/her home (damage to the school vehicle is strictly forbidden);
12. not use tobacco on the vehicle or possess alcohol or drugs on the vehicle except as prescription medications may be required for a student and
13. carry on the vehicle only items that can be held in their laps.

Students must remain seated until the vehicle stops, then promptly unload and wait in their designated place of safety until the vehicle leaves. Students who must cross the street to reach the residence side of the street must wait for the signal from the driver and cross in front of the vehicle after also checking for traffic themselves.

Failure of a student to follow these procedures may result in his/her forfeiting the right of transportation on District managed transportation.

F. Cafeteria

The cooks in Roosevelt's cafeteria serve a warm, nutritious class A lunch prepared daily in our kitchen. Please send your child to school with a lunch or with money to purchase one. Those packing their own lunch may purchase a drink from the cafeteria. Any parent/guardian wishing their child to walk home for lunch must indicate their desire in written form to their child's

teacher. Those going home should not return to school until the lunch period is completed. Lunch times and prices will be published in Roosevelt's Newsletter, on the district website (mcdonald.k12.oh.us) and may be obtained by calling the school.

Student behavior in the cafeteria should be based on courtesy and cleanliness. When students have finished eating, all trash and garbage should be disposed of properly. Students are to return to their tables and remain in the cafeteria until dismissed by the cafeteria supervisors. The following are some rules that have been established to provide an orderly lunch period:

1. Tables will be assigned.
2. Children will remain in their seats until given permission to get up.
3. No loud talking will be permitted. If the noise level gets too high, the supervisors will turn out the lights. There is NO talking when the lights are out.
4. Students are responsible for cleaning up their own mess.
5. No horseplay will be permitted.
6. Food throwing will result in automatic detention and possible suspension from the cafeteria.

Other rules deemed beneficial to the general student body will be announced and enforced by the cafeteria supervisors. If the rules are disregarded, appropriate disciplinary action will be taken.

G. Cell Phones

Cell phones have become a staple in most of our lives. Many students are carrying cell phones for after-school use or security purposes. We have encountered a number of incidents, however, where cell phones have been used during the school day, with students making and receiving calls. This has presented a distraction and has contributed to discipline problems. If you must send your child to school with a cell phone, the phone must be in the child's backpack and turned off during school hours.

If a child is found to have a cell phone turned on during school hours, the code of conduct will be followed. Remember, cell phones like other personal items brought by a student into a school zone may be subject to a search. The outcome of the search may result in school disciplinary action and or investigation by the police.

H. Chewing Gum

Chewing gum can be beneficial at times for students during class. However, careless disposal of gum in drinking fountains, on furniture and floors present sanitation and cleaning problems and costly repairs. Therefore, gum chewing is not permitted outside of the classroom. The decision to allow students to chew gum rests with the classroom teacher.

I. Clinic Services

An illness or injury is to be reported to the teacher, playground supervisor, or the office. Students will be cared for in the clinic under the supervision of our nurse or other school personnel. Students are not to go to the restroom or other areas of the building without faculty knowledge. Should a student be unable to continue the school day, an attempt will be made to notify the

parents first, and then any other persons listed on the emergency medical form. School personnel may request identification before releasing a student to an adult listed on the emergency form who comes into the office to pick up their children. If, at the discretion of the person in charge of the clinic, it is felt a student is able to continue the school day, he/she will be sent to class. Students are not permitted to walk home when ill, nor are they allowed to leave the school without parental permission. School personnel may not keep or administer medications to students. If the school nurse is unavailable, parents must come in to give medications to their child. In the event of a minor cut or abrasion, the wound will be cleaned with disinfectant and a bandage will be applied. If the situation is more severe, parents will be notified immediately. Any physical impairment or disability should be noted on the student's emergency medical form. If your child is sick in the morning, has a fever, and/or a bad cough or runny nose, please do not send him/her to school and expose the other children and staff members.

J. Electronic Devices

Any electronic device designed to play or record audio or video is prohibited during the school day.

K. Emergency Drills

Fire and tornado drills are held at regular intervals in compliance with state law, throughout the school year. Students are to follow directions as posted and move quickly and quietly to their designated areas.

In addition to the fire and tornado drills, we will conduct emergency lock-down and evacuation drills. Some of these drills will be announced, some will not. Our goal is to ensure that staff and students are prepared to react to any emergency safely and quickly.

L. Grade Scale

The following scale shall be used in determining a student's letter grade for a nine-week grading period.

A	93-100
B	84-92
C	74-83
D	65-73
F	64 and Below

M. Hallways and Lawns

There will be no running, scuffling, loud talking, or boisterous behavior in the hallways. The lawn and grounds are to be kept clean, and only designated areas will be used as recreational areas. Students are to arrive at the designated starting time of school, thus eliminating any opportunity to utilize the recreational or playground equipment. This will eliminate the chances of students being hurt on the equipment through improper utilization during unsupervised times.

N. Homework

Home study is a necessary part of each pupil's educational program. Each student must be expected to spend some time in addition to scheduled class instruction to achieve satisfactory work. Planned study eliminates the necessity of spending too much time in completing an assignment. Roosevelt School has the following guidelines concerning homework:

Primary Level:

Homework, in grades K-2, is given for practice and reinforcement of skills that are related to the Ohio Academic Content Standards.

Intermediate Level:

During grades 3-5, homework of a more formal nature is introduced. As the students progress through grades 3-5, assignments in academic subjects are designed to meet particular individual or class needs and the Ohio Academic Content Standards. Homework assignments should be an extension of skills already learned. Twenty to thirty minutes of homework per school day is recommended at this level.

In grade 6, homework is carefully planned to extend and broaden classroom learning and to provide for and stimulate continued personal and mental growth. Assignments grow out of ongoing classroom activities and relate to standards. Some homework will be designed for one homework period, while others may cover a period of several days. The attitude of students toward homework, which is developed in this grade, should be positive and should create an interest in school work.

O. Honor Roll

An honor roll will be published at the end of each nine-week grading period for grades 4-6. This is not based on an average or point system. It will be an A or B honor roll. One grade lower than B will eliminate a student from the honor roll as will an N (Needs Improvement) or U (Unsatisfactory).

P. Inclement Weather

Unless some announcement is made at school or over the local radio/TV stations, school will be in session. When weather conditions are doubtful, listen to the Youngstown radio/TV stations for announcements. A "One Call" message will be issued. Do not call the school.

In the event school must be closed for snow or other emergencies, the student and parents are asked to listen to local stations. The media will broadcast the closing as early as possible in the morning.

Q. Interim Reports

Interim progress reports will go home with students in grades 1-6 during the fifth week of each grading period.

R. Lost and Found

Any clothing or other articles found on school property should be turned in to the lost and found area. Items may be identified and reclaimed there. Money or valuable items should be turned in to the office. If a student has lost an item, he/she should check the lost and found area.

S. Parent Conferences

Parents are encouraged to make appointments for conferences with teacher when in question about the progress of their child. Regularly scheduled conferences for the entire school occur once each semester. Additional conferences should be made through the teacher.

T. Physical Education

In order to provide our children with the instruction and training they need to compete in our fast-paced society, we try to provide them with a combination of physical challenges that they find to be fun and prove to be beneficial. In order to maximize our efforts, we will use our facilities and those facilities at the high school, the park and at other locations within the village. At times, your child's physical education class may be held at one of these alternate locations. Our physical education teacher plans, for example, to make use of the high school track, as well as the tennis courts at the park. By taking advantage of these other facilities, as well as using our own, we can offer our children a wider variety of activities and growth opportunities.

U. Playground

1. Students shall not go outside if attire is deemed unsuitable for weather conditions. They will be sent to study hall.
2. Students shall not use profanity or show disrespect to other students or adults.
3. Unsportsmanlike conduct will not be tolerated. This includes arguing, cheating, and changing the rules to fit the circumstances.
4. Games that involve undue roughness and unnecessary body conduct are not permitted.
5. No objects (such as stones, snowballs, hats, gloves, etc.) shall be thrown by any student. Personal property will not be used as game pieces.
6. Equipment will be used properly.
7. Students are not allowed to leave the playground area or enter the building during recess time without a supervisor's permission.
8. Students are to line up immediately when called. No lingering, loitering, or playing is permitted after recess is completed.
9. During the winter, there will be no throwing of, sliding, or climbing on snow or ice.
10. Students will be subject to disciplinary action if the above rules are violated.

V. Public Display of Affection

Public display of affection is considered inappropriate conduct. A student shall not exhibit displays of affection in school buildings, on school property, or at school sponsored events.

W. Report Cards

Report cards are issued, for grades 1–6, on the Friday following the end of every nine weeks period. Kindergarten reports are issued the 2nd, 3rd and 4th nine weeks. A parent/guardian is to sign and return the report card envelope.

X. Restrooms

Proper utilization of Roosevelt's restroom includes the following:

1. Keep the noise down.
2. Keep restrooms as neat as possible.
3. Report any item that is not working properly to the office.
4. Do not turn light and fan switches on and off
5. Keep off dividers, doors, and sinks.
6. Please practice good hygiene.

Y. School Fees

Kindergarten	\$20.00
Grade 1	\$35.00
Grade 2	\$35.00
Grade 3	\$25.00
Grade 4	\$25.00
Grade 5	\$25.00
Grade 6	\$25.00

Z. School Insurance

School insurance is available to all students. This is an excess coverage insurance program and is optional.

AA. Signing In and Out

A student arriving at school anytime after the normal starting time, morning or afternoon, is tardy and must report to the office to sign in. Any time it is necessary for a student to leave school before the normal dismissal time, a parent/guardian must pick up the student in the office after signing them out. No student may leave school without the prior approval of the office. All visitors must sign in at the office upon entering the building. After school, the doors will be locked and students will not be allowed to re-enter for books, lunch-boxes, etc. Custodians have been instructed to enforce this concept.

BB. Vandalism and Property Damage

Our school buildings and equipment cost the taxpayers a great deal to construct, purchase and maintain. Students who destroy or vandalize school property will be required to pay for losses or damages. If students willfully destroy school property, suspension and subsequent expulsion may result. If a student happens to damage something by accident, he/she should report it to a teacher or the office immediately.

Students are responsible for the proper care of all books, supplies, and furniture by the school. Students who disfigure property, break windows, or do other damage to school property or

equipment will be required to pay for the damage done, or replace the item. Repeated or major vandalism will result in disciplinary action.

All basic textbooks are loaned to students for their use during the school year. Workbooks and other supplies are paid for by the student. Textbooks are to be kept clean and handled carefully. Please be sure your name, grade, and school are written on the book label in case the book is misplaced. You will be required to pay for lost or damaged books.

Section 2: Dress Code Policy

The following guidelines for students' dress and grooming are provided by the McDonald Board of Education in order to encourage an atmosphere which respects the opportunities for learning to which every student is entitled, and which each in his/ her own way is responsible.

1. Students are expected to be clean and well groomed in their appearance.
2. Students are expected to avoid extremes in appearance which are so disruptive or distracting that the reactions of other students is beyond normal control. This includes extraordinary hair styles (Mohawks, initials/numbers, etc.) and or colors. Natural colors only.
3. Appearance, which in the judgment of school officials, jeopardizes the health or safety of an individual or of other students or which is injurious to school property cannot be tolerated.
4. Dress at all school-sponsored events and activities shall be at the discretion of the activity sponsor and/or principal. However, generally school dress is required when attending all school-related activities other than athletic events.
5. During the warm weather months of April, May, June, August, September, and October, students will be permitted to wear shorts, provided that the length of the clothing is no shorter than fingertip length of the hands.

The following general guidelines are appropriate and applicable to all students:

1. Clothing should be worn in the manner for which it was designed. The waistline of pants, shorts, and skirts shall not be lower than the top of the hips.
2. Clothing bearing slogans, decals, pins, etc., or illustrations that pertain or relate to alcohol, tobacco, weapons, drugs, sex, or other offensive matter may not be worn.
3. Any clothing that is dangerous to the student or destructive to school property (i.e. shoes that leave marks on the floor, hiking boots, or shoes with soft composition heel) will not be permitted.
4. Hats/head covers, hand covers/gloves are not to be worn inside the building.
5. Clothes with holes that reveal skin may not be worn.
6. Foot apparel must be worn.

7. The following are not permitted: cutoffs, biker shorts, spandex shorts, shorts that are frayed, shorts with holes or patches, halter tops, bare midriffs, or sleeveless tops with large armholes.
8. "Heelies", the shoes with built-in wheels may not be worn.

Specifically for 4th, 5th, & 6th Grade Students:

1. Tank tops may not be worn.
2. Shorts/skirts/skorts may not be too tight or too short.

Specifically for Boys:

1. Hair should be clean and conducive to good appearance. The length of the hair shall not be over the collar of a standard t-shirt and the bottom of the ear lobe shall be visible. Boys are not permitted to wear hair accessories, ponytails, pigtails, or dreadlocks.
2. The wearing of earrings during school hours is prohibited.
3. Sideburns should be neatly trimmed and shall be of a moderate width.

Specifically for Girls:

1. Modesty and the avoidance of distracting influences are to be key to dress.
2. Prohibited are the nude look, see-through or peek-a-boo modes (not including sheer garments with appropriately concealing undergarments, i.e. slips, camisoles, etc.), revealing fashions (i.e. slit skirts, bare midriffs, cutouts, spaghetti straps), plunging or low cut necklines, cut or torn articles of clothing, and undergarments worn as outerwear.

Any student observed violating the above regulations will be required to conform to the dress code. Students whose wearing apparel or personal grooming distract from the educational atmosphere will be subject to appropriate disciplinary action which may include detention or suspensions until such time as the dress code violation ceases to be a disturbing factor.

This dress code has been adopted not to create hardships on parents or students, nor to discriminate, but to try to keep in effect the appearance and pride that has been established in the McDonald Schools.

The principal will have the final jurisdiction in interpreting and enforcing this policy and may make reasonable adjustments to accommodate extremes of weather.

These rules and regulations, in effect for the school year, encourage students and parents to exercise common sense and good judgment in their application. The McDonald Schools encourage an appearance that at all times maintains the traditional good grooming that is expected of its students.

Section 3: Student Attendance Guidelines and Procedures

Roosevelt Elementary is responsible for maintaining accurate records of absence, tardiness, truancy, and early excusals. A student must attend school regularly to benefit from the educational experiences offered by McDonald Local Schools. A child between six and eighteen years of age is "of compulsory school age" for the purpose of sections 3321.01 to 3321.13 of the Revised Code. A child under six years of age who has been enrolled in kindergarten also shall be considered "of compulsory school age" for the purpose of sections 3321.01 to 3321.13 of the Revised Code unless at any time the child's parent or guardian, at the parent's or guardian's discretion and in consultation with the child's teacher and principal, formally withdraws the child from kindergarten.

A. Types of Absences

The McDonald Local School District recognizes two (2) different kinds of absences:

I. Excused

In this case, the student was absent because of personal illness, family illness, or other reasonable situations. In this case, the office was notified the day of the absence by phone and/or the student brought in a signed, dated note from a physician, a document indicating a court appearance, or evidence of one of the following reasons for absence from school as permissible by the Ohio Revised Code:

The Ohio Revised Code and Board Policy permit students to be absent from school for the following reasons:

1. Personal illness
2. Family illness (medical verification may be required if it is deemed appropriate).
3. Needed at home to perform necessary work directly and exclusively for parents or legal guardians (applies to students over 14 years of age only)
4. Quarantine of the home (The absence of the child is limited to the length of the quarantine as determined by proper health officials).
5. Death in the family
6. Religious reasons
7. Authorized school-sponsored activities
8. As determined by the Superintendent

II. Unexcused

An unexcused absence is defined as missing class or school without a legal reason.

The Board does not believe that students should be excused from school for vacations or other non-emergency trips. The responsibility for such absences resides with the parent(s), and they must not expect any work missed by their child to be retaught by the teacher. If the school is notified in advance of such a trip, reasonable efforts are made to prepare a general list of assignments for the student to do while he/she is absent.

B. Habitual Truancy

House Bill (HB) 410 made several significant changes to district obligations for working with students who are truant. It also made changes to student discipline. Under the revised law, the term “chronic truant” has been removed. The term “habitual truant” still is used, and the definition has been updated, removing references to “days” and replacing them with “hours.” Under the revised definition, a habitual truant is defined as “any child of compulsory school age who is absent without legitimate excuse from the public school the child is supposed to attend for (30) or more consecutive hours, (42) or more hours in one school month or (72) or more hours in one school year,” (Ohio Revised Code (RC) 2151.011(B)(18)). The law expands the jurisdiction to juvenile courts in dealing with parents of truant students and creates a new option allowing the court to order school districts to place a child in an alternative school if one has been established.

I. Recommended Progression of Interventions for Habitual Truant

Within (7) days of the triggering absence, the district must do the following:

- Select members of the absence intervention team.
- Make (3) meaningful attempts to secure the student’s parent or guardian’s participation on the absence intervention.
- Inform parent(s) of their right to appear by designee if the parent responds to the attempts to secure participation but is unable to participate for any reason.
 - If the parent fails to respond, the school district must carry out the following:
 - Investigate whether the failure to respond triggers mandatory reporting to the county’s public children services agency.
 - Instruct the absence intervention team to develop a plan for the child without the child’s parent, guardian, or custodian.

Within (10) days of the triggering absence, the district must do the following:

- Assign the selected absence intervention team to the student.

Within (14) days after the team is assigned, the district must do the following:

- Develop the student’s absence intervention plan.

Within (7) days after the plan is developed, the district must do the following:

- Make reasonable efforts to provide written notification to the student’s parent or guardian.

If the student does not make progress on the plan within (60) days or continues to be excessively absent, the district must do the following:

- File a complaint in the juvenile court.

C. Excessive Absence

Excessive Absences is defined as “any child of compulsory school age who is absent with or without legitimate excuse from the public school the child is supposed to attend for (38) or more hours in one school month or (65) or more hours in one school year.”

Students who exceed the maximum number of absences without verification in a class or the school day may lose academic credit for those courses, be retained in the current grade, or possibly be recommended for an alternative educational placement at the discretion of the superintendent or superintendent’s designee.

D. Due Process

All students with attendance concerns will be given due process. The parent or guardian of the student will be contacted by letter and/or phone before penalties or loss of credit occurs. The administration will be available to meet with parent or guardian to develop strategies that help improve attendance and avoid any loss of credit or penalties.

E. Makeup Work Guidelines

It is the responsibility of the parent(s)/student to immediately, upon return to school, make arrangements with his/her teacher(s) to make up work missed. Students who are absent from school for reasons not permitted by State law may, or may not, be permitted to make up work. Each case is considered on its merits by the principal and the respective teacher(s). Students are requested to bring a note to school after each absence explaining the reason for the absence or tardiness.

F. Early Excusal

When an emergency situation arises which cannot be scheduled at another time, a student may be excused for part of a day. A matter of convenience is not to be interpreted as an emergency situation.

Parental Responsibility: To send notice, including the name and telephone number of the licensed practitioner or other party involved; a note signed by the custodial parent containing the same information is acceptable. Otherwise, the parent or guardian must make a request in person or by phone.

Student Responsibility: To present the notice to the main office or classroom teacher immediately upon arrival to school, or the excusal may be denied.

Please note:

- The custodial parent or legal guardian is required to report to the main office and sign-out the student prior to being dismissed from school-grounds.
- No students will be released to persons not listed on the emergency contact form without custodial parent’s or legal guardian’s permission.
- To reflect the changes in the law per HB 410 and the obligations of the school district, early excusals and tardies are considered “hours” towards absences. The amount of time missed due to tardiness and early excusals will contribute to the total absence hours and potentially cause a student to be a habitual truant. Time missed due to tardiness and early excusals contribute to loss of instructional time which can adversely impact student achievement.

G. Tardiness to School

Students arriving after 8:05am are considered "tardy to school."

H. Intervention for Tardiness

# of Unexcused Tardies	Interventions
2	Written Warning
4	Loss of Privileges/other administrator assigned age appropriate disciplinary measure
6+	Detention, additional interventions including community service as appropriate may be assigned

The administration maintains discretion in the application of these consequences.

To reflect the changes in the law per HB 410 and the obligations of the school district, early excusals and tardies are considered "hours" towards absences. The amount of time missed due to tardiness and early excusals will contribute to the total absence hours and potentially cause a student to be a habitual truant. Time missed due to tardiness and early excusals contributes to loss of instructional time which can adversely impact student achievement.

Section 4: Code of Conduct

The administration maintains discretion in the application of these consequences.

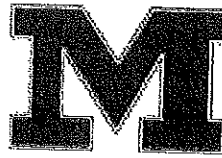
Nature of Misconduct	First Offense	Second Offense	Subsequent Offenses
Possession of cell phones and any other electronic communication devices that is turned on and/or not in backpack	Warning/Notify Parents/ Device is confiscated, returned to student at the end of the day.	Report to Office/ Detention/ Device is confiscated and must be picked up by parent or guardian.	Report to Office/ Community Service, additional interventions may be assigned/ Device is confiscated and must be picked up by parent or guardian.
Disruption/Horseplay in Class	Warning/Notify Parents	Report to Office/ Detention	Report to Office/ Community Service, additional interventions may be assigned
Hallway Disorders, Littering, Running, Excessive Noise, etc.	Warning/Notify Parents	Report to Office/ Loss of Privileges/other administrator assigned age appropriate disciplinary measure	Report to Office/ Detention, additional interventions including community service as appropriate may be assigned
Playground Disorders	Warning/Notify Parents	Report to Office/ Loss of Privileges/other administrator assigned age appropriate disciplinary measure	Report to Office/ Detention, additional interventions including community service as appropriate may be assigned
Gum Chewing	Warning/Notify Parents/ Confiscation	Report to Office/ Detention/ Confiscation	Report to Office/ Community Service/ Confiscation
Cafeteria Disorder	Warning/Notify Parents	Report to Office/ Detention	Report to Office/ Community Service
Violation of Student Dress Code	Warning/Notify Parents	Report to Office/ Loss of Privileges/other administrator assigned age appropriate disciplinary measure	Report to Office/ Detention, additional interventions including community service as appropriate may be assigned
Tardy to School	Second Tardy Report to Office/ Written Warning	Fourth Tardy Report to Office/ Loss of Privileges/other administrator assigned age appropriate disciplinary measure	Sixth(+) Tardy Report to Office/ Detention, additional interventions including community service as appropriate may be assigned
Harassment (Annoying/Disturbing) of Other Students	Report to Office/ Warning	Report to Office/ Detention, additional interventions including community service as appropriate may be assigned/ Cease and Desist issued	Report to Office/ Suspension
Bullying	Report to Office/ Warning	Report to Office/ Detention, additional interventions including community service as appropriate may be assigned/ Cease and Desist issued	Report to Office/ Suspension

Nature of Misconduct	First Offense	Second Offense	Subsequent Offenses
Refusing Corrective Action	Warning/Notify Parents	Report to Office/ Detention, additional interventions including community service as appropriate may be assigned	Report to Office/ Community Service, additional interventions may be assigned
Cheating/Dishonest Behavior	Warning/Notify Parents/ Confiscation	Report to Office/ Confiscation/ Detention, additional interventions including community service as appropriate may be assigned	Report to Office/ Confiscation/ Community Service, additional interventions may be assigned
Possession of, Writing or Passing Obscene Items or Using Inappropriate Language (As Per Policy)	Warning/Notify Parents/ Confiscation	Report to Office/ Confiscation/ Detention, additional interventions including community service as appropriate may be assigned	Report to Office/ Confiscation/ Community Service, additional interventions may be assigned
Insubordination (Back-talk, Defiance, etc.)	Warning/Notify Parents	Report to Office/ Detention, additional interventions including community service as appropriate may be assigned	Report to Office/ Community Service, additional interventions may be assigned
Rude/Disrespectful Behavior Towards Staff	Warning/Notify Parents	Report to Office/ Detention, additional interventions including community service as appropriate may be assigned	Report to Office/ Community Service, additional interventions may be assigned
Leaving the School Grounds and/or Class Without Permission	Report to Office/ Warning	Report to Office/ Detention, additional interventions including community service as appropriate may be assigned	Report to Office/ Community Service, additional interventions may be assigned
Possession of Cigarettes, Tobacco, Matches, Lighters, etc.	Report to Office/ Confiscation/ Detention, additional interventions including community service as appropriate may be assigned	Report to Office/ Confiscation/ Community Service, additional interventions may be assigned	Report to Office/ Confiscation/ Suspension
Theft	Warning/Notify Parents/ Restitution	Report to Office/ Detention, additional interventions including community service as appropriate may be assigned/ Restitution	Report to Office/ Community Service, additional interventions may be assigned/ Restitution
Damaging or Defacing School Property or property belonging to others	Report to Office/Restitution/ Detention, additional interventions including community service as appropriate may be assigned/ Restitution	Report to Office/ Community Service, additional interventions may be assigned Restitution	Report to Office/ Suspension/ Restitution
Threatening, Fighting with or Assaulting Other Students	Report to Office 3-Day Suspension	Report to Office 5-Day Suspension	Report to Office 10-Day Suspension with the recommendation for expulsion

Nature of Misconduct	First Offense	Second Offense	Subsequent Offenses
Smoking or Chewing Tobacco on School Property (during school or at a school-sponsored function)	Report to Office/ Confiscation/ Detention, additional interventions including community service as appropriate may be assigned	Report to Office/ Confiscation/ Community Service, additional interventions may be assigned	Report to Office/ Confiscation/ Suspension
Threat on an Employee	Report to Office/ 3-Day Suspension	Report to Office/ 5-Day Suspension possible recommendation for expulsion	Report to Office/ 10-Day Suspension with recommendation for expulsion
Assault on School Employee	Report to Office/ 5-Day Suspension possible recommendation for expulsion/ Authorities Contacted	Report to Office/ 10-Day Suspension with recommendation for expulsion/ Authorities Contacted	
Use or Possession of Alcoholic Beverages during school or at a school-sponsored function	Report to Office/ Confiscation/ Detention, additional interventions including community service as appropriate may be assigned	Report to Office/ Confiscation/ Community Service, additional interventions may be assigned	Report to Office/ Confiscation/ Suspension
Possession of Weapon or Dangerous Instrument	Report to Office/ 5-Day Suspension possible recommendation for expulsion/ Authorities Contacted	Report to Office/ 10-Day Suspension with recommendation for expulsion/ Authorities Contacted	
Use or Possession of Narcotics	Report to Office/ Confiscation/ 5-Day Suspension possible recommendation for expulsion/ Authorities Contacted	Report to Office/ Confiscation/ 10-Day Suspension with recommendation for expulsion/ Authorities Contacted	
<i>The administration maintains discretion in the application of these consequences.</i>			

Roosevelt Elementary School

410 W. Seventh St.
 McDonald, OH 44437
 (330) 530.8051 ext. 2 phone
 (330) 530.7041 fax
www.mcdonald.k12.oh.us



Eric M. Jones, Principal

jones@mcdonald.k12.oh.us

Mary Kay Skufca, Secretary

Student Handbook Parent/Student Sign-Off Form

Dear Parents/Guardians & Students:

We are proud to welcome you to Roosevelt Elementary School and look forward to a positive educational experience for everyone this year.

It is important for your family to read through the entire 2019-2020 Student Handbook to understand all of the rules and policies put in place by the McDonald Local Schools and approved by our Board of Education.

The entire Student Handbook can also be found online under "Elementary" then "Information" links at:

www.mcdonald.k12.oh.us

Please feel free to contact us if you have any further questions. We look forward to working with you this year.

Sincerely,

Principal Roosevelt Elementary

 Please Cut & Return this portion to your Homebase Teacher

We have read and understand the Roosevelt Elementary School Student Handbook for the 2019-2020 school year.

 (Please **PRINT** Student's Name)

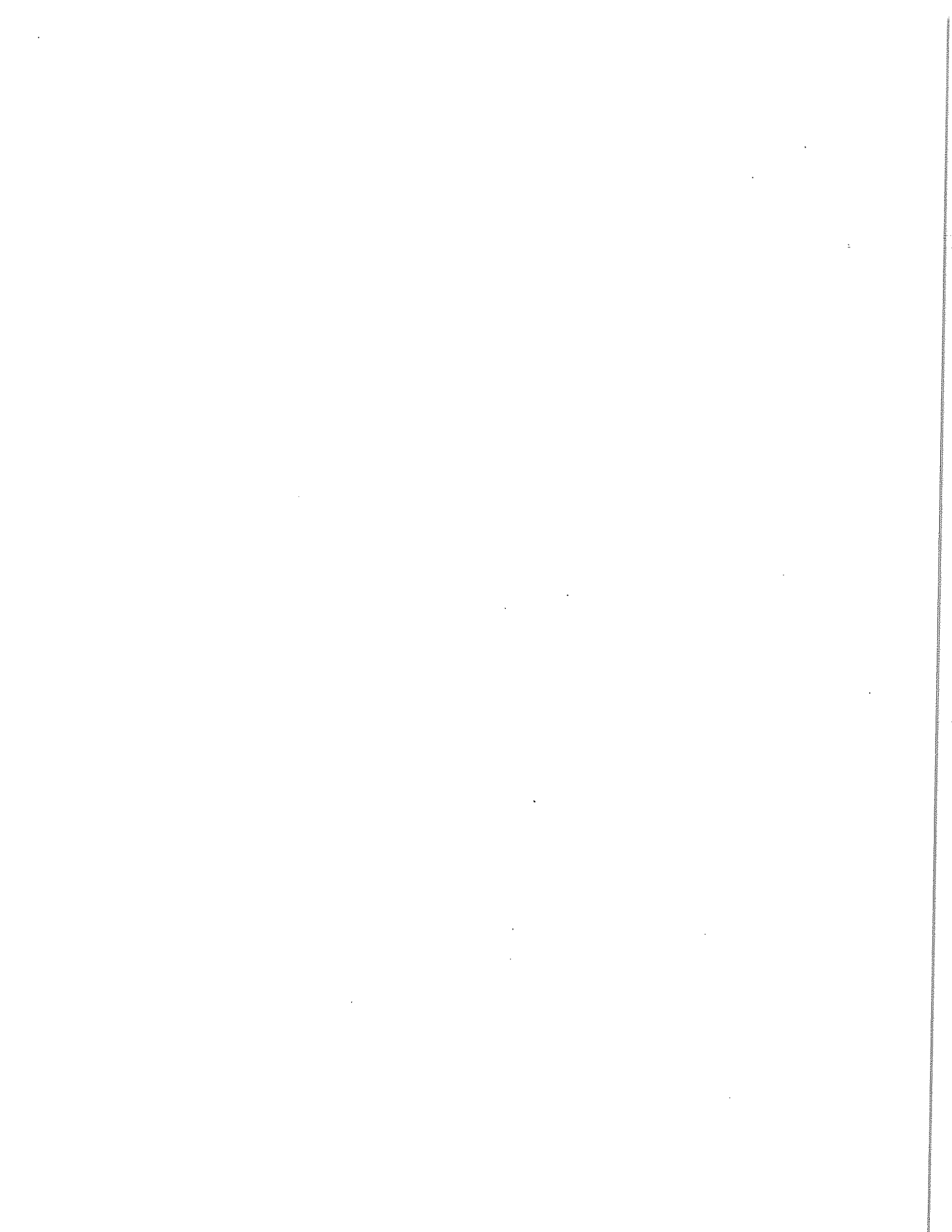
 (Homeroom Teacher's Name)

 (Student's Signature)

 (Date)

(Parent/Guardian Signature)

(Date)



NOYFL 2019 7 WEEK REGULAR SEASON SCHEDULE (8 TEAMS)

Week 1 August 17th, 18th

TACKLE

INSTRUCTIONAL

- BROOKFIELD @ BADGER (SAT)
- NEWTON FALLS @ SOUTHINGTON (SAT)
- JACKSON MILTON @ MATHEWS (SUN)
- MCDONALD @ CHAMPION (SUN)

Week 2 August 24th, 25th

TACKLE

INSTRUCTIONAL

- BADGER @ JACKSON MILTON (SUN)
- BROOKFIELD @ MCDONALD (SUN)
- SOUTHINGTON @ CHAMPION (SUN)
- NEWTON FALLS @ MATHEWS (SUN)

Week 3 August 31st September 1st

TACKLE

INSTRUCTIONAL

- MCDONALD @ SOUTHINGTON (SAT)
- MATHEWS @ BADGER (SAT)
- BROOKFIELD @ NEWTON FALLS (SUN)
- JACKSON MILTON @ CHAMPION (SUN)

Week 4 September 7th, 8th

TACKLE

INSTRUCTIONAL

- CHAMPION @ BADGER (SAT)
- SOUTHINGTON @ BROOKFIELD (SUN)
- MATHEWS @ MCDONALD (SUN) Family Day
- NEWTON FALLS @ JACKSON MILTON (SUN)

NOYFL 2019 REGULAR SEASON

✱

Week 5 September 14th , 15th

TACKLE

INSTRUCTIONAL

**SOUTHINGTON @ BADGER (SAT)
JACKSON MILTON @ BROOKFIELD (SUN)
MATHEWS @ CHAMPION (SUN)
NEWTON FALLS @ MCDONALD (SUN)**

Week 6 September 21st , 22nd

TACKLE

INSTRUCTIONAL

**BADGER @ NEWTON FALLS (SUN)
SOUTHINGTON @ MATHEWS (SUN)
CHAMPION @ BROOKFIELD (SUN)
MCDONALD @ JACKSON MILTON (SUN)**

BYE
WEEK

Week 7 September 28TH , 29TH

TACKLE

INSTRUCTIONAL

**JACKSON MILTON @ SOUTHINGTON (SAT)
BADGER @ MCDONALD (SUN)
CHAMPION @ NEWTON FALLS (SUN)
BROOKFIELD @ MATHEWS (SUN)**

**All regular season 120 day games begin at 1pm, 150 game follows
(Instructional game(s) start after 150s, except where noted)**

**All regular season 120 night games begin at 7pm, 150 game follows
(Instructional game(s) starts at 5pm, except where noted. The instructional
game is played at the host location of the tackle games unless noted.)**

D&G

Waterproofing and Construction LLC.

201 Diamond Way Cortland, Ohio 44410

DandGwaterproofing@gmail.com

David Dellimuti 330.559.7775 Eric Giesey 330.716.3639

Customer Name: Board of Education office Date: 7-10-19
 Full Address: KEVIN O'CONNELL
600 IONA AVENUE McDONALD, OH 44437
 Phone Number: KEVIN O'CONNELL (330) 509-8149

JOB DESCRIPTION	NOTES
<ul style="list-style-type: none"> EXCAVATE BY HAND 16 TO 18 FEET OF EXTERIOR WALL DOWN 3 TO 4 FEET DEEP SEAL WALLS TO GROUND LEVEL. BACK FILL AND BRING IN 15 TO 20 TONS OF TOP SOIL TO SLOPE AWAY FROM BUILDING. 	
<ul style="list-style-type: none"> FIX DOWNSPOUT ON LEFT SIDE OF BUILDING 	<p>PRICE</p> <p><u>\$1350</u></p>
<ul style="list-style-type: none"> SEED AND STRAW AREAS WHERE WE GRADE YARD. 	<p>SIGNATURES</p> <p><u>Thank You</u> <i>[Signature]</i></p>

Payment Terms: 1/2 down due at start of job, with remaining balance due upon completion.
 All payments payable to D&G Waterproofing.

Family Owned and Operated.
THANK YOU FOR YOUR BUSINESS!

